



# EVERETT

## WEST

### ABOUT

Located in the heart of Portland's trendy Pearl District, **EVERETT WEST** is a modern-industrial event space that can be transformed into anything imaginable. The space features poured and polished concrete floors, reclaimed wood accents, 18' ceilings with skylights, and neutral walls to accommodate your vision and design. **EVERETT WEST** also has an expansive, private patio allowing you to bask in the urban scenery!

### RATES

Monday – Thursday  
8 hour rental **\$1200**  
additional hours **\$150 each**

Friday  
12 hour rental **\$2500**  
additional hours **\$200**

Saturday\*  
12 hour rental **\$3500**  
additional hours **\$250**

Sunday  
12 hour rental **\$2500**  
additional hours **\$200**

**\*If the day after your event is a holiday, your venue rental will be charged as a Saturday rental at \$3500. If your event is a Saturday holiday your venue rental will be charged at \$5000.**

**\*\*All wedding rentals include a 1 hour final walk through approximately 30 days prior to your event and a 1 hour rehearsal scheduled no more than 2 weeks prior to your event.**

### SPECS

- 4,000 square feet indoors
- 2,100 square feet outdoors with permanent café lights
- Capacity: 300 (seated or standing, per the current fire code)
- AV: sound system, HD projector, dimmable track lighting, high speed wireless internet, and one (1) wireless, handheld microphone
- Private bridal suite
- ADA accessible
- Central air (heat and air conditioning)
- Street and garage parking nearby



### ACCESS

For your event, you will have exclusive access to the indoor and outdoor space for the duration of your venue rental. At least 1 hour of setup and 1 hour of breakdown time must be included in your rental. There are no time restrictions, however there is an additional fee for access to the venue before 7:00 AM or after 1:00 AM.

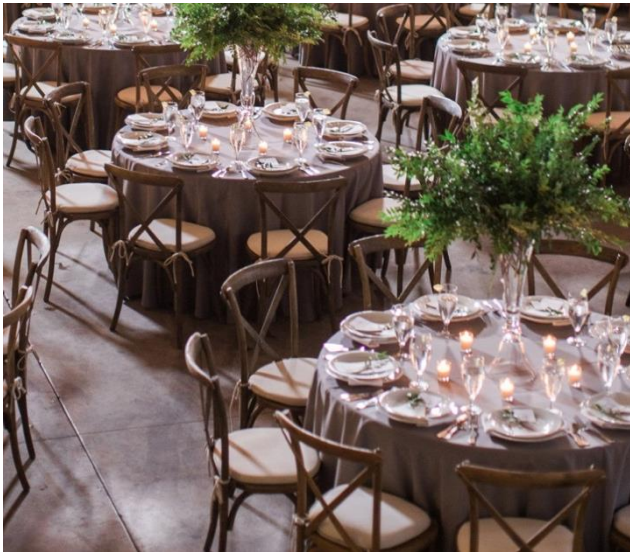


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### RENTALS

Each event is unique, so your event should reflect that! All rentals will be brought in based on your needs. Our house manager or your professional event coordinator will handle the coordination of these items so that they may be delivered and picked up at the appropriate times. Please inquire for general pricing options.



### AV & LIGHTING

Everett West is equipped with standard audio visual equipment and house lighting, however our amazing preferred vendors can provide you with plenty of upgraded options for your event. Please discuss your needs with our venue manager and they will put you in touch with the appropriate parties.

### CATERING

We have curated a list of local caterers who practice sustainability in their operations, and who offer different price points for your event. Please ask about our flexible catering policy if you would like to work with another caterer.

