



*Offering unique banquet space to  
make your day special*

*The Mississippi Hall*

*The Lower Concourse*

*Upper Concourse*

*Wedding Coordinator:*

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# RECEPTION SPACE

## Mississippi Hall

*Full Hall for guest of 250-500*

*Rent: \$1,200.00 with \$6,000.00 in catering*

*Rent: \$900.00 with \$15,000.00 in catering*

*Extra Setup Day Rent: \$500.00 (10AM-4PM)*

*Lighted Canopy with Streamers: \$2,000.00*

*Draped Streamers: \$700-\$900 (5-7 rows)*

## Mississippi Hall East

*Half Hall for guest under 250*

*Rent: \$900.00 with \$4,000.00 in catering*

*Rent: \$500.00 with \$10,000.00 in catering*

*Extra Setup Day Rent: \$500.00 (10AM-4PM)*

*Light Canopy with Streamers: \$1,200.00*

*Draped Streamers: \$500-\$700 (5-7 rows)*

*Atrium area for cocktail hour is ONLY available for Half Hall Rental*

*Rent: \$200.00*

## Upper Concourse

*For 150 guests and under*

*Rent: \$700.00 with \$3,000.00 in catering*

*Access Hours for Saturday is noon - Midnight for all space*

*NOTE: If you don't meet the above minimum, the rent may increase*

# CEREMONIES

## Lower Concourse

*This space cannot be contracted until four months out.*

300 people

Event Day Rent: \$700.00 (10AM-6PM)

Extra Setup Day/Rehearsal Rent: \$200.00 (Noon - 7PM)

Ceiling Streamers (9) rows - \$700.00

## Mississippi Hall West

*This space only works if your guest count is under 250 people and you have the East side booked for your reception*

250 people

Event Day Rent: \$500.00 (10AM-6PM)

Extra Setup Day/Rehearsal Rent: \$150.00 (Noon - 7PM)

Ceiling Streamers (9) rows - \$700.00

*Rent includes the setup of chairs, tables and stage*

*Information*

Standard Items

Guest Tables and Chairs  
Dance Floor  
Head Table on Riser  
Tables for DJ, Cake, Buffet,  
Guest Book  
Table linens in white or black  
Skirting in white or black

Catering

RiverCenter Catering

Bar Service

RiverCenter Catering

Insurance

Client must supply liability insurance of at least \$1,000,000 naming the City of Davenport, RiverCenter / Adler Theatre and VenuWorks as additionally insured. You may obtain a quote from our insurance agent.

Deposits

We require \$500 to secure the date

*RiverCenter Optional Charges*

<i>Icicle Lights</i>	<i>\$0.50 per foot</i>
<i>Projection Package (LCD projector, screen and speaker)</i>	<i>\$250.00</i>
<i>Screen (Alone)</i>	<i>\$60.00</i>
<i>White Drape</i>	<i>\$2.00 per foot</i>
<i>Sound Package (Set of 2 speakers, mixer, one microphone, ipod hook up or CD player)</i>	<i>\$150.00</i>
<i>RiverCenter Cake Cutting (plates &amp; forks provided)</i>	
<i>\$0.50 per person to cut and place on buffet</i>	
<i>\$1.00 per person to cut and serve to guest</i>	

*You are welcome to have someone cut your cake - with this option you then provide the plates, forks & napkins*

*If you want additional items not seen on this sheet, please ask, most of the time we are able to accommodate your decorating requests.*