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| Daily Theatre Rental\*  | Regular Rate  | Non-Profit Rate\*\*  |
| Sunday-Thursday  | $800/day  | $650/day  |
| Friday & Saturday  | $1000/day  | $800/day  |

\* Daily constitutes a 10-hour rental of the space. There will be hourly charges added based on the chart directly below for any event that goes over the daily 10-hour threshold.

\*\*To qualify for the non-profit rate, an organization must submit their IRS Determination Letter with their rental request.

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|  Hourly Theatre Rental~ Regular Rate Non-Profit Rate~~  |
| Sunday-Thursday $100/hour $80/hour  |
| Friday & Saturday $120/hour $100/hour  |
| ~ | There is a flat-rate charge if the event is three hours or less. The  |

minimum cost for both regular or non-profits for Sunday-Thursday is $300; the minimum on Friday or Saturday is $400.

~~To qualify for the non-profit rate, an organization must submit their IRS Determination Letter with their rental request.

**House Manager**

All event prices include the charges of a house manager to be on site for every event inside of the theatre space. **Page 1 of 2**

**Additional Charges**

At an hourly rate, you can have someone working the sound and lights to make your production even more spectacular.

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| Staff  | Hourly Rate  |
| Lighting/Sound Technician  | $25.00  |

# Box Office

Set-up fee $25.00, plus $1 per ticket and bank card charges (usually 3.75%).

# Application Process

The theatre is available for rent via a lease agreement. To apply for a lease, please email Events@ctgso.org with your requested date(s) and times.

# Insurance

All clients must have $500,000 or more liability insurance listing the Community Theatre of Greensboro as "additional insured". Proof of this insurance must be received one month prior to the event.

# Extended Rentals

There can be arrangements made, in the form of a discount, in renting the theatre for an entire week: Monday – Sunday.

# Cleaning After the Event

There will be a $40 cleaning charge added to the rental rate, at the house manager’s discretion, if the following tasks are not completed by the end of the contracted rental: It is the client’s responsibility to sweep any used spaces and collect all trash for easy disposal.

**Extra Rentals discount**During or after your event, The Studio @ CTG and/or The Mosh Terrace can be used at a discount. Ask our Events Planner for further details.

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