



# VANCOUVER ROWING CLUB

*"The Ideal Location Where City Meets Ocean"*



**Harbour Room**



**Trophy Lounge**



**Back Deck**

Downtown, waterfront venue featuring three rooms, front, back and a wraparound deck, overlooking Coal Harbour

Discover it for your next corporate event, celebration or film location

[vancouverrowingclub.ca](http://vancouverrowingclub.ca)

[events@vancouverrowingclub.ca](mailto:events@vancouverrowingclub.ca) | 604-687-3400

450 Stanley Park Drive, Coal Harbour, Vancouver



# ABOUT THE VANCOUVER ROWING CLUB

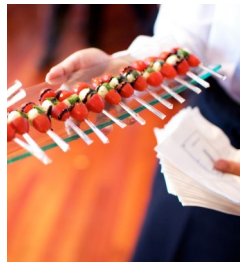
Nestled in Stanley Park, with an unbeatable view of Coal Harbour, the Vancouver Rowing Club is the perfect location for:

- Corporate meetings, workshops, seminars, retreats, lunches, celebrations
- Private parties, birthdays, reunions, anniversaries
- Gala dinners, cocktail receptions, press-conferences, fundraising events
- Celebration of life events
- Weddings & engagement parties

This heritage building was opened in 1911 and still maintains its original character. Just minutes from downtown, offering three different rooms within one venue, the Vancouver Rowing Club can provide for all of your group's needs.

All of our three licensed rooms: the Harbour Room, Trophy Lounge and Carver Room offer balcony/deck access with some of the most spectacular views in Vancouver. Available for rent throughout the week, each provides a unique glimpse into our rich history.

Proudly partnered with Emelle's Catering



## DID YOU KNOW?

**You don't have to be a member to host an event at our venue**



# ROOM RENTAL RENTS

## HARBOUR ROOM:

Capacity: 185 Stand - up / 150 Seated

DAY	Time	October - March	April - September
Monday - Wednesday	8:30 am - 4:30 pm	\$750	
	5:00 pm - 1:00 am	\$980	\$1,100
Thursday	8:30 am - 4:30 pm	\$750	
	5:00 pm - 1:00 am	\$1,210	\$1,380
Friday	12:00 pm - 1:00 am	\$1895.00	\$2195.00
Saturday	12:00 pm - 1:00 am	\$2195.00	\$2745.00
Sunday	12:00 pm - 12:00 am	\$1095.00	\$1645.00

## TROPHY LOUNGE:

Capacity: 65 Stand-up / 50 Seated

DAY	Time	October - March	April - September
Monday - Thursday	8:30 am - 4:30 pm	\$520	
	5:00 pm - 1:00 am	\$520	\$635
Friday & Saturday	12:00 pm - 1:00 am	\$635	\$750
Sunday	12:00 pm - 12:00 am	\$520	\$635

## CARVER ROOM:

Capacity: 65 Stand-up

Monday - Friday	8:00 am - 4:00 pm	\$545.00	
Monday	5:00 pm - 1:00 am	\$790.00	Not available on STATS

## ADDITIONAL SERVICES:

Wired Mic & Podium	Included	Wireless Mic	\$150.00
Projector & Screen	\$375.00	Screen Only	\$100.00
Flip Chart	\$30.00	Edison Lights	\$150.00
Wall Draping	\$750.00	Ceremony Fee	\$600.00

Prices noted do not include applicable taxes (GST 5%) and are subject to change



# BAR MENU

Effective May 1, 2019

## **Draft Beer**

Red Truck Lager	\$7.61
Okanagan Pale Ale	\$7.61
Stella Artois	\$7.83
Lone Tree Cider	\$7.83

## **Bottle Beer**

Budweiser	\$7.39
Bud Light	\$7.39
Kokanee	\$7.39
Sleeman Cream Ale	\$7.39
Sleeman Honey Brown	\$7.39
Corona	\$8.04
Heineken	\$8.04
Becks	\$8.04
Guinness	\$9.13

## **Ciders & Coolers**

Okanagan Apple/Peach/Pear	\$6.74
Smirnoff Ice	\$7.17
Strongbow	\$7.83

## **Well Hi-balls**

Polar Ice vodka / Beefeater Gin	
Lambs White Rum / Lambs Navy Rum	
Wisers Rye / Ballantines Scotch	

Well Singles	\$7.17
Well Doubles	\$10.65
Premium Singles	\$7.17+
Premiums Double	\$12.82+
Scotches	\$9.78
Scotch Doubles	\$13.91

