



# MEETING AND SEMINAR PACKAGE

## Morning Welcome

Fresh Brewed Coffee, Decaf, Hot Tea,  
Assorted Danish,  
Assorted Fruit Juices

## Mid-morning break

Fresh Brewed Coffee Refill

## Lunch Buffets choice of one menu

Executive	Enhanced	Portofino	Deli
Carved Hickory Baked Ham	Vegetable Lasagna	Chicken Cacciatore	Soup du Jour
Chicken Mediterranean Alfredo	Chicken Marsala	Meatballs in Pomodoro Sauce	Sliced Ham, Turkey, and Roast Beef
Vegetable Medley	Vegetable Medley	Sauteed Green Beans	Sliced Swiss and Provolone Cheese
Rice Florentine	Rosemary Potatoes	Rosemary Potatoes	
Penne Pasta Marinara	Rice Florentine	Fusilli Pasta Alfredo	
	Tossed Salad (on the buffet)	Tossed Salad (on the buffet)	Tossed Salad (on the buffet)
Tossed Salad (on the buffet)	Assorted Seasonal Salads	Assorted Seasonal Salads	Assorted Seasonal Salads
Assorted Seasonal Salads	Bread & Butter	Bread & Butter	Chips
Bread & Butter	Coffee & Tea Service	Coffee & Tea Service	Bread & Rolls
Coffee & Tea Service			Coffee & Tea Service

Also available in season: All American Picnic menu

## Mid-Afternoon break

Fresh Coffee, Decaf, Hot Tea,  
and assorted Sodas

Price for all above with no options  
**\$30.95 pp**

These prices include one meeting room, and one room for lunch only.  
Podiums, PA and Screens are available on a first reserved basis.  
Wireless Internet Service in all rooms.

## Lunch and Break Options

Yogurt added to Morning Welcome	\$.95 pp	Chocolate Chunk Cookies (2pp)	\$ 1.95 pp
Bagels added to Morning Welcome	1.50 pp	Cheesecake with Raspberry Melba Sauce	3.25 pp
Fresh Fruit Salad added to Morning Welcome	1.50 pp	Sweet Delight Cakes & Pies	4.25 pp
Granola Bars	1.00 pp	Cannoli Chips and Dip Tray	175.00
Cans of Soda or Bottled Water	1.50 ea		
Assorted Sodas Add to Lunch service	1.50 pp		

Other varieties of Desserts are available please ask for details

Please add 20% Administration Charge and 8% New York State Sales Tax to all listed prices.

**BURGUNDY BASIN '19**



## MEETING AND SEMINAR

### BREAK OPTIONS

Assorted Danish and Breakfast Pastry with Coffee & Tea Service	\$6.95 pp
Bagels and Cream Cheese, Yogurt with Granola, Fresh Fruit Salad with Coffee & Tea Service	\$7.95 pp
Assorted Juice Bar	\$1.50 pp
Assorted Cheese, Crackers and Vegetable Tray	\$2.25 pp

Old Fashioned Chocolate Chunk Cookies	\$1.95 pp
Sweet Delights- Rich and delicious Pies, Cakes and Tortes <i>A Choice of delectable Fancy Pies and Cakes to enhance your meal .</i>	\$4.25 pp
Cheesecake <i>with a Raspberry Melba Sauce and Chocolate Curls</i>	\$3.25 pp
Cannoli Chips and Dip Tray	\$175.00

Assorted cans of Soda	\$1.50 ea
Individual Bottled Water	\$1.50 ea
Coffee Break	\$2.25 ea
Coffee and Assorted Soda	\$2.95 pp

**Room rental charges may apply when not purchasing our  
Meeting and Seminar Package- Ask for details**

*Please add 20% Administration Charge and  
8% New York State Sales Tax to all listed prices.*

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## SERVICES AND AMENITIES

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**To make the arrangement of your event easier,  
the Burgundy Basin offers the following:**

- An Experienced Professional Host to oversee your event
- Complimentary PA, Podiums and Projection screens in each room
- Choice of Classroom or Theater Seating for your meetings
- Round Table Service for your guests
- Complimentary choice of Linen Tablecloth and Napkin Colors
- Complimentary Centerpieces for each table
- On Premise Decorator
- Complimentary Coat Check
- Parking to accommodate your guests
- Complimentary Carver on Buffet Lines
- Bakery on premises with experienced Baker of over 35 years
- Referrals for Hotels, Bands, DJ's and other Services

### **Enhancements for your event**

**LCD Projectors**  
\$95.00

**Up Lighting Package**  
Transform your room with color  
\$275.00

**Chair Covers**  
White or Ivory with a variety of sashes included  
\$3.75 per chair  
\$4.50 for ruche



## GENERAL INFORMATION

Thank you for considering the Burgundy Basin for your upcoming event. We offer a variety of options and a staff with the experience to provide you with an enjoyable and successful visit. The following guidelines and procedures will ensure that you are totally satisfied with your event.

The enclosed menus are offered as a guideline. The staff at the Burgundy Basin would be pleased to customize food menus and signature drinks tailored to your specific tastes.

### Deposits

We require a deposit to secure your date as definite. Your deposit will be applied toward your final bill at full value. In the event that your scheduled function is canceled, your deposit becomes property of the Burgundy Basin.

### Guarantees and Pricing

On Saturday evenings there is a minimum dollar amount required for each room. All other times require a minimum number of guests.

We must have a tentative count 10 days prior to your event and a final guarantee the day before your event. The bill will be based on the final guarantee or the minimum room guarantee, if less guests than expected should attend.

Because of the changing food market prices, menu prices are guaranteed 90 days prior to your event.

There is a 20% Administration Charge and 8% New York State Sales Tax as part of the total bill.

\*\*Payments are accepted in the form of check or cash only, **no credit cards** are accepted. The Administration Charge is not distributed as a gratuity to the employees who provide services.

### Beverage and Food Service

We offer a complete selection of beverages to complement your event. Please note that alcoholic beverage sales are regulated by the State of New York. Burgundy Basin, as a licensee, is responsible for administration of these regulations. It's the law that no liquor, beer or wine be brought into the facility from outside sources. We **do not serve shots** on our bars and we do not serve anyone under the age of 21 any alcoholic beverages.

All cakes and pastries must come from a Monroe County Health Department approved bakery with a copy of the Health Department Permit. There will be a \$1.00 surcharge for any food item provided by an outside source. No other food items or beverages may be brought into or taken out of the establishment.

### Banquet & Meeting Rooms

Burgundy Basin will not permit the use of any tape, staples, nails or any other substances used to affix items to the walls or ceiling.

### Security

Burgundy Basin does not assume responsibility for any merchandise or belongings prior to, during, or following your event.

**For additional information or questions please call 248-2660**