



## THE HERRESHOFF MARINE MUSEUM / AMERICA'S CUP HALL OF FAME

### Facilities Rental Information & Rates

The Herreshoff Marine Museum and America's Cup Hall of Fame offers a spectacular location on Narragansett Bay for your special event. Whether you are having a corporate function, a wedding and reception, a clambake or a yacht club gathering, our bayside tent and quays provide beautiful scenery for warm weather events. The Aria Gallery, A. Sidney DeWolf Herreshoff Room, and Hall of Boats provide unparalleled historic nautical environments for any indoor event year round.

Our **"Waterfront"** rental rate includes a 5-hour event rental plus 3 hour set up and teardown, exclusive use of our 60' x 90' tent with basic lighting, ceremony space, bride's changing room, deluxe restroom trailer, electric power for your vendors, guest use of our waterside quays and use of the tables and chairs (see detailed list for inventory available.) The waterfront is available mid-May through mid-October. The Waterfront can host groups up to 300 people or seated dinners up to 250 people with a dance floor.

The **"Hall of Boats"** (HOB) rental rate includes a 5-hour event rental plus 3 hour set up and teardown, the exclusive use of the space, basic lighting, bride's changing room, restrooms, electric power for your vendors and use of tables and chairs (see our detailed list for available inventory.) The HOB is available year round. Many hosts like renting the HOB in addition to the Waterfront to add another dimension to their event while also providing a back-up plan for unfavorable weather. The HOB can host groups up to 250 people or seated dinners up to 125. The Aria Gallery is included with the HOB to expand event space for larger parties or provide variety to the overall venue.

### 2020 EVENT RATES

#### HALL OF BOATS:

	<u>June thru September*</u>	<u>May &amp; October*</u>	<u>November thru April</u>
Monday-Thursday:	\$3,500	\$3,000	\$2,500
Friday <i>or</i> Sunday:	\$6,500	\$5,000	\$3,000
Saturday <i>or</i> Holiday:	\$8,000	\$7,000	\$4,000

\*Only available for rental after 5:00pm

#### WATERFRONT/TENT:

	<u>June thru September</u>	<u>May &amp; October</u>
Monday-Thursday:	\$3,500	\$3,000
Friday* <i>or</i> Sunday:	\$6,500	\$5,000
Saturday <i>or</i> Holiday:	\$8,000	\$7,000

#### Additional pricing information:

- **Events under 75 guests:** \$3,500 in either venue space (Monday-Friday after 5:00pm)
- Additional time is billed at \$500.00 an hour
- To add the Hall of Boats to your Waterfront rental package, it is only an additional \$1,000

*Please inquire about special add-ons and pricing for smaller events and non-profits.*

## PLEASE NOTE

We take our sound systems guidelines seriously. Please review the Sound Systems portion of the Facilities Use Policies Contract and Information document. Events time is specified in your contract. Additional time may be arranged for an extra charge, subject to availability. All town ordinances apply to any event held at the Museum. Lessee is responsible for contacting the Town of Bristol to ensure compliance.

## ARRANGING EVENT DETAILS

**Food & Beverage Service:** Client directly arranges all food and beverage service with caterers on the Museum's Preferred Vendor List. If your vendor has not worked at Herreshoff Marine Museum recently, a site visit is required.

**Parking:** On-site parking is available. Parties of more than 200 people may in some cases require the use of a professional parking service contractor in order to maximize the available space and, if so, the client will arrange for such service.

**Tables & Chairs (included in rental price):** Quantities of tables and chairs currently available for use are as follows:

200 – White Garden Chairs	25 – 5' Rounds	7 – 8' Banquet Tables
1 – 6' Banquet Table	3 – 3' Rounds	6 – High Top Cocktail Tables

## DEPOSITS & PAYMENT

**Deposits and Payment:** All event hosts are required to be Vigilant Members of the Herreshoff Marine Museum/America's Cup Hall of Fame. Membership is valid for one year. All member benefits apply.

An event deposit of 50% of the cost of the facility rental rate, plus HMM Membership fee, is due at the time of reservation. The balance, inclusive of all rental equipment charges is due and must be paid in full 14 days prior to the event.

A damage deposit of \$1000 is also required 14 days prior to the event. Upon conclusion of the event, the rental space must be clean of all trash and debris, or lessee will be charged \$50/hour for cleanup, to be deducted from security deposit. Any damages will also be deducted from the security deposit. Balance of deposit will be returned to lessee within 14 days following the event.

**Security and Staffing:** Herreshoff staffing and professional security fees are included in the event pricing. Events of over 200 people may require the presence of a fire marshal. The lessee shall assume this or any other unforeseen additional cost for proper staffing.

***Please note that all pricing is subject to change until contracts are signed and deposit received.***