#### Artemis Foods

KELLY EGGERS [kelly@artemisfoods.com](mailto:kelly@artemisfoods.com) | 503-233-8539

#### Ash Wood Fired Pizza

TED SCHARPNICK [ashwoodfired@gmail.com](mailto:ashwoodfired@gmail.com)

#### Boke Bowl

BRANNON RICECI [catering@bokebowl.com](mailto:catering@bokebowl.com)

#### Buenos Dias Catering

SHAUNA FLYNN [shauna@verdecocinamarket.com](mailto:shauna@verdecocinamarket.com)

#### Crown Paella

EMILY KETTERMAN [events@crownpaella.com](mailto:events@crownpaella.com)

#### Hoda's Catering

HODA KHOURI [hodankhouri@hotmail.com](mailto:hodankhouri@hotmail.com)

#### Screen Door

KATIE HORLEY [katiescreendoor@gmail.com](mailto:katiescreendoor@gmail.com)

[events@everettwest.com](mailto:events@everettwest.com) | 503-410-1461  
914 NW Everett Street Portland OR 97209



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## BAR CATERING

Our exclusive, in-house bar program is designed to accommodate all types of service options and budgets. From seasonally crafted cocktails, to locally sourced wines and microbrews, we have endless possibilities that your guests will enjoy. We also allow our clients to provide their own beverages, and our OLCC licensed bartenders will pour (corkage fees will apply).

Our selections change with the seasons, so our menus are always customized to your event.

**Please inquire for specific pricing and additional menu options.**

- LOCAL MICROBREWS **\$5-\$6**  
(bottled or draft)
- OREGON & WASHINGTON WINES **\$7-\$10**  
(by the glass)
- SEASONALLY CRAFTED COCKTAILS **\$8-\$11**  
(local liquor selections)
  
- BLUE SKY NATURAL SODAS **\$2.50**
- HUMM ORGANIC KOMBUCHA **\$3**
- LIONHEART DRY KOMBUCHA **\$4**
- PORTLAND ROASTING COFFEE & NUMI TEAS **\$3.00**  
(includes raw and white sugar, fresh cream and lemons)
- CRYSTAL GEYSER SPARKLING WATER **\$2.50**

\*Prices listed are per serving



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### ADDITIONAL RESOURCES

Your event should be stress-free, so we've partnered with our favorite vendors to help you work through every detail. We also love making new connections, so feel free to work with a trusted vendor not listed.

#### -COORDINATORS-

**Adornment Events**  
**BLC Events**  
**Cindy Thompson Events**  
**CK Events**  
**Ella Events**  
**J29 Events**  
**Luxe Event Productions**  
**Sobotka Events**  
**Viva! Events**  
**Your Perfect Bridesmaid**

#### -EVENT DESIGNERS-

**Bright Night**  
**Designs by Muse**  
**Rose Bean Events**

#### -FLORAL-

**Amanda Karam**  
**Blüm**  
**Floral Sunshine**  
**Geranium Lake**  
**Laurelhurst Florist**  
**Rosemary Stafford**  
**Starflower**

#### -RENTALS-

**Barclay Events**  
**Classic Vintage Rentals**  
**Something Borrowed**  
**The Party Place**  
**Vintage Meets Modern**  
**West Coast Drape**

#### -AV & LIGHTING-

**Greenlight Creative**  
**Really Big Video**  
**Think AV**

#### -DJs & MUSIC-

**DJ Gregarious**  
**John Ross Music**  
**Paradox Productions**  
**Sir Kenneth**  
**The Hereafters**

#### -ACCOMMODATIONS-

**Airbnb**  
**Hampton Inn Pearl District**  
**Jupiter Hotel**  
**Mark Spencer Hotel**

#### -PHOTO & VIDEO-

**Ambient Sky**  
**Boston Harbor**  
**Emily Gigoux**  
**Evrin Icoz**  
**Hazelwood**  
**Kitta Bodmer**  
**Moving Pictures**  
**Powers Studios**  
**Smirk Photobooth**  
**Stumptown Booth**  
**Sweetlife**

#### -DESSERT-

**Baker & Spice**  
**Coco Donuts**  
**Cupcake Jones**  
**Dream Cakes**  
**Fifty Licks**  
**Lux Sucre**  
**Nineteen27 S'mores**  
**Random Order**  
**Sloshy Pops**  
**Sweetpea Baking**  
**Sugar Street Bakery**  
**The Hungry Hero**