



COLONIAL HERITAGE

Williamsburg, Virginia

BREAKFAST BANQUETS

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WELCOME

Dear Special Guest,

Thank you for considering Colonial Heritage Club to celebrate your special event! When planning such a special occasion, you need a special place with the utmost service and attention to detail! Colonial Heritage Club is that place.

Our professional staff is on site to help you make all your special event dreams come true. We are here to assist with all the details, no matter how big or small. We look forward to working with you to exceed all of your expectations! We will assist you through all the planning stages, and you will have someone on site during your event to make sure all your details are as you planned.

We invite you and your guests to experience Colonial Heritage Club where you will receive the finest cuisine and service in a sophisticated, yet relaxed, atmosphere. The charm of Historic Williamsburg coupled with the pristine craftsmanship of the 25,000 square-foot Clubhouse creates an ideal setting for celebrating your special day. The Colonial Heritage Club Grand Ballroom offers an inviting atmosphere for hosting up to 350 of your family and friends, and the expansive lawn provides an ideal setting for an outdoor celebration surrounded by the lushly landscaped championship golf course. Our Clubhouse also has a variety of meeting and banquet rooms that are suited for smaller, more intimate settings.

Our professional culinary and service staff will work together to ensure that your event will truly be memorable. Just tell us about your vision, or ask for advice, and we will take care of the rest!

Time of day, number of guests, and style are each important factors in selecting your event menu. There are many options to choose from in how you would like your guests to be served, whether it is an array of hot and cold hors d'oeuvres, a casual buffet style dinner, or a more formal seated dinner. All options are perfectly augmented with outstanding food and service at Colonial Heritage Club. Schedule your event at the club by contacting Stacy Krick at 757.645.2011 or email at skrick@colonialheritageclub.com.

WE LOOK FORWARD TO SERVING YOU EXCELLENCE!

BANQUET POLICIES

Seating

Our standard banquet seating is at round tables of 8 for the Grand Ballroom. Seating of square/rectangle tables of 6 or 8 for additional banquet rooms. Other seating arrangements are available where equipment and space permit.

Guarantees

The Catering Department should be notified (7) business days prior to your function of the number of guests attending each event. If the Catering Department is not notified within this time, the expected number of guests on the most recent Banquet Event Order will become the guarantee number and you will be charged accordingly. Our Catering Department will be prepared to serve 5% more than your guarantee.

Function Rooms

Colonial Heritage reserves the right to move an event to another banquet/meeting room(s) other than appearing on the Banquet Event Order should there be a significant fluctuation in the number of attendees. The club also reserves the right to charge an additional fee for set-up of meeting rooms with extraordinary requirements, i.e., advance set-up and late tear down. A room set-up fee will be charged where applicable.

Outdoor Functions

The Colonial Heritage Club reserves the right to make the final decision regarding outdoor functions. The decision to move a function to an indoor location will be made no earlier than 48 hours based on the prevailing weather conditions and local forecast. If we set up for an outside event and use seating other than the existing tables in the function room, there may be an additional set up fee.

Exhibits

Should the Colonial Heritage Club offer exhibit space for your conference, our standard fee per booth is \$50.00, which includes one (1) draped six-foot table, two (2) chairs and one (1) 110V line.

Parcel, Mailing, Shipping

A \$2.50 handling charge per delivered box or item will be charged. Any materials required for upcoming events may be sent three days prior to the event for holding. All items and boxes are to be addressed as follows:

Organization or Party Name
c/o Colonial Heritage Club
6500 Arthur Hills Drive
Williamsburg, VA 23188

Attention:
(your service manager)
Hold for:
(date of event)

Property Damage

As a patron, you are responsible for any damage to any part of the Colonial Heritage Club during the period of time you, attendees, employees, independent contractors or other agents under your control or under the control of any independent contractor hired by you are in the Colonial Heritage Club. The affixing of anything to walls, floors or ceilings or rooms without prior approval will not be permitted.

Liability

The Colonial Heritage Club does not assume any responsibility for any items left in banquet rooms while the rooms are not occupied or after they have been vacated.

Food and Beverage

The Colonial Heritage Club is responsible for the quality and freshness of the food served to our guests. Due to current Health Regulations, all food served at the Colonial Heritage Club must be prepared by our culinary staff. Food may not be taken off the premises after it has been prepared and served. Please note that sales and service of alcoholic beverages are regulated by the State. Due to regulations by the State, all alcoholic beverages must be purchased on property and consumed on property.

Service Charge and Tax

A 20% service charge and state sales tax will be added to all food, beverage and other services. If you are a tax-exempt organization, please provide your tax-exempt number and certificate before finalizing your arrangements with the Director of Sales.

Bartender Fee

There is a service charge of \$50.00 per bartender per hour. One (1) bartender is required for every 75 persons. Fee may be waived if bar sales exceed \$500.00 in hosted sales per bar.

