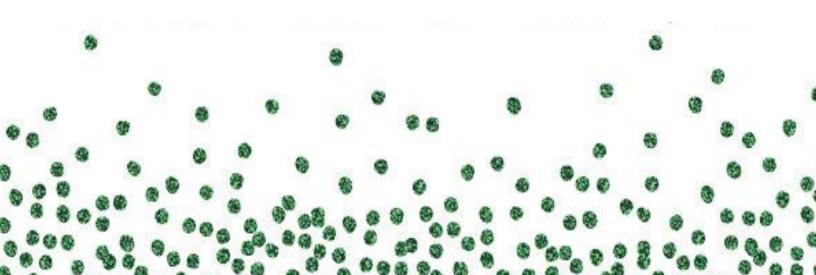




Event Menns



Hospitality first.

LOCAL · TRUSTED · RESPECTED · RELIABLE

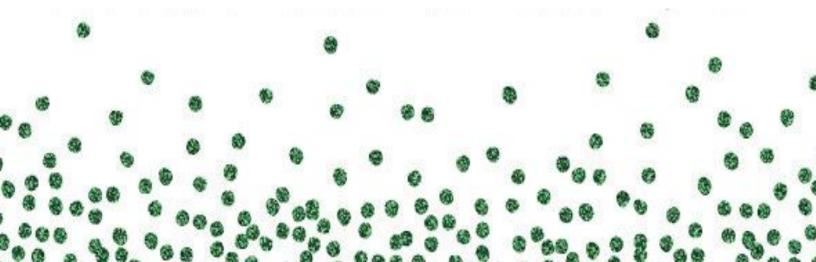
Navarre Hospitality Group is proud to be a partner with the Lerner Theatre.

For over 30 years we have dedicated ourselves to hospitality at the highest level. High-quality seasonal ingredients, unique presentation, and attention to detail. All of these combined to make your celebration distinct and truly memorable.

The following menus are merely suggestions of our most popular items. We can customize menus for virtually any style of event. We will work closely with you to fit the needs of your guests, your style and your budget.

We offer the extra mile to ensure your event is one you'll never forget.

For additional information or to book your event please call 574.293.1755.



General Information Food and Beverages

All food and beverages must be purchased from the Crystal Ballroom. No outside food or beverages may be brought in, with the exception of specialty cakes (See Vendors section).

Security

The Crystal Ballroom requires 1 security guard for every 200 guests. Security guards are \$35.00 per guard per hour. Please be aware that if your event takes place after 5pm, security will most likely be required.

Early Entry Information

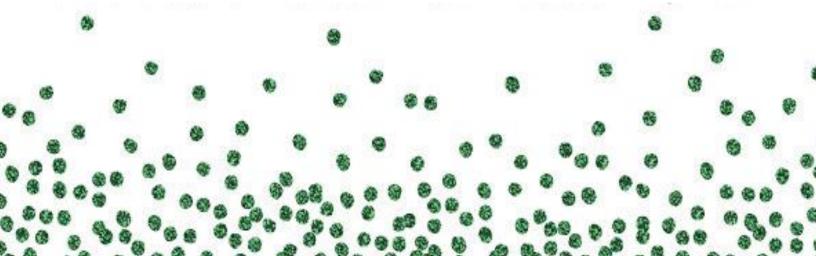
When booking The Crystal Ballroom you and your vendors are granted access at 9am on the day of the event. All items must be removed 1 hour after end time to avoid overtime fees. Overtime fees are \$400.00 per section.

Decorating

Crystal Ballroom does not allow confetti, balloons or any items taped or leaned against the walls. The Crystal Ballroom reserves the right to inspect any banquet function and remove items that may potentially damage or harm the facility.

Vendors

Crystal Ballroom reserves the right to approve all vendors to ensure the vendor is able to supply us with appropriate liability insurance and permits to work in our facility. Crystal Ballroom requires all wedding cakes to be made by a licensed baker.



