



TIMBERLODGE AT ARROWHEAD

GENERAL ARRANGEMENTS

- ▷ MAY-OCTOBER, THE FOLLOWING FOOD & BEVERAGE MINIMUMS APPLY: SATURDAYS REQUIRE \$12,000, FRIDAYS REQUIRE \$9,000, AND SUNDAYS REQUIRE \$6,000 (EXCLUDES SUNDAYS BEFORE HOLIDAYS).
- ▷ NOVEMBER-APRIL, THE FOLLOWING FOOD & BEVERAGE MINIMUMS APPLY: SATURDAYS REQUIRE \$8,000, FRIDAYS & SUNDAYS REQUIRE \$6,000.

FOOD & BEVERAGE

- ▷ ALL FOOD & BEVERAGE CHARGES ARE SUBJECT TO A 20% ADMINISTRATION FEE.
- ▷ ALL FOOD, BEVERAGE, ADMINISTRATION FEES, & SERVICE CHARGES ARE SUBJECT TO AN 8.75% NYS SALES TAX.
- ▷ TASTINGS ARE NOT OFFERED NOR GUARANTEED.
- ▷ FINAL COUNT OF GUARANTEED GUESTS & FINAL MENU SELECTIONS ARE DUE THREE WEEKS PRIOR TO EVENT DATE.

DEPOSIT & PAYMENT

- ▷ \$2,000 NON-REFUNDABLE, NON-TRANSFERABLE DEPOSIT REQUIRED TO SECURE THE DATE.
- ▷ 50% OF FOOD & BEVERAGE MINIMUM DUE EIGHT MONTHS PRIOR TO EVENT DATE.
- ▷ FINAL PAYMENT IS DUE TWO WEEKS PRIOR TO EVENT DATE.
- ▷ INITIAL DEPOSIT IS THE ONLY PAYMENT WHICH MAY BE PAID BY CREDIT CARD (MASTERCARD, DISCOVER, OR VISA- AMERICAN EXPRESS NOT ACCEPTED). ALL OTHER PAYMENTS MAY BE PAID BY CASH, PERSONAL CHECK, BUSINESS CHECK, BANK CHECK, OR MONEY ORDER.
- ▷ PLEASE MAKE ALL CHECKS PAYABLE TO "ARROWHEAD TIMBERLODGE LLC".

◀▶▶▶ CEREMONY FEE ▶▶▶▶▶

\$750

- ▷ INCLUDES GORGEOUS WEDDING CEREMONY LOCATION ON PREMISES
- ▷ INCLUDES UP TO 200 WOOD FOLDING CHAIRS
- ▷ INCLUDES USE OF THE PREMISES FOR A COMPLIMENTARY CEREMONY REHEARSAL

◀▶▶▶ FACILITY FEE ▶▶▶▶▶

APRIL - MAY 23

FRIDAY & SUNDAY	\$1,000
SATURDAY	\$2,000

MAY 24 - OCTOBER

FRIDAY & SUNDAY	\$2,000
SATURDAY (& SUNDAY BEFORE HOLIDAY)	\$4,000

NOVEMBER - DECEMBER

FRIDAY & SUNDAY	\$1,000
SATURDAY	\$2,000

the entire wedding team at arrowhead would be honored to help you host your special day ↗

FINISHING TOUCHES

every wedding at Arrowhead comes with the following convenient amenities at no additional charge [~]↓

- ▷ USE OF THE MAIN DINING ROOM AND BOTH COVERED, CANVAS-SIDED PATIOS
- ▷ OUTDOOR PATIO HEATERS (WHEN REQUIRED BY WEATHER)
- ▷ OUTDOOR FIRE PIT, TIKI TORCHES, AND CAFÉ STRING LIGHTS (WEATHER PERMITTING)
- ▷ SETUP AND USE OF MOVABLE DANCE FLOOR
- ▷ BLACK TABLE LANTERNS (HOST'S CANDLES MUST BE IN A GLASS VOTIVE), ROUND TABLE MIRRORS, ROUND TABLE LOGS, AND TABLE NUMBERS
- ▷ PLACEMENT OF HOST'S CENTERPIECES (PLACEMENT ONLY- NO ASSEMBLY), FAVORS, CARD BOX, ESCORT CARDS (MUST BE ALPHABETIZED), AND GUESTBOOK (ALL OTHER DÉCOR IS HOST'S RESPONSIBILITY)
- ▷ LINEN TABLECLOTHS (WHITE OR IVORY) AND NAPKINS (VARIETY OF COLORS)
- ▷ ELEGANT HAND-PASSING OF HORS D'OEUVRES
- ▷ COMPLIMENTARY CHAMPAGNE TOAST FOR WEDDING PARTY HEAD TABLE
- ▷ COMPLIMENTARY COFFEE AND TEA STATION FROM END OF DINNER TO END OF EVENT
- ▷ SLICING AND PLATING OF SPECIAL OCCASION CAKE (SET OUT ON CAKE STATION)
- ▷ AUTHORIZED USE OF THE PREMISES FOR PHOTOGRAPHY AND VIDEOGRAPHY
- ▷ THE SERVICE OF AN EXPERIENCED AND ACCOMMODATING WEDDING TEAM TO HELP YOU HOST YOUR BEAUTIFUL EVENT AT ARROWHEAD AND TO ENSURE THAT EVERY DETAIL OF YOUR SPECIAL DAY RUNS SMOOTHLY

ARROWHEAD TIMBERLODGE LLC
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