Requests for Multiple Entrees

Up to 3 plated entrees may be chosen, not including dietary restrictions. The total count and price per item will be calculated based on the RSVP guarantee amount provided 7 days before the event.

- Normal guarantee procedure is required with indication of each entrée.
- Some form of entrée indication is required at the guest table, e.g., colored ticket, coded nametags, etc.

This will enable better service by our staff during the meal.

Buffets

There is a minimum of 35 guests for all breakfast, lunch or dinner buffets. A \$5.00 per person additional surcharge will be applied if under minimum number of guests.

Deposits & Cancellations

Colonial Heritage Club requires a deposit in the amount of 20% of the anticipated charges for the event not to exceed \$1,500.00. The deposit is due upon booking your event with a signed contract. This amount will be credited towards your final event balance. All deposits are non-refundable and non-transferable. 50% of the anticipated charges is due ninety (90) days prior to the event. Payment in full of all balances must be made at least seven (7) days prior to the date of the event with all final event order details. We request that a credit card be on file if a patron fails to make payment in full of all balances on the day of the event or if there are outstanding charges pending such as a consumption bar or damage deposit.

The operator or Customer may cancel this contract without cause at any time prior to the event by paying the other party based on the following:

Contract Date: One hundred eighty (180) days or more from arrival date- 20%

Ninety (90) days or less from arrival date - 50%

Seven (7) days prior to event date – 100%

Resident rates & Discounts

We are happy to offer Colonial Heritage Residents discounted rates. Please contact our Sales Department for more details.

CONTINENTAL BREAKFAST

THE YORKTOWN | \$13.95 Per Person

Orange & Cranberry Juices

Croissants

Danish Pastries & Variety of Muffins

Display of Sliced Seasonal Fruit & Berries

Marmalade, Jams & Sweet Butter

Freshly Brewed Coffee, Decaffeinated Coffee & Herbal Teas

Served with Assorted Flavored Creamers & Sugars

THE JAMESTOWN | \$14.50 Per Person

Assorted Fresh Chilled Juices

Variety of Muffins & Fruit Breads

Marmalade, Jams & Sweet Butter

Bagels with Cream Cheese

Fresh Fruit Display

Yogurt Parfait Bar

Freshly Brewed Coffee, Decaffeinated Coffee & Herbal Teas

Served with Assorted Creamers & Sugars



BREAKFAST BUFFETS & BRUNCH

THE DELAWARE | \$16 Per Person

Fresh Chilled Orange & Grapefruit Juices
Arrangement of Sliced Fresh Seasonal Melons &
Strawberries with Hawaiian Pineapple
Vanilla Yogurt with Granola & Assorted Fruits & Berries
Fluffy Scrambled Eggs
Cheddar Cheese Grits
Sausage & Hickory Smoked Bacon
Hash Brown Potatoes
Selection of Assorted Muffins & Breakfast Breads,
Jam, Jelly, & Marmalade
Freshly Brewed Coffee, Decaffeinated Coffee & Herbal Teas
served with Assorted Creamers and Sugars

THE MASSACHUSETTS | \$20 Per Person

Fresh Chilled Orange & Grapefruit Juices
Ham or Smoked Salmon Frittata with Asparagus & Boursin Cheese
Hickory Smoked Bacon & Sausage
Breakfast Potatoes
Country Spiced Apples
Waffles with Hot Maple Syrup
Freshly Baked Biscuits & Variety of Assorted Muffins & Breakfast Breads, Jam, Jelly & Marmalade
Freshly Brewed Coffee, Decaffeinated Coffee & Herbal Teas
served with Assorted Creamers & Sugars

OMELET STATION | Chef Attendant fee of \$50.00 required

Chef attendant to prepare eggs “your way” with your choice of:
Sausage, ham, bacon, sautéed bell peppers, caramelized onions, baby spinach,
pico de gallo, tomato, mushroom, sharp cheddar or mozzarella
Additional \$5.95 with buffet per person

ASSORTED BREAKFAST SNACKS & DRINKS

Coffee, Decaffeinated Coffee & Herbal Hot Tea
\$35.00 per gallon

Soft Drinks \$2.00 each

Bottled Water \$2.00 each

Mineral Water \$3.50 each

Bottles Juices of Orange, Cranberry, Grapefruit, or Apple
\$2.50 each

Orange, Tomato, Grapefruit, Apple & Pineapple Juice
\$25.00 per carafe

Assorted Muffins with Jams with Butter & Honey
\$24.00 per dozen

Giant Cinnamon Rolls
\$32.00 per dozen

Assorted Danish Pastries
\$27.00 per dozen

Fresh Whole Fruit Bananas, Apples, Oranges or Pears
\$2.50 per piece

Low-Fat Fruit Yogurt
\$2.75 each

Stuffed Croissants with Chocolate or Raspberry Cream Cheese
\$32.00 per dozen

Assorted Breakfast Breads & Muffins
\$4.50 per person

Assorted Bagels & Whipped Cream Cheese
\$28.00 per dozen

Strawberry Rhubarb Yogurt Muffins
\$2.50 each

Blueberry Lemon Parfait Muffins
\$2.50 each



BAR PACKAGES

Package Bar (4 Hour Minimum)