Room Rental Rates (with Food and Beverage service)

	Sunday-Thursday	Friday	Saturday
Crystal Ballroom Parlor A	\$150.00	\$300.00	\$600.00
Crystal Ballroom Parlor B	\$350.00	\$600.00	\$1200.00
Crystal Ballroom Parlor C	\$150.00	\$300.00	\$600.00
All Rooms of the Crystal Ballroom	\$600.00	\$1200.00	\$2400.00

Room rentals include standard table linens, podium and microphone, dance floor, cake cutting and serving, all china, glassware, and flatware. Use of all our available A/V equipment is included in room rental. Hi-speed Internet access is also available.

Food & Beverage Minimums				
\$2,000.00*				
\$5,000.00*				
\$10,000.00*				

The Crystal Ballroom requires a minimum inclusive of food, beverage (except for cash bars), room rental and gratuity for use of banquet facilities. These rates are the **minimum** amount that needs to be spent to have the facility. If the minimum is not spent, the amount will be taken as service charge.

*Off Season Rates: Negotiable depending on the time, size of the group and other booked events. Contact us for more information.



Function Space Franklin Street

Crystal Ballroom Crystal Crystal Ballroom Ballroom Salon Salon Salon 0 В С A Lerner Theatre ٥ ¢ ۲

Room	Length	Width	Sq. Ft	Banquet	Theatre	Classroom	Wedding	Cocktail
							Reception	Reception

Crystal Ballroom A	50'	30'	1500	100	140	50	80	150
Crystal Ballroom B	50'	50'	2500	160	250	120	160	250
Crystal Ballroom C	50'	30'	1500	100	140	50	80	150
Crystal Ballroom	50'	110'	5500	350-400	500+	240	340	550



Policies

Deposits and Billing

Upon reserving the Crystal Ballroom, the room rental rate is due to reserve the space. The room rental is non-refundable.

50% of the estimated bill is due 90 days in advance. 25% of the estimated bill for the event is due 30 days prior to the event. These amount's are non-refundable.

Menu Deadline

Menus, and an approximate head count, as well as any bar arrangements must be submitted at 30 days prior to the function date.

Final Guest Count and Payment

A final guest count is required 7 days prior to the function date. This figure will be the minimum number of guests for which you will be charged. You may add to that number up to the function date. You will be charged for the guarantee or actual attendance, whichever is greater.

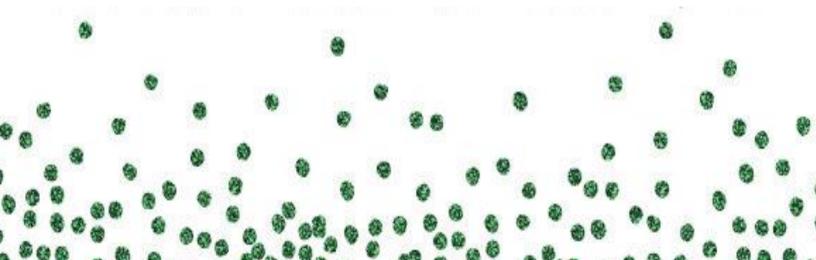
The balance is due when the attendance guarantee is given.

Tax and Service Charge

7% sales tax and 20% service charge will be added to all items purchased.

Tax Exempt Events

If your event is tax exempt, please furnish a signed tax-exempt certificate prior to the event.



lassed Hors d'oenvres

Small bites

jumbo lump crab, red pepper remoulade

Smoked Chicken Quesadillas smoked chicken, jalapeno, jack cheese

Roasted Tomato Flatbread

roasted roma tomato, prosciutto cream, flatbread

Mini Lobster Roll (additional \$18.00 per dozen) lobster salad, mini brioche bun

Endive Spoon curry chicken, sweet cream cheese, grape, pistachio

B.L.T. Cup

bacon, herbed aioli, baby greens, cherry tomato

Small bites...cont.

