

# Equipment Use Fees

Audio/Visual equipment is available for use in the Historic Academy of Medicine, in conjunction with an event. It is the responsibility of the user to maintain proper care and security of all equipment during use. Failure to do so will result in a replacement fee. Any loss of or damage to equipment and/or facilities will be charged to the booking party.

**The Academy of Medicine is not responsible for personal items left in the building.**

The following equipment is available upon reservation free of charge. **Replacement fee** is listed:

- Easel.....**50.00**
- Dry Erase Board/ Flip Chart.....**150.00**
- Slide Advancer.....**50.00**

The following equipment is available for rent **ON A DAILY BASIS:**

| Available Equipment   | External Clients   | Georgia Tech Departments | Replacement Fee  |
|---|--|--------------------------|------------------|
| <b>Audio/Visual Equipment</b>   |  |                          |                  |
| Theater Projector & Screen<br>(Podium w/ Podium Microphone & House Sound System Included) | 250.00   | 125.00                   | <b>15,000.00</b> |
| Theater Podium Microphone & House Sound System  | 130.00   | 60.00                    | <b>50.00</b>     |
| Confidence Monitor  | 100.00   | 50.00                    | <b>800.00</b>    |
| Wireless Microphone<br>Lavalier/Headset/Handheld  | 50.00  | 25.00                    | <b>250.00</b>    |
| Laptop  | 100.00   | 50.00                    | <b>800.00</b>    |
| Projector & Screen<br>(Cottonwood, Sugarberry & Magnolia)                                 | 60.00  | 30.00                    | <b>2,500.00</b>  |
| Passport Sound System & Wired Microphone  | 150.00   | 75.00                    | <b>900.00</b>    |
| Portable Podium   | 100.00   | 50.00                    |                  |
| Portable Projector & Screen   | 100.00   | 50.00                    | <b>3,000.00</b>  |
| Portable Flat Screen Television   | 50.00  | 25.00                    | <b>600.00</b>    |
| Polycom   | 50.00  | 25.00                    | <b>250.00</b>    |
| A/V Technician On Site<br>(4 hour minimum)  | 35.00 per hour Monday - Thursday<br>45.00 per hour Friday - Sunday |                          | N/A              |
| <b>Specialty Equipment</b>  |  |                          |                  |
| Dance Floor   | 250.00   | 125.00                   | <b>9,000.00</b>  |
| 132" Round - Gold Linen   | 20.00  |                          | <b>100.00</b>    |
| High Boy - Black Linen  | 10.00  |                          | <b>50.00</b>     |
| <b>Internet &amp; Phone</b>   |  |                          |                  |
| Wireless Internet Access  | 5.00 per user  |                          | N/A              |
| Data Line   | 25.00 per line   |                          | N/A              |
| IT Professional Help Desk (WiFi)  | 70.00 per hour - 2 hour min  |                          | N/A              |
| <b>Overnight Storage</b>  |  |                          |                  |
| Upper Level/Terrace Level   | 250.00 per level   |                          | N/A              |
| Entire Building   | 500.00   |                          | N/A              |