

Events at The Meehan Overlook at Notte Park
BANQUET EVENT CONTRACT

Deposit to Secure the Reservation of Your Date

A 50% deposit of room fee is required to secure a reservation for any event. This payment will be applied to your final bill. Please refer to our Rental Fees provided below.

We cannot reserve any date until the deposit has been received.

Cancellation Policy

Once the contract is validated, it is understood that if the client should cancel for any reason, the entire deposit is non-refundable and non-transferable. If cancelled ninety days prior to event, a credit will be issued for a future date.

Space Use and Capacity

The Meehan Overlook at Notte Park can accommodate a maximum capacity of 120 seated guests or 250 standing.

Rental includes the use of any of the following: 72” round tables, 60” round tables 30” round tables, 6’ rectangle tables, 8’ rectangle tables, and cushioned metal chairs.

Venue Hours of Operation and Fees

The building will be open from 9:00am -12:00am.

WEEKDAY RATES–MONDAY-THURSDAY		
North Providence Resident	9:00am-11:00pm	\$500.00
Non-Resident	9:00am-11:00pm	\$600.00
WEEKEND RATES FRIDAY-SUNDAY		
North Providence Resident	9:00am-6:00pm	\$500.00
Non-Resident	9:00am-6:00pm	\$600.00
North Providence Resident	12:00pm-11:00pm	\$1000.00
Non-Resident	12:00pm-11:00pm	\$1200.00

Outdoor Ceremony Only

There is a \$200.00 per hour fee for use of the grounds *only* for an on-site ceremony. This includes the maintenance of the grounds and the staff supervisor.

Food and Beverage Regulation

The sale and service of alcoholic beverages is strictly regulated by the Rhode Island State Liquor Control Board. We reserve the right to limit and control the amount of alcoholic beverages consumed by your guests. ***All alcohol must be brought in and served, by a “Class P” licensed, insured, and certified caterer or company.*** No alcohol may be purchased for, or served to any guest under the age of 21 CARD. The Meehan Overlook at Notte Park requires that all liquor regulations are adhered to by a licensed caterer. Events served with alcohol are limited to 4.5 hours of bar time. All liquor consumption will cease approximately 30 minutes before the event ends.

Food that is already cooked & ready to eat may be brought in, along with bottled/package water, soda, soft drinks. ***No raw foods, opened containers/packages, or alcohol may be brought in by any individual, host or guest. Once caterer or vendor is decided, host must submit copies of their license/certification, insurance, & if applicable, permits.***

Under our “as is” policy, caterer/host is responsible the clean-up of kitchen, and appliances. All trash must be removed and taken off site. ***NO trash is to be left or dumped on property or grounds.***

Liability and Damage Policy

If the volume from entertainment of public address systems disturbs other guests or the surrounding community, The Meehan Overlook at Notte Park Site Supervisor scheduled for your event (included in Rental Fees) reserves the right to request the party to lessen the volume. The client assumes all responsibility and shall indemnify and hold The Meehan Overlook at Notte Park harmless from and against any and all physical damage to non-Park property, and for any personal injury to guests and employees of the space caused by acts, conduct or omissions of the client and their guests.

Contracted Vendors and Performers

Clients are responsible to ensure that all contracted vendors and performers act in accordance with all local and State Laws, regulations and ordinances. The client shall be held responsible for damage caused to Park property by a contracted vendor or performer. The Meehan Overlook at Notte Park shall not honor any demands or arrangements made for, or by, a third party contract.

Smoking Policy

By Rhode Island State Law, The Meehan Overlook at Notte Park is a non-smoking facility. Smoking is prohibited in all areas inside the space. Smoking is permitted only in designated outdoor areas.

Decorations, Displays, Entertainment and Audio/Visual

All displays and decorations are subject to approval by a representative. Nothing may be tacked, pinned, taped, etc. to walls. The Overlook at Notte Park Rental will include tables, basic metal chairs, and use of the ground.