Boursin Tomatoes cherry tomatoes, boursin, pine nut

Salmon Crudo

quick cured salmon, mascarpone cheese, toasted pistachio on cucumber

Empanadas

braised beef, salsa verde, poblano, oaxaca cheese

Big Bites

Lamb Chop Lollipops (additional \$36.00 per dozen) rosemary, garlic, olive oil, dijon

Tenderloin Sliders (additional \$36.00 per dozen)

Grilled tenderloin, Dijon mayo, pickled red onion, brioche bun



lassed Hors d'oenvres

Toasts

Rolled Sirloin Canape sirloin, horseradish mousse, pumpernickel

Bacon & Leek Crostini smoked bacon, caramelized leeks, parmesan

Prosciutto Crostini blue cheese cream, green apple

Forks & Sticks

Stuffed Dates bacon wrapped, manchego, maple balsamic

Chicken Tikka Kabob marinated chicken, pineapple, peppers, onions

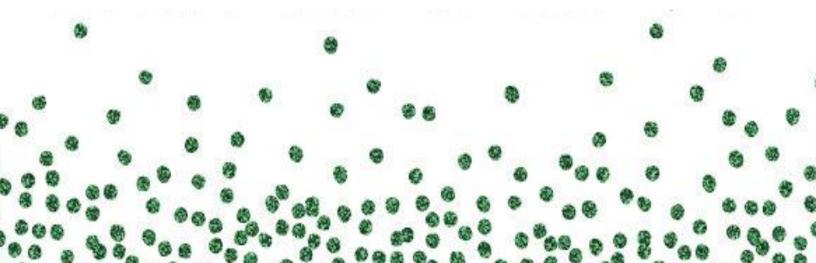
Chicken Satay grilled chicken breast, peanut sauce

Beef Kabobs marinated sirloin, peppers, onions, teriyaki glaze

Shots

Shrimp Cocktail (additional \$18.00 per dozen) spicy sauce, lemon, chive

Seasonal Soup Shooter please refer to seasonal soup menu



Passed Hors d'oenvres

Tarts, Cups & Cones

Caviar Cones (additional \$36.00 per dozen) crème fraiche, sesame cone, hackleback caviar

Tuna Tartare (additional \$12.00 per dozen) ahi tuna, cucumber, radish, sesame seeds, wonton

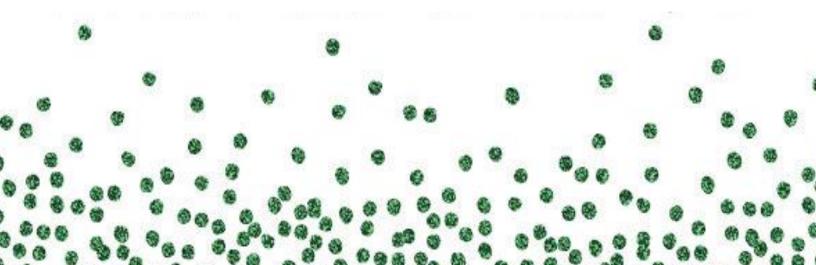
> Vegetable Tarts seasonal vegetables, herbed brie

Mango Chutney Tarts fresh mango, golden raisins, chevre

> Brie & Pear Tarts brie, pear compote

Mushroom Vol-au-vent wild mushrooms, cream, sherry

Spinach & Artichoke Tart cream cheese, artichoke, spinach



Stationary Hors d'senvres

All Passed Hors d'oeuvres may be stationary

Asian Chicken Bites sesame crusted, ginger soy

Pot Stickers pork, vegetables, soy sauce, scallions

Bruschetta tomato, balsamic, EVOO, basil, parmesan, toasted baguette

Pad Thai Spring Rolls pad thai noodles, vegetables, shrimp, ginger orange glaze

Spinach & Artichoke Dip cream cheese, artichoke, spinach, naan, crostini, tortilla chips

