



MASON STREET MANOR

HISTORIC ESTATE & PRIVATE EVENTS

EST 1904

Thank you so much for considering The Mason Street Manor to host your event! Please note that in addition to base rentals, we partner with a fantastic vendor team to offer all-inclusive wedding and event packages!

Private Venue & Rental Package:

1. Venue Rental - 6 hrs

- Outdoor amplified music must cease by 10PM per the town of Franklinton but we do have options if a select # of guests would like to have cocktails in the parlor after your event.
- During 2020, we will be refurbishing the authentic 1900's speakeasy on the 3rd floor of the mansion. Additional after-party options will be available!
- Additional Hours: \$60/hour

2. Round Reception Tables and White Linens for up to 75 guests (~8/table, additional rentals can be coordinated if needed).

- Solid wood, farmhouse-style banquet tables are also available for rental. This is a free upgrade for all military veterans, Franklinton residents, and public service employees.

3. 50% off Event Planning and Styling Packages

- Level 1 Coordination Package: Budget Support, Vendor Referrals & Check-In, Timeline Creation, Full Day-Of Coordination, Use and set-up of MSM vintage tablescape decor, Month-Of-Coordination, Styling, 2 Onsite Consulting Appointments
 - \$250
- Level 2 Full-Service Planning: vendor management, includes Day-Of-Coordination & Styling packages with 3 On-site Consulting Appointment. Use and set-up of MSM vintage tablescape decor and vasery + free table upgrade.
 - \$ 450

4. Clean-Up Fee & Amenities

- Service of Linen, Trash, General Clean-Up, Paper Products and Toiletries for guests.

5. Membership

- 1 year membership for event host(s) to Mason Street Manor

6. House Manager / Event Liaison

- A Mason Street Manor House Manager + an additional Event Liaison will be onsite and at your service for the entire duration of your event.

As of *today*, pricing for our Base Venue & Rental Packages during the 2019 event seasons are as follows*:

		FRIDAY, SUNDAY	SATURDAY
PRIME	April, May, June, Sep, Oct <i>+holiday weekends</i>	1000 + 2500 catering/bar minimum	1500 + 3000 catering/bar minimum
MID	March, July, Aug, Nov, Dec	1000 + 2000 catering/bar minimum - 10% discount available for Franklinton Residents/Service Employees with catering booking	1500 + 2500 catering/bar minimum -10% discount available for Franklinton Residents/Service Employees with catering booking
OFF	Jan, Feb	1000 - 20% discount available for Franklinton Residents/Service Employees with catering	1500 - 20% discount available for Franklinton Residents/Service Employees with catering

		booking	booking
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Prices are subject to change as upgrades to the venue proceed, but MSM will always honor the active rate at the time you book your event (deposit and contract signature).

**Pricing includes all the above-mentioned services for 75 guests. For each additional 25 guests (up to 250), the cost increase is \$100 (+ chair/table rentals if needed). This is simply because we add additional event staff for larger parties to ensure all of your guests are served appropriately and treated like royalty! At Mason Street Manor, service is our top priority!*



Food, Flowers, Booze:

In addition to the basic rental package listed above, **alcohol service, catering, and discounted florals** are available through our venue.

- If you have a Pinterest board you can share, we'd be able to give you a rough estimate of what the floral costing would look like through MSM. You are also welcome to provide your own florist or chose from one of our preferred outside vendors.
- Catering - We do offer complimentary tastings for our internal catering service and will create a custom menu to suit your vision.
 - For outside caterers, the company must be approved by MSM in advance (as we will confirm they are insured & licensed in NC for liability reasons, and obtain a COI). The outside vendor procurement fee for private parties is \$275.
- Alcohol Packages are available through Mason Street Manor as we have a full liquor license. Pricing is contingent upon the # of guests above 21, event duration and alcohol selection. Beer, Wine, Sparkling, Liquor, Kombucha and Craft Cocktail packages are available. We offer both cash-bar and open bar selections.
 - Cash bar set-up fee is \$150 for up to 100 guests. Drinks range from \$4-10.

