**Martine Inn Event And Wedding Guidelines as of 1-1-2019**

**Events-Groups-Meetings:**

**Minimum 20 persons to Maximum of 50 Persons**

Hours Held - 12 Noon to 5pm Only (Except WT Dinners)

Luncheon, Tea Party, Brunch Meals= $35 to $50 Per Person Plus Tax and 18% Gratuity. Beverages charged by Bottles-Containers Plus Tax and 18% Gratuity.

Wine Tasting Dinners- Includes the Meal and Selected Wines= $90 Per Person Plus Tax and 18% Gratuity (Held in Evenings 5:30-8pm)

No Site Use Fees With Above Meal Events

**Group Conference Room Use Fee**- 1-4 Hours= $150 / 4-8 Hours =$200

Snacks $10 Per Person Plus Tax and 18% Gratuity

Coffee-Tea Bar Included

**Group-Business Retreats**- 10-24 Persons= 25% Room Rate Discount

Lunch= $24- $28 Per Person Plus Tax and 18% Gratuity

Snacks- $10 Per person Plus tax and 18% Gratuity

Coffee-Tea Bar Included

Conference Use Fee Included With Group Room Stays

**Weddings**

**Minimum 20 to 50 Maximum Persons**

Site Use Fee - 20-50 Persons =$750

Time- 12-5 PM Only

Reception-Luncheon= $55-$65 Per Person Plus Tax and 18% Gratuity (Depending on Food Selections-See List)

Hors d’oeuvres- Cost Per Plate-Dish Depending on the Guest Choice (See List)

Cake-$10 Per Person Plus Tax and 18% Gratuity (By Our Chef or 3 Local Bakeries)

Beverages- By Bottles or Containers-$20-$50 (or more) Plus Tax and 18% Gratuity

Decorations- $100 and Up Depending on Guest Choices (Market Value)

Flowers- Market Value

Music- Market Rate for The Band, Instrumentals or DJ Services.

Officiate- $300-$500 For Ceremony (Local Rate)

Seating- Tables, Chairs, Heaters, Etc.= Market Rental Rate

Other Guest Requests and Choices- TBD At Market-Local Rate

**The Martine Inn will make all venue contacts and arrangements for the Guest Wedding. No outside vendors or caterers are allowed. Guest may have specific requests, flowers, music etc. but MI Staff will coordinate timing, delivery, etc.**

**Wedding for a Maximum of 51 to 100 Persons**

This Number Of Guests Will Include An Inn-Takeover- All 25 Rooms Booked and Paid For A Minimum of 2 Nights Stay by Weddings Guests.

Site Use Fee 51-100 Persons= $1500

Reception, Lunch. Dinner and Other Costs as Listed Above.

**Berwick Park or Lovers Point Wedding Site**- The Guest will need to Go the Pacific Grove City Office to get a Permit and License for Use Of these Public Sites. The Permit is given to the Martine Inn to assist with the Wedding Site Set Up and Total Venue.

**Elopements-**

Consists of the Bride and Groom, Officiate, Photographer and 5 Guests Only- Additional persons will constitute a Small Wedding Venue.

Bride and Groom-Couple will be required to Book at least a One Night Stay at the Martine in a room of their choice.

$300 Site Use-Elopement Fee. This includes use of the property- inside or outside-for a Ceremony; a Small Wedding Cake; Sparkling Wine or Cider; assistance in locating an Officiate for the couple. (This fee does not include the room rate or officiate fee.)