> Grilled Shrimp (additional \$18.00 per dozen) bbq marinated, mango bbq sauce

> Sausage Stuffed Mushrooms baby portobello, Italian sausage, marinara

Cocktail Sandwiches assorted meats, dijon mayo, brioche



Hors d'oeuvrez Ricing

Reception Hors d'oeuvres

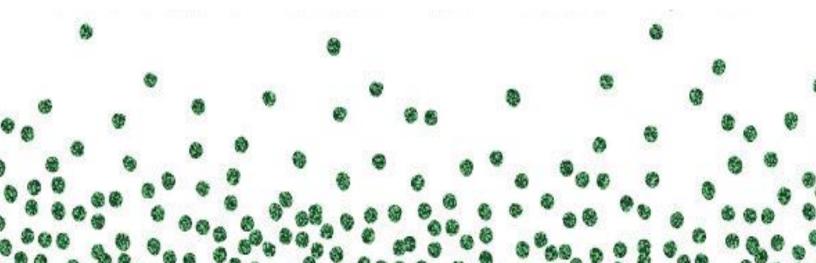
30-60 minutes prior to dinner

2 Items \$7.50 3 Items \$8.50 4 Items \$9.50 Each additional item \$1.00

Hors d'oeuvres Buffet

2 Hours - in lieu of dinner

6 Items \$24.00 7 Items \$26.00 8 Items \$28.00 9 Items \$30.00 10 Items \$32.00



Displayed Hors d'oenvres

Cheeses & Breads manchego, gouda, bleu, aged cheddar, nuts, dried & fresh fruit, farmhouse bread \$6.00

Spreads & Breads

bacon jam, roasted tomato & goat cheese dip, edamame hummus, hummus, tapenade, pita, crostini, naan \$6.50

Baja Chips & Dip

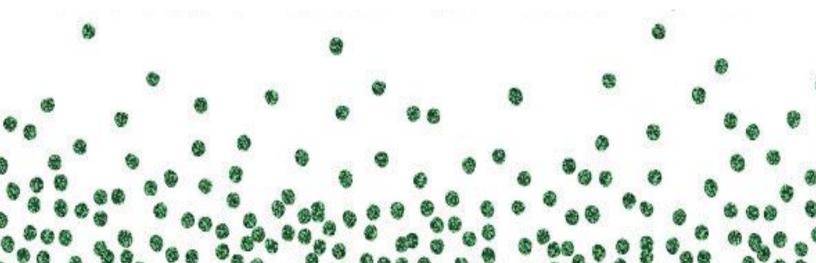
chicken rocoto, chorizo, oaxaca cheese dip, guacamole, street corn, roasted tomato salsa, black bean & corn salsa, diced onion, diced tomatoes, jalapenos, tortilla chips \$8.50

Antipasto

salami, capicola, prosciutto, grilled vegetables, hummus, mozzarella salad, crostini, naan \$7.00

Crudité local & exotic vegetables, herb crème fraiche \$5.00

Fruit & Berries fresh seasonal & exotic fruit, berries, honey yogurt dip \$5.00





minimum of 3 stations and/or action stations must be purchased if stations are the meal

Ramen Station

dashi, noodles, scallions, mushrooms, braised pork, bean sprouts, spinach, red pepper \$15.00

Sushi

rolls, nigiri, sashimi, pickled ginger, wasabi, soy sauce \$14.00

Raw Bar

shrimp, crab claws, mussels, oysters, cocktail sauce, remoulade, lemon and horseradish \$24.50

Taco Station

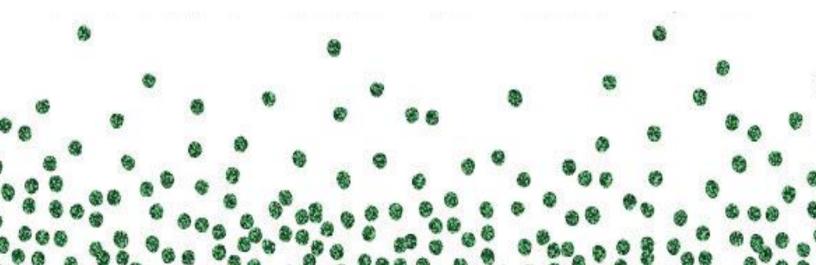
carved carne asada, pastor, chili lime braised chicken, pico de gallo, corn salsa, salsa verde, jalapenos, onions, cilantro, tomatoes, guacamole, queso fresco, oaxaca cheese, corn & flour tortillas \$10.00