**Signature & Arrival Drinks** — available upon request

## **White Wine**

	<i>glass</i>	<i>bottle</i>
Peller Estates Sauvignon Blanc	\$7.61	\$35.00
Hardy's Chardonnay	\$7.83	\$36.52
Ganton & Larson Riesling	\$8.26	\$40.43
Red Rooster Pinot Gris	\$8.26	\$40.43
Sandhill Chardonnay	Bottle	\$45.21
La Vieille Ferme Rose	Bottle	\$40.87

## **Red Wine**

Peller Estates Merlot	\$7.60	\$35.65
Hardy's Shiraz	\$7.83	\$36.52
Cono Sur Pinot Noir	\$8.26	\$40.87
Woodbridge Cabernet Sauv	\$8.48	\$40.43
Santa Julia Malbec	\$9.13	\$41.74
Red Rooster Cab Merlot		\$42.61
Sandhill Syrah		\$47.39

## **Sparkling Wine (by the bottle only):**

La Scala Spumante	\$29.57
Sacchetto Prosecco	\$39.13
Segura Viudas	\$40.87
Asti Sparkling Rose	\$38.26
Veuve Clicquot (upon request)	\$226.08

## **Punch Station (per 50 glasses)**

Infused water station (mint, cucumber, watermelon)	\$71.43
Lemonade, cranberry lemonade or fruit punch	\$152.38
Alcohol punch (Mojito, Sangria, Cranberry Vodka, Vodka Fruit Punch)	\$282.61

## **Non-alcoholic Beverages**

Large juice	\$3.33
Large pop	\$3.26
Bottled water	\$3.04
O'Douls	\$4.52

The VRC can order in wine by the case for a fee of cost plus \$35.00 corkage fee per bottle ordered.

Menu to be used as a guideline only, pricing varies for each product available.

Prices noted are subject to 15% liquor tax and 15% auto gratuities (service charge) as well as subject to change.



# PREFERRED VENDOR LIST

<b>Catering</b>	We are proudly partnered with <b>Emelles Catering</b> www.emelles.com catering@vancouverrowingclub.ca (604) 875-6551
<b>Planning / Decor</b>	<b>Imagine That Events</b> www.imaginethatevents.ca info@imaginethatevents.ca (604) 729-9079
<b>Flowers</b>	<b>Flower Factory</b> www.flowerfactory.ca info@flowerfactory.ca (604) 871-1008
<b>Photographer</b>	<b>Roxana Albusel Photography</b> www.roxanaphotography.com contact@roxanaphotography.com (604) 722-4101
<b>DJ Service</b>	<b>DJ BDFAD</b> www.vancouver-dj.ca info@djbfad.com (604) 562-4528
<b>Musician (Band)</b>	<b>Side One Band</b> <a href="http://www.sideone.ca/">http://www.sideone.ca/</a> booking@sideone.ca
<b>Musician (Solo, Duet)</b>	<b>West Coast Strings</b> www.westcoaststrings.ca info@westcoaststrings.ca (604) 306-3491
<b>Hotel</b>	<b>Westin Bayshore</b> www.westinbayshore.com shukria.gangji@westin.com (604) 691-6960
<b>Officiant</b>	<b>Young Hip &amp; Married</b> www.younghipandmarried.com marryme@younghipmarried.com (778) 278-5796



# FREQUENTLY ASKED QUESTIONS

## **Do you need to be a member to book?**

Non-members are welcome to book rooms at the VRC. Members receive a discount on room rentals.

## **How do I confirm my booking?**

A signed contract, a non-refundable deposit and a damage deposit are required for a confirmation:

- Harbour Room: \$1000 non-refundable and \$500 damage deposit
- Trophy Lounge or Carver Room: \$500 non-refundable deposit and \$250 damage deposit

## **What is the cancellation policy?**

Any group cancelling within eight weeks of the booking will be charged the full room rental and bar minimum. The non-refundable deposit will be held if a booked event is cancelled at any time.

## **What is included in the cost of the room rental?**

- Exclusive use of the room and adjoining deck/patio
- Bartenders and support staff to manage the bar and facility
- Use of the background PA system, including podium and wired microphone
- Tables, chairs and their set-up
- Cleaning services before and after the event

## **What size are your tables?**

Round Guest Tables – 60" (seat 8-10 people)

Banquet Tables – 8' x 2.5' x 29" / 6' x 2.5' x 29" / 4' x 2.5' x 29"

High Top Cocktail Tables – 30" round, 42" high

## **What are the room capacities?**

Due to fire regulations, the maximum capacity in the Carver Room or Trophy Lounge is 65 people. The maximum capacity in the Harbour Room is 185 and the maximum when booking both the Harbour Room and Trophy Lounge is 250.

