

Event Space

Nautilus Ballroom

Prices may be higher for Holidays and Special Events

| | |
|---------------------------|---------|
| Saturday Evening | \$4,500 |
| Friday or Sunday Evenings | \$3,200 |
| Sunday Brunch | \$1,900 |

Seating Capacity

| | |
|-------------------|-----|
| Wedding Reception | 150 |
| Banquet | 160 |
| Reception | 250 |
| Classroom | 100 |
| Theater Seating | 180 |

The Terrace

Rental for Terrace Only, Terrace is included in Nautilus Ballroom Rental

| | |
|---------------------------|---------|
| Saturday Evening | \$2,300 |
| Friday or Sunday Evenings | \$1,700 |
| Sunday Brunch | \$1,000 |

Fair Winds Reception Room

| | |
|---------------------------|---------|
| Saturday Evening | \$2,000 |
| Friday or Sunday Evenings | \$1,400 |
| Sunday Brunch | \$ 950 |

Seating Capacity

| | |
|-------------------|----|
| Wedding Reception | 50 |
| Banquet | 60 |
| Reception | 80 |
| Classroom | 24 |
| Theater Seating | 60 |

Room rental prices may be subject to change before a contract is issued.*

Beach Wedding Ceremony

Includes White Chairs, Ceremony Table and a Four Post Draped Arch and Water Station

| | |
|-------------------|---------|
| Up to 50 Guests | \$1,500 |
| 51 to 100 Guests | \$1,900 |
| 101 to 150 Guests | \$2,300 |

The Little Extras:

| | |
|--|-------------|
| Colored Sashes for chairs | \$2.00/ea |
| Shepherd Hooks for Florals or Lanterns | \$6.00/ea |
| Tiki Torch | \$12.00/ea |
| White Bench (seating for 4 guests) | \$30.00/ea |
| White Columns pair of 2 | \$75.00/set |
| Rectangular Table with Cloth | \$35.00/ea |

Frequently Asked Questions

Am I allowed to bring in my own food?

If your event is at the hotel, then all food and beverage must be provided by the hotel. No food is to be brought in or taken out. We do make certain exceptions for ethnic celebrations and caterers if our staff is not able to accommodate requests. We do allow you to bring in your own wedding cake. Please consult your event manager for details.

When do you need to have my menu selections?

We would like to have your final selections three weeks prior to your event. This insures that we will have everything in stock and available to you when your function begins.

Can I make changes or substitutions to the menus?

If you don't see what you're looking for, we will be happy to work with you on customizing the menu to fit your needs. There may be an additional charge depending on the ingredients required to accommodate your request.

What does "guarantee" mean?

The guarantee is the minimum number of meals you will be charged for, regardless of how many people attend your event. The hotel will prepare 3% over the guarantee to allow for increases in attendance. If you do not provide us with a guarantee prior to your event, your estimated number of guests will become the guarantee. Changes to the guarantee must be made directly with your event coordinator. Last minute changes to increase seating or modify specifications may incur an additional charge.

How does the bar service work?

Within this packet you will find a list of our prices for the choices in alcohol. Those prices are on a "per drink" basis. It is up to you how you would like to provide this service to your guests. A hosted bar means that you will pay for all the liquor/beer/wine that is consumed. A cash bar means that your guests will pay for their drinks. If you choose to only pay for a portion of the bar service, the rest of the service will be run on a "cash bar" basis.

How long does the bar stay open? May we bring in our own liquor?

Bartenders are required on all hosted and cash bars with a fee of \$100.00 per bartender. Hotel will complete a "last call" by 11:45pm. Alcoholic beverages may not be sold or consumed in function rooms after 12:00 midnight. In accordance with the regulations enforced by the Florida State Liquor Commission, the Hotel does not allow beverages to be brought into function rooms unless catered by the Hotel.

Is there a rental fee for the banquet room? What does that include?

There is a rental fee for all banquet rooms. This covers the cost for our black or white tablecloths and napkins, table settings, dance-floor, and the set-up and break-down of the room. Other colors, upgraded linens and chair covers are available for an additional charge. Please consult your event manager for details.

How much of a deposit do you require? Is it refundable?

To secure the date for you, we typically require the cost of the banquet room as your deposit. This deposit will be listed on your contract and is refundable within a certain amount of time. If your event is cancelled at least 6 months out, your full deposit will be refunded. Any cancellation sooner than 6 months will result in a non-refundable deposit, as the re-sale of the function space is unlikely.

When are my payments due? What type of payments do you accept?

All payments must be received 3 business days prior to your event. We accept bank-issued cashier checks, business checks, cash, money orders and all major credit cards.

Are there any service charges?

All prices are subject to 22% Service Charge and 6.5% Tax. All food and beverage prices are subject to change without notice.

Can we bring in our own decorations for the room?

Absolutely, we are happy to accommodate you based on the availability of the room. Decorations must be removed upon completion of the event. Please consult your event manager for details.

Can I get a discount on guest rooms for my event?

Yes. In order to receive a discounted room rate, we will need to set aside a minimum of 10 rooms. People who will be attending the event can call the hotel up until 30 days prior to receive the discounted rate. At this 30-day cut-off date, any unused rooms in your block will be released back into the general inventory of the hotel. Anyone calling after this date will not be guaranteed the discounted room rate.

Does it cost to park?

Parking is free to hotel guests and anyone attending your event.

Who should I contact with questions?

Please contact the Catering Sales Manager at 904-471-2555, ext. #606.