Jambalaya

chicken, andouille, shrimp, peppers, onions, rice, corn bread muffins \$10.00

Paella

bomba rice, chicken, shrimp, mussels, chorizo, saffron, peas, peppers \$10.00



Action Stations Buffet

minimum of 3 stations and/or action stations must be purchased if stations are the meal

Pasta Station

selection of penne or tortellini, marinara or pesto cream, chicken, sausage, beef, baby shrimp, spinach, broccoli, tomatoes, mushrooms, peppers, parmesan \$10.00

Carving Station

roast beef, turkey breast, or smoked ham. served with rolls, horseradish sauce and dijon sauce \$8.00

add prime rib and au jus for an additional \$2.00 add beef tenderloin and demi sauce for an additional \$4.00

Salad Wall

market greens, radishes, asparagus, heirloom tomatoes, peppers, shaved shallots, cucumber, toasted walnuts, shaved manchego, truffle lemon vinaigrette

\$10.00

Tuna Poke

tuna, salmon, tofu, rice, baby leaf lettuce, sliced jalapeno, diced pineapple, cucumber, mirin, seaweed salad, edamame, ginger, scallion, avocado, wonton strips, macadamia nuts, tobiko, wasabi, soy, sesame oil, spicy aioli, ginger soy, ponzu \$12.00

Stir Fry

choice of two proteins: beef, shrimp, chicken or tofu. broccoli, red pepper, water chestnuts, mushrooms, scallions, bean sprouts, carrots, red cabbage, zucchini, yellow squash \$10.00

Served Dinner Starters

Soup

Add a soup course for an additional \$3.00

Cool Months

(April through September) gazpacho (cold) watermelon soup (cold) tomato bisque soup (hot)

4)arm Months

(October through March) potato & leek soup (hot) butternut squash & bacon soup (hot)

Salad

Navarre

market greens, apples, roasted walnuts, dried cranberries, bleu cheese, white balsamic vinaigrette

Garden

baby greens, sugar snap peas, watermelon radish, baby carrot, goat cheese, balsamic vinaigrette

Specialty Salad

add \$3.00

Steakhouse

romaine, tomatoes, pickled red onion, bacon, parmesan peppercorn dressing

Spinach & Arugula

Intermezzo

add \$3.00

bacon, grapes, goat cheese, almonds, sherry vinaigrette

Caprese (Seasonal)

heirloom tomatoes, fresh mozzarella, basil, EVOO

Watermelon (Seasonal)

arugula, watermelon, feta, mint, balsamic

Served Dinners

all served dinners include navarre or garden salad, rolls and whipped butter. starch selections may be changed, please see our seasonal vegetable options to accompany your selection

Poultry

Stuffed Amish Chicken Breast

sun-dried tomatoes, spinach, almonds, parmesan, supreme sauce \$26.50

Picatta

chicken breast, capers, lemon, wine \$24.50

Marsala

chicken breast, marsala wine sauce \$24.50

Tuscan

grilled chicken breast, artichoke hearts, roasted roma tomatoes, basil, garlic \$24.50

Citrus

brined & marinated airline chicken, citrus chicken glaze \$24.50

Navarre

brined & bacon wrapped chicken breast, roasted tomato, chicken demi \$26.50

Pork

Chop grilled, mustard bbq rub, apple bbq sauce \$24.50

Porchetta bacon wrapped pork tenderloin, roasting jus \$26.50

Served Dinners

Lamb

Rack of Lamb mustard crust, Dijon herb cream sauce \$38.00

Seafood

Salmon pan seared, vin blanc \$26.50

Crab Cakes jumbo lump, remoulade \$27.00

Sea Bass pan seared, lobster blanc \$43.00

Crab Stuffed Shrimp crab stuffing, lobster blanc \$32.50

Corvina pan seared, pistachio gremolata \$32.50

> Market Fish chef's preparation \