



The Agreement is entered into and is effective as of the Date set forth below between the Client and the Company Loft Life LLC 6 East Kinney Street Newark NJ, 07102 (collectively, the "Parties," and each, a "Party"). The Agreement is subject to Loft Life Standard Terms (the "Standard Terms") attached hereto, which are incorporated herein by reference. The Agreement and the Standard Terms will supersede all other agreements and understandings on the subject matter of the Agreement (including, without limitation, any other license agreements that may be delivered to Client with the invoice), oral or written, between the Parties, and will constitute a legally binding document.

Event Details:

Event Type: Event

Date:

Time:

Event Set Up:

Event Breakdown:

Location: Loft Life Venue 53 Edison Place NJ, 07102 201.873.7216

Client Information

Contact Name:

Phone:

Email:

Section I. Client Information and Services to be Provided

LoftLife Event Contract

Section II. Deposit and Compensation

Event Charge (\$0.00/hr) 4 hours booking time (\$0.00) Cleaning

TOTAL - \$0.00

Such compensation shall be paid accordingly:

(1) Deposit: On the Effective Date of this Agreement, the Company shall receive a non-refundable deposit in the amount of **\$0.00** from the Client, to retain the Company for services agreed to above.

(2) Final Payment due two weeks prior to the event date. The Client shall pay the Company the outstanding balance of **\$0.00**

(3) Payment method: The Client shall pay vendor by one of the following methods:

- Cash
- Zelle
- Venmo
- Paypal

(4) Retention: The Company will retain a copy of payment receipt for bookkeeping.

(5) If the Client cancels with less than thirty days, Company shall be paid 100% of the Company's quoted fees. Amended dates or location change after two weeks of original booking date will be \$200.00 courtesy charge.

(6) Reservations: Upon your signature, the Company agrees to reserve the time and date agreed upon, and will not make other reservations for that time. For this reason, the Reservation Deposit of 50% is non-refundable. If there's any extreme weather will be granted another date, that if it's available. If there's an early birth, client will be granted another date change for (\$200.00) charge, that if it's available.

(7) Included furniture 10 Round Tables, 4 rectangle tables, 90 Chairs, 19 bar stools and sofa.

Section III. House Rule

By signing, the Parties have read this Agreement, agree to all:

(1) Client agrees to allow the Company to share video and photography on website and social media platforms.

(2) Client agrees to begin cleaning up 15 minutes prior to the event end time, as well as notifying their guests the party will begin to wrap up so it can end promptly at the given end time.

(3) Client agrees to pay for any additional hours passed scheduled event end time.

(4) Client agrees to pay remainder of balance two weeks before the event.

(5) Client agrees to monitor guests' traffic and prohibit guests from lounging out front.

(6) Client agrees to not solicit within the facility, and the property premises surrounding it without permission.

(7) Client agrees not to serve alcohol to minors.

(7) A bartender is allowed.

(7) Client agrees not to have smoke machines or smoking of any kind.

Function Guests will be admitted to the venue and expected to depart at the times stated on this event contract.

The Company may request that the customer obtain and pay for a bonded security personnel when valuable merchandise or exhibits are displayed or held overnight in the Venue.

The Client is responsible for the arrangements and all expenses of shipping materials, merchandise, exhibits, or any other items to and from the Venue. The Company must be notified in advance of shipping arrangements to insure proper acceptance of these items upon arrival at the Venue.

The Company is not responsible for damage to or loss of any items left in the venue prior to or following any function. The Company makes no warranties or representations to the Client other than those printed herein.

The customer is responsible and shall reimburse the Company for any damage, loss or liability incurred by any of the customer's guests or any persons or organizations contracted by the customer to provide any service or good before, during, and after the function.

Any items to be put on any meeting room or lobby walls or any directional signs must be approved by the Company.

Loft Life representative

Sign

Date

Client

Sign

Date