

Ringgold Wedding Chapel



Weddings 5 days a Week!

Just bring your marriage license with you. Georgia or Tennessee Marriage License required! Marriage License must be obtained before Wedding Chapel can perform ceremony. If you are using the Catoosa County Court, please note, the courthouse is only open Monday thru Friday, 8:30AM-12pm and 1pm-5pm, (706) 935-3511.

Chapel Hours: Thursday - Monday 9am - 4pm (Late Hours by Appointment Only) Walk-ins Start at 10am; By Appointment ONLY-Sat/ Sun; Chapel Closed Tues & Wed and All Major Holidays

History + Charm + Southern Hospitality

Available Times for Weddings ONLY

9-11 am	11- 1 pm	1-3 pm
3-5 pm	5-7pm	7-9pm

1 hour schedule includes

20 minute dress time, guest arrival and brief rehearsal w/bridal party
15 minute Wedding ceremony
15 minute picture time and 10 minute change clothes and exit

For Ceremony Only Packages 1 and 2

2 hour schedule includes

30 minute dress time, guest arrival and a brief rehearsal w/bridal party, 15 minute Wedding ceremony, 45 minute picture time and 15 minute clothes change and exit

For Ceremony Only Packages 1 and 2 / Ceremony Plus Packages 1-4

2.5 hour schedule includes

45 minute dress time, guest arrival and a brief rehearsal w/bridal party, 15 minute Wedding ceremony, 45 minute picture time and 20 minute clothes change and exit

For Ceremony Only Packages 1 and 2 / Ceremony Plus Packages 5 and 6

Ceremony Only Packages

Package 1 - Romantic Couple Only M - Th \$115/F- Sun, Holiday \$135 (1 Hour chapel time)

Package 2 - Romantic Couple Plus 1 to 4 Guests M - Th \$135/F- Sun, Holiday \$185 (1 Hour chapel Time)

Package 3 - Romantic Couple Plus 5 to 8 Guests M - Th \$185/F- Sun, Holiday \$235 (2 Hour chapel Time)

Package 4 -Romantic Couple Plus 9 to 15 Guests M - Th \$235/F- Sun, Holiday \$285 (2 Hour chapel Time)

Package 5 - Romantic Couple Plus 16 to 25 Guests M - Th \$285/F- Sun, Holiday \$385 (2 Hour Chapel Time)

Package 6 - Romantic Couple Plus 26 to 50 Guests M - Th \$385/F- Sun, Holiday \$485 (2.5 Hour Chapel Time)

Package 7 - Romantic Couple Plus 51 to 75 Guests M - Th \$485/F- Sun, Holiday \$585 (2.5 hour chapel Time)

Package 8 - Romantic Couple Plus 76 to 100 Guests M - Th \$585/F- Sun, Holiday \$600 (3 Hour Chapel Time)

Ceremony & Reception Packages

Package 1 - *Romantic Couple Plus 6 to 8 Guests*

M - Th \$645/F- Sun, Holiday \$745 (Limit to 2 hour chapel time, 1 hour reception time)

Package 2 - *Romantic Couple Plus 9 to 15 Guests*

M - Th \$845/F- Sun, Holiday \$945 (Limit to 2 hour chapel time, 2 hour reception time)

Package 3 - *Romantic Couple Plus 16 to 25 Guests*

M - Th \$1,145/F- Sun, Holiday \$1,245 (Limit to 2 hour chapel time, 2 hour reception time)

Package 4 - *Romantic Couple Plus 26 to 50 Guests*

M - Th \$1,545/F- Sun, Holiday \$1,645 (Limit to 2 hour chapel time, 2 hour reception time)

Package 5 - *Romantic Couple Plus 51 to 75 Guests*

M - Th \$1,945/F- Sun, Holiday \$2,045 (Limit to 2.5 hour chapel time, 3 hour reception time)

Package 6 - *Romantic Couple Plus 76 to 100 Guests*

M - Th \$2,345/F- Sun, Holiday \$2,445 (Limit to 2.5 hour chapel time, 3-4 hour reception time)

Extended Time-Extra 30 minutes-\$75; Extra 1 Hour \$115

Wedding Parties of 3 or more require an additional 30 minute time.