Premium Liquors | \$10.00

Call Liquors | \$9.00

Beer & Wine | \$6.00 (Domestic Only)

Domestic & Imported | \$7.00

Prices listed are per person, per hour

Cash Bar (inclusive of tax and serve charge)

Premium Liquors | \$11

Domestic Beer | \$6

Call Liquors | \$9

Imported Beer | \$7

Soft Drinks, Juices | \$3

Heritage Wines | \$8

MIMOSA BAR | \$6.00 Per Person

BLOODY BAR WITH MÉLANGE OF TOPPINGS | \$10.00 Per Person

Additional Fees

Bartender fees: \$50.00 per bartender, per hour

One (1) bartender per 75 guests is recommended

Bartender fees are waived if bar sales exceed \$500 per bartender



BAR OPTIONS

PREMIUM LIQUORS

Jack Daniels, Maker's Mark, Bombay Sapphire, Belvedere, Johnnie Walker Red, Myers Platinum Rum & 1800 Tequila

CALL LIQUORS

Jim Beam, Bombay, Absolut, Dewars, Bacardi Superior
Jose Cuervo, Boodles & Captain Morgan

HERITAGE WINE

Canyon Road includes Chardonnay, Pinot Grigio, White Zinfandel,
Cabernet Sauvignon & Merlot

DOMESTIC BEER

Coors Light, Yuengling & Miller Light items

IMPORTED BEER

Heineken, Corona and/or VA Beer Company selections

Specialty Beverages Available Upon Request



FOOD & BEVERAGE MINIMUM & ROOM RENTAL

GRAND BALLROOM

\$2,000 Food & Beverage Minimum on Saturdays

\$1,000 Food & Beverage Minimum on Friday & Sundays

\$1,200 Room Rental

HERITAGE ROOM

\$500 Food & Beverage Minimum

\$250 Room Rental Fee

KINGS & QUEENS / HEARTS & DIAMONDS ROOM

\$200 Food & Beverage Minimum

\$250 Room Rental Fee

If that food & beverage minimum is not met for any reason, you will be charged the difference as a room rental fee



SET UP FEES

Includes Set-Up & Breakdown of Room

GRAND BALLROOM

Seating up to 350 guests | \$500

HERITAGE ROOM

Seating up to 75 guests | \$200

KINGS & QUEENS ROOM

Seating up to 40 guests | \$200

HEARTS & DIAMONDS ROOM

Seating up to 25 guests | \$200

All set-up fees are subject to 6% sales tax.



RENTAL EQUIPMENT CHARGES

LCD Projector & Screen.....	\$200
Microphone & Podium.....	\$50
Easels.....	\$3/easel
Cocktail Tables.....	\$25/table
Colored Napkins (30-day notice).....	\$2/napkin
*Specialty Colored Napkins available upon request for additional charge.	
Additional Staff Attendant	\$20/hour

All rental equipment is subject to 6% sales tax. Prices are subject to change without notice.



DIRECTIONS

FROM WASHINGTON, DC:

Travel I-95 South to I-295 South/East (exit #84A).

Continue on I-295 for approximately 15 miles and exit onto I-64 East (exit #28B).

Travel on I-64 to Rt. 607 (exit #231A) approximately 31 miles, turn Right onto Rt. 607.

Continue on Rt. 607 to Rt. 60 (2nd traffic light) and turn Left.

After approximately 2 miles, the entrance to Colonial Heritage Club will be on the Right.

FROM RICHMOND, VA:

Travel I-64 East/South to Rt. 607 (exit #231A), turn Right onto Rt. 607.

Continue on Rt. 607 to Rt. 60 (2nd traffic light), turn Left.

After approximately 2 miles, the entrance to Colonial Heritage Club will be on the Right.

FROM VIRGINIA BEACH/NORFOLK:

Travel I-64 West/North to Rt. 199 Exit #234A toward Lightfoot.

Travel on Rt.199 for approximately a quarter of a mile
to Rt. 60 Lightfoot (3rd exit off of Rt. 199)

Turn Left onto Richmond Rd./US 60 West

After approximately 1 mile, the Colonial Heritage Club entrance will be on the Left.



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Williamsburg, Virginia

Colonial Heritage Club

6500 Arthur Hills Drive | Williamsburg, VA 23188

To plan your event please contact
Stacy Krick— Director of Sales

757-645-2011 | skrick@colonialheritageclub.com

MANAGED BY

Billy Casper

SIGNATURE
CLUB MANAGEMENT