



EVERETT

WEST

ABOUT

Located in the heart of Portland's trendy Pearl District, **EVERETT WEST** is a modern-industrial event space that can be transformed into anything imaginable. The space features poured and polished concrete floors, reclaimed wood accents, 18' ceilings with skylights, and neutral walls to accommodate your vision and design. **EVERETT WEST** also has an expansive, private patio allowing you to bask in the urban scenery!

RATES

Monday – Friday before 5:00 PM

8 hour rental **\$1000**

additional hours **\$150 each**

Monday – Thursday after 5:00 PM

8 hour rental **\$1200**

additional hours **\$150 each**

Friday after 5:00 PM

8 hour rental **\$2000**

additional hours **\$225**

Saturday

12 hour rental **\$3500**

additional hours **\$250**

Sunday

8 hour rental **\$2000**

additional hours **\$225**

***If the day after your event is a holiday, your venue rental will be charged as a Saturday rental at \$3500. If your event is a Saturday holiday your venue rental will be charged at \$5000.**

SPECS

- 4,000 square feet indoors
- 2,100 square feet outdoors with permanent café lights
- Capacity: 300 (seated or standing, per the current fire code)
- AV: sound system, HD projector, dimmable track lighting, high speed wireless internet, and one (1) wireless, handheld microphone
- Private "green" room
- ADA accessible
- Central air (heat and air conditioning)
- Street and garage parking nearby



ACCESS

For your event, you will have exclusive access to the indoor and outdoor space for the duration of your venue rental. At least 1 hour of setup and 1 hour of breakdown time must be included in your rental. There are no time restrictions, however there is an additional fee for access to the venue before 7:00 AM or after 1:00 AM.

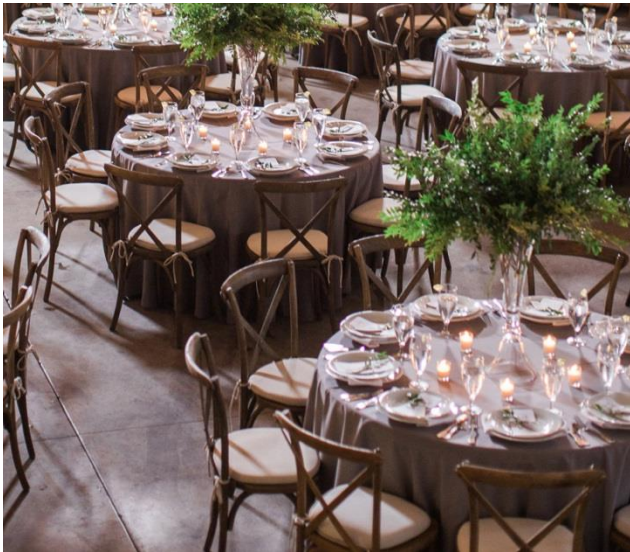


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RENTALS

Each event is unique, so your event should reflect that! All rentals will be brought in based on your needs. Our house manager or your professional event coordinator will handle the coordination of these items so that they may be delivered and picked up at the appropriate times. Please inquire for general pricing options.



AV & LIGHTING

Everett West is equipped with standard audio visual equipment and house lighting, however we work with amazing vendors who can provide plenty of upgraded options for your event. Please discuss your needs with our venue manager and they will put you in touch with the appropriate parties.

CATERING

We have curated a list of local caterers who practice sustainability in their operations, and who offer different price points for your event. Please ask about our flexible catering policy if you would like to work with another caterer.

Artemis Foods

KELLY EGGERSS kelly@artemisfoods.com | 503-233-8539

Ash Wood Fired Pizza

TED SCHARPNICK ashwoodfired@gmail.com

Boke Bowl

BRANNON RICECI catering@bokebowl.com

Buenos Dias Catering

SHAUNA FLYNN shauna@verdecocinamarket.com

Crown Paella

EMILY KETTERMAN events@crownpaella.com

Hoda's Catering

HODA KHOURI hodankhouri@hotmail.com

Screen Door

KATIE HORLEY katiescreendoor@gmail.com

events@everettwest.com | 503-410-1461
914 NW Everett Street Portland OR 97209



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BAR CATERING

Our exclusive, in-house bar program is designed to accommodate all types of service options and budgets. From seasonally crafted cocktails, to locally sourced wines and microbrews, we have endless possibilities that your guests will enjoy. We also allow our clients to provide their own beverages, and our OLCC licensed bartenders will pour (corkage fees will apply).

Our selections change with the seasons, so our menus are always customized to your event. **Please inquire for specific pricing and additional menu options.**

- LOCAL MICROBREWS **\$5-\$6**
(bottled or draft)
- OREGON & WASHINGTON WINES **\$7-\$10**
(by the glass)
- SEASONALLY CRAFTED COCKTAILS **\$8-\$11**
(local liquor selections)
- BLUE SKY NATURAL SODAS **\$2.50**
- HUMM ORGANIC KOMBUCHA **\$3**
- LIONHEART DRY KOMBUCHA **\$4**
- PORTLAND ROASTING COFFEE & NUMI TEAS **\$3.00**
(includes raw and white sugar, fresh cream and lemons)
- CRYSTAL GEYSER SPARKLING WATER **\$2.50**



*Prices listed are per serving

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ADDITIONAL RESOURCES

Your event should be stress-free, so we've partnered with our favorite vendors to help you work through every detail. We also love making new connections, so feel free to work with a trusted vendor not listed.

-COORDINATORS-

Adornment Events
BLC Events
Cindy Thompson Events
CK Events
Ella Events
J29 Events
Luxe Event Productions
Sobotka Events
Viva! Events
Your Perfect Bridesmaid

-EVENT DESIGNERS-

Bright Night
Designs by Muse
Rose Bean Events

-FLORAL-

Amanda Karam
Blüm
Floral Sunshine
Geranium Lake
Laurelhurst Florist
Rosemary Stafford
Starflower

-RENTALS-

Barclay Events
Classic Vintage Rentals
Something Borrowed
The Party Place
Vintage Meets Modern
West Coast Drape

-AV & LIGHTING-

Greenlight Creative
Really Big Video
Think AV

-DJs & MUSIC-

DJ Gregarious
John Ross Music
Paradox Productions
Sir Kenneth
The Hereafters

-ACCOMMODATIONS-

Airbnb
Hampton Inn Pearl District
Jupiter Hotel
Mark Spencer Hotel

-PHOTO & VIDEO-

Ambient Sky
Boston Harbor
Emily Gigoux
Evrin Icoz
Hazelwood
Kitta Bodmer
Moving Pictures
Powers Studios
Smirk Photobooth
Stumptown Booth
Sweetlife

-DESSERT-

Baker & Spice
Coco Donuts
Cupcake Jones
Dream Cakes
Fifty Licks
Lux Sucre
Nineteen27 S'mores
Random Order
Sloshy Pops
Sweetpea Baking
Sugar Street Bakery
The Hungry Hero