Hair and Makeup MUST be finished before arriving. Only dress time is accounted for in time.

We are a traditional wedding chapel. Multiple weddings/events are held each day. It is very important that you and your party respect your reserved time slot. Weddings/Events running over 30 minutes late will be subject to reschedule depending on that day's schedule. Please note, if there is a wedding/event scheduled after your time slot your event MUST be rescheduled.

Packages Include

- ❖ Beautifully Decorated Chapel
- ❖ Ordained Minister or Certified Officiant to Perform Christian Ceremony, will vary due to schedule.
- ❖ Dressing Room for Bride and Bridal Party. Groom should arrive dressed.
- ❖ Rehearsal (30 minutes before wedding-Extra 30 minute extension required for Wedding Party of 3+)
- ❖ Music of Your Choice (for Wedding and Reception)
- ❖ RWC Favor Box (Valued at \$20) includes Basic Sand Ceremony, Love Keychain, Inspirational Tokens and Historic Marriage Certificate.
- ❖ *The Wedding Team* Every wedding will receive a wedding team. We are here to capture your special moments throughout this exciting process. Your wedding team will assist you with your personal needs as well as preparing your gifts that you will receive on your special day. Limited Wedding Planning is provided. Basic details will be planned. On the day of, the team will assist with coordinating, organizing, leading rehearsal and overseeing the ceremony and/or reception. Brides requiring more assistance with planning their wedding will be directed to our preferred wedding planner vendor to further assist.

Reception Packages Also Include

- ❖ Medium Bridal Bouquet & Boutonniere
- ❖ Basic Photography Package (10 Photos)
- ❖ Bride and Groom Toast with Sparkling Juice
- ❖ First Dance and Special Dances (Bride and Father/ Groom and Mother)
- ❖ Two-Tier Cake or Cupcakes (Vanilla, Almond, and/or Chocolate) Plates, Forks and Napkins included

Catering Items

- ❖ House Punch, Tea and/ or Coffee (Cups included)
- ❖ 1-2 Servers and/or food prep (when using in-house catering)

Reception Items

- ❖ 1 Consultation with Wedding Planner/Event Designer
- ❖ Basic Decorations on Tables and Chairs
- ❖ Reception Setup and Clean Up by RWC Staff

Frequently Asked Questions

- **Guests are defined as anyone sitting during your wedding ceremony and wedding party. The Bride & Groom and children 10 and under are all not considered guests. However Bride and Groom and children under 10 must be included in headcount for reception.**
- No personal photography allowed inside Ceremony Chapel.
- No food or drink inside Ceremony Chapel.
- Dogs must be pre-approved before allowed in the building. A \$100 Pet Deposit is required.
- Outside Photography, Outside Officiant or Minister Catering and Bakery allowed but RWC MUST be informed ahead of time and the vendors must be pre-approved.
- No Set-up/decorating time included in package price for Outside Vendors or Personal Décor Setup - Hourly Charge Applies \$100/hour
- Upgraded and Custom Reception Décor Available - Custom Design Charge Applies
- An \$35 Service Fee Plus Tax will be added to all packages

Ultimate Experience! Add On Package

Bundle of Love Package - \$150

- ❖ Sand Ceremony
- ❖ Toasting Ceremony
- ❖ includes 2 Souvenir RWC Toasting Glasses
- ❖ 2 Dove Release
- ❖ 10 Digital Picture Package

Bundle of Doves Package - \$75

- ❖ 2 Dove Release
- ❖ Free 5x7 Printed Picture



Recommended Package for Couple and/or Up to 5 Guests

Ultimate Romantic Package - \$525

- ❖ Romantic Couple and up to 5 guests only
- ❖ Deluxe Unity Sand Ceremony or Unity Candle Ceremony
- ❖ 10 Digital Photo Package (Photography Basic Package)
- ❖ RWC Favor Box
- ❖ Bouquet & Boutonniere

Mini-reception that Includes: Cake Cutting-Personalized 8 inch Cake, Toasting Ceremony (includes 2 bottles of sparkling juice), Decorated Reception Room and Romantic First Dance.

Additional Add On Packages

Deluxe Romantic - \$250

- ❖ Deluxe Unity Sand or Candle Lighting Ceremony
- ❖ 10 digital photos (Photography Basic Package)
- ❖ Toasting Ceremony (Sparkling Juice)
- ❖ RWC Favor Box
- ❖ Bouquet & Boutonniere
- ❖ Romantic First Dance

Romantic Plus - \$150

Your Choice of One of the Following:

- ❖ A matching Bouquet & Boutonniere
 - ❖ Deluxe Sand Ceremony
 - ❖ Candle Lighting Ceremony
 - ❖ Basic Photography Package-10 Digital Photos
- Also Includes:
- ❖ Toasting Ceremony (Sparkling Juice)
 - ❖ RWC Historical Certificate
 - ❖ Romantic First Dance

These Add On Packages are added to already booked full Ceremony and/or Reception Package

Upgrade Your Experience!

Floral Purchase/Rentals for Bride and Bridal Party

Medium Bridal Bouquet-
Purchase \$55 / Rental \$20

Large Bridal Bouquet-Purchase \$65

Bridesmaid Bouquet-
Purchase \$30 / Rental \$10

Boutonniere-Purchase \$6
Flower Girl Basket & Petals - Rental \$5



Wedding Chapel Booking Guidelines

- ❖ A non-refundable booking fee of \$50 is required in order for your wedding/event to be added to calendar.
- ❖ The booking fee is counted toward your total cost.
- ❖ 50% Balance required within 14 days of booking in order for your wedding/event date to remain on calendar. Final headcount required at this time.
- ❖ The remaining balance for your event should be paid in full 7 days prior to the date.
- ❖ Full Balance is required 48 hours prior to wedding/event date in order for your wedding/event to remain on the calendar.

If assistance is needed please call the office.

Refund Policy

- ❖ Booking Fees are non-refundable.
- ❖ Reschedules or Reduction in Package is allowed. Only 2 reschedules allowed.
- ❖ Penalty:
 - Weddings/Events that occur within 90 days of booking date - All balances paid are non-refundable
 - Weddings/Events that occur later than 91 days of booking date, the following penalty schedule applies:
 - Cancellations within 3 days of booking date - Full Refund of any balance paid minus Booking Fee
 - Cancellations within 14 days of booking date - 50% Refund given of any balances paid minus Booking Fee
 - Cancellations within 15 days of booking date - 0% Refund given

Penalty schedule does not apply to events that have already occurred or booked prior to 9/21/2018.

After Your Wedding Is Booked. . .

- ❖ You will receive an approval letter via email to confirm your wedding date/ time and all other details.
- ❖ You will then receive an email with special instructions for the day of the wedding.
- ❖ Follow-ups will be made during the planning process.
- ❖ You will then prepare yourself for your big day.

Traveling Pastors & Wedding Officiants

Meet and greet our pastors at your venue of choice. We are able to book and send a pastor/officiant to your desired location to perform your wedding ceremony or special event.

Basic Ceremony or Special Event- (Time frame 1.5 hours) **\$200.00**

- A pastor/minister/officiant will arrive 30 minutes before to prepare or rehearse.
- Separate rehearsal date and time need to be scheduled ahead.
- A pastor/minister/officiant will perform or conduct the manner of service needed for the special event.
- 15-20 miles radius from the chapel
- Pictures with the pastor/minister/officiant (optional)
- Basic fellowship with bride and groom

Pre-Marital Counseling - Only \$25!

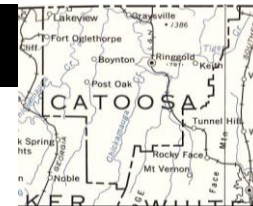
By successfully completing this six hour course, you and your prospective spouse will be better prepared for your life as a married couple. You will also receive a Certificate of Completion which will entitle you to receive a significant discount on your marriage license. For example in Catoosa County, the cost is \$75. With our certificate, the cost would be \$31. Check with your courthouse if there is a discount for obtaining counseling. Visit our website today at www.ringgoldweddingchapel.com.

Office Hours

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Walk-ins Start at 10am; By Appointment ONLY-Sat/ Sun;
Chapel Closed Tues & Wed and All Major Holidays

Wedding Capital of the South

Contact Us!
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