## **What time do I get access to the room?**

Weekend rentals begin at noon, weekday rentals start at 8:30am, and weekday evening rentals begin at 5pm. Earlier access may be provided based on availability.

## **Who provides your catering services?**

The VRC is proud to partner with Emelles Catering. All service staff, equipment and rentals needed for your food service including linen, plates, cutlery, etc. will be included in your package which is a separate cost from your room rental and bar services.

## **May I do my own decorating?**

You are welcome to do your own decoration in accordance with our decorating regulations. Absolutely NO nails, tacks, staples or tape are to be used on the walls or ceilings for any purpose. Hooks are situated around the top edge of the walls for your convenience. All decorations must be approved by the event manager prior to installation and must be removed after the event.

## **How does the bar work?**

The VRC is fully licensed and runs a full service bar. Bar Service is available until 1am (12am on Sundays & holidays). The average bar price is \$6.96 for local beer, wine, cider and highballs.

### **Host Bar**

A client covers the cost of beverages for the guests. A client can choose the items available for the evening. A running tab will be maintained throughout the event and an invoice will be sent to the client in the following days. The invoice will have a breakdown of all beverages purchased. All host tabs are subject to applicable taxes and a 15% service charge.

### **Cash Bar**

Guests may purchase any beverages from the full service bar. We accept credit cards and cash, there is an ATM machine on site. All sales will count towards the bar minimum.

### **Drink Tickets**

The client will pre-determine which drinks apply (e.g. beer, wine, ciders and highballs) and will be responsible for distributing tickets. The bartender will record each drink ticket on a host tab. Invoicing will be done the same way as for a Host Bar.

## **How does the cost for the Bar Staff work?**

The cost for bar staff is:

- Trophy Lounge or Carver bar: \$500 Sunday to Thursday and \$750 Friday or Saturday
- Harbour Room: \$750 Sunday to Thursday and \$1500 Friday or Saturday

If the rate is met with your bar tab there is no cost for the bar staff. If the cost is not met, the difference will be charged to the rental group. All beverage tabs are subject to applicable taxes, followed by a 15% gratuity / service charge.

## **May I bring in my own alcohol?**

The VRC is a fully licensed facility and as such we provide all beverage service. No alcohol is permitted on site that has not been purchased through the VRC.

## **Do you charge a corkage fee?**

If you would like to serve wine that is not on our regular menu, we can order items through BC Liquor store. We charge a \$35.00 corkage fee per bottle, the cost of the wine plus applicable taxes and 15% service charge. Orders must be placed two weeks prior to the booking.

## **Are minors permitted on site?**

Minors are permitted on the premises if food is being served at your event.

## **Is there parking available?**

Pay parking is in effect throughout the park. Spaces are available on the street immediately outside the VRC as well as three lots within 10 minutes walking distance. During the summer months (April 1st - September 30th) the cost is \$3.50 per hour or \$13 per day, in effect from 6am - 11pm. During the winter months (October 1 - March 31) the cost is \$2.50 per hour or \$7 per day, from 6am -11pm.

The VRC parking lot is for member use only, and is a tow-away zone for all non-members, including guests. The VRC has a large loading zone for all suppliers/caterers to utilize as needed.

## **What are SOCAN fees?**

SOCAN (Society of Composers, Authors and Music Publishers of Canada) requires that the users of music obtain a SOCAN license to perform, or authorize others to perform, copyright music in public. To ensure that the appropriate license is in place, the policy of the Vancouver Rowing Club is to collect and remit the required license fee to SOCAN. Please note that the use of copyright music without a valid SOCAN license may lead to a legal action for copyright infringement under the Copyright Act of Canada in accordance with SOCAN Tariff No. 8.

## **What are RE: Sound fees?**

Sound License for the Use of Music to accompany Live Events. In accordance with subsection 68 (4) of the Copyright Act, the Copyright Board of Canada certifies the tariffs to be paid by users of sound recordings in Canada. The Vancouver Rowing Club is to collect and remit all tariffs to RE: Sound.

## **How much are your RE: Sound & SOCAN fees?**

For events that include dancing and/or entertainment, the charge is \$62.64 in the Trophy Lounge and Carver Room and \$90.12 in the Harbour Room. If the music is being used for background purposes only, the charge is \$31.31 in the Trophy Lounge or Carver Room and \$45.02 in the Harbour Room. All charges are subject to 5% GST.