

## Audubon House & Tropical Gardens

205 Whitehead St

Key West, FL 33040

305-294-2116

[www.audubonhouse.com](http://www.audubonhouse.com)

[events@audubonhouse.org](mailto:events@audubonhouse.org)

[www.facebook.com/audubonhouse](https://www.facebook.com/audubonhouse)

[www.pinterest.com/AHandTG/](https://www.pinterest.com/AHandTG/)



# Private Garden Rental

**Friday/Saturday site fee: \$2,800**

**We do require the use of a local wedding planner if you are going to have your ceremony and reception at our property.** Since your planner will take care of just about everything for you, all you have to do is enjoy the evening! We do offer a “Day of Service” in house at a discounted rate. Please contact the Event Coordinator for details.

### **Audubon House Services Include:**

- Two Audubon House staff members to assist with the evening and provide private tours of the historic home for your guests.

### **General Information:**

- Event ending times: 11pm.  
- For events longer than four hours, an additional hourly fee of \$400 plus tax per hour is available.

### **Equipment:**

- All tables, chairs, equipment, linen, etc. must be provided by your Caterer, Rental Company or Event Planner.  
- Some areas of the gardens are available for tenting  
- There is plenty of lighting on the property which includes LED lights in the trees, French lanterns and ground lights. String lighting is not included, but can be provided by the party rental companies.

### **Cancellation Policy:**

#### General Cancellation Policy:

Events scheduled June through October must be cancelled 30 days in advance. All payments excluding the nonrefundable deposit of \$500 will be refunded. Events scheduled November through May, must be cancelled 90 days in advance. If the garden rental is cancelled within 90 days, the full rental amount is due and payable to the Audubon House. If the Audubon House can resell the space within 90 days, only the nonrefundable deposit will be forfeited.

All cancellations notices must be sent registered/certified mail to;  
The Audubon House & Tropical Gardens.

Attn: Events Coordinator

205 Whitehead Street, Key West, FL 33040

Rain Cancellation Policy: Chances of rain more than a 40% by 1pm the day of the event; all monies refunded except the non-refundable deposit. Cancellations after the 1pm deadline; no refund available.

Interested in booking a date? A non-refundable deposit of \$500 (plus tax) will hold the date for your event! The remaining balance is due 90 days prior to the event. Call or email us to check the availability of the date for the wedding of your dreams!