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Address: 227 Lawrence Street, Hartford, CT 06106 Phone: 860-244-0066 Email: [info@pschousing.org](mailto:info@pschousing.org)  
**FEES & CHARGES SCHEDULE B (effective for events April 1, 2019 or after)**

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| **Non-Profit**  **Room Rates** | **Weekday Half-Day**  (8 am-12 pm) or  (1 pm-5 pm)  (4 hours or less) | **Weekday**  **FULL DAY**  **(5 to 8 hours)**  **&**  **Weekday Evenings**  (3 pm to 8 pm) | **Weekend Rental**  **Friday Evening 3 pm to 8:00 pm**  **&**  **Saturday & Sundays,**  **Up to 6 hours**  (operating hours are 8 am to 8 pm) |
| **Conference Center 1 (stage)**  *(meeting space for up to 150)* | **$350.00** | **$400.00** | **$500.00** |
| **Conference Center 2**  *(meeting space for up to 80)* | **$300.00** | **$350.00** | **$450.00** |
| **Conference Centers 1 & 2** | **$400.00** | **$500** | **$600.00** |
| **Conference Room A**  *(meeting space for up to 25)* | **$150.00** | **200.00** | **$150.00 (only with Conference Center 1 &/or 2 rental)** |
| **Conference Room B**  *(meeting space for up to 10)* | **$125.00** | **$175.00** | **$125.00 (only with Conference Center 1 &/or 2 rental)** |
| ***Additional Hours beyond Agreement/Additional Staffing for Events w/Alcohol*** | ***$25.00 per hour*** | ***$25.00 per hour*** | ***$25.00 per hour*** |

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| **For-Profit**  **Room Rates** | **Weekday Half-Day**  (8 am-12 pm) or  (1 pm-5 pm)  (4 hours or less) | **Weekday**  **FULL DAY**  **(5 to 8 hours)**  **&**  **Weekday Evenings**  (3 pm to 8 pm) | **Weekend Rental**  **Friday Evening 3 pm to 8:00 pm**  **&**  **Saturday & Sundays**  **Up to 6 hours**  (operating hours are 8 am to 8 pm) |
| **Conference Center 1 (stage)**  *(meeting space for up to 150)* | **$500.00** | **$600.00** | **$600.00** |
| **Conference Center 2**  *(meeting space for up to 80)* | **$400.00** | **$500.00** | **$500.00** |
| **Conference Centers 1 & 2** | **$550.00** | **$650.00** | **$750.00** |
| **Conference Room A**  *(meeting space for up to 25)* | **$200.00** | **$250.00** | **$200.00 (only w/rental of Conf. Ctr. 1 &/or 2)** |
| **Conference Room B**  *(meeting space for up to 10)* | **$175.00** | **$225.00** | **$175.00 (only w/rental of Conf. Ctr. 1 &/or 2l)** |
| ***Additional Hours beyond Agreement/Additional Staff for Events w/Alcohol*** | ***$50.00 per hour*** | ***$50.00 per hour*** | ***$50.00 per hour*** |

***\* Longstanding clients may be eligible for a discounted rate.   
\*\*Minimum weekend rental fee of $450.00 required.***

**REFUNDABLE DEPOSIT**Individual renters not affiliated with an organization are required to provide a refundable deposit of $300.00. If no damage, excess cleaning or additional hours is assessed, the deposit is returned to the renter within 30 days of the event. See more information under Refundable Deposit in Schedule A.

**ON-SITE PARKING & ADDITIONAL PARKING NEEDS:**The Lyceum offers on-site parking, street parking and additional parking in neighboring lots. For daytime groups of 41 or more The Lyceum must secure an adjacent parking lot at an additional cost of $100.00 per day. See more information under Parking in Schedule A.

**THE LYCEUM IS MISSION DRIVEN:**Revenues earned from renting space support the Partnership for Strong Communities mission to end homelessness, expand affordable housing and build strong communities in Connecticut.

**LYCEUM FEATURES:** Comfortable, modern accommodations with historic elegance  
 Digital signage highlighting your event as you & your guests enter the building   
 Friendly Reception Desk Staff to welcome & guide your guests   
 Secure Building  
 Free Wi-Fi   
 Elevator and stair access  
 Handicap Accessibility

**The following technologies and conveniences are provided at no additional charge:**

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| **Conference Center 1** | **Conference Center 2** | **Conference Room A** | **Conference Room B** |
| Stage with multiple lighting options | Portable 4’Vidyo Screen compatible with most laptops | Audio Teleconferencing with drop down microphones | Audio Teleconferencing via speakerphone |
| 2 Balconies for VIP Seating or Breakout Sessions | Two banquet stations for food and beverage placement | Projector & 5-foot drop down screen | Whiteboard & markers |
| Projector & 10-foot drop down screen operated by Crestron compatible w/most laptops  Multimedia presentation capability | Consistent set up of 8 round tables with up to 10 chairs at each. | Multimedia presentation capability |  |
| Podium, | 1 Whiteboard & markers | Whiteboard & markers |  |
| 4 Handheld Microphones/2 Lavalier Microphones | Alcove for cozy conversation or privacy |  |  |
| Kitchenette (fridge, microwave, sink, counter space) | Portable Podium |  |  |
| 1 Whiteboard with markers |  |  |  |
| Multiple set up options available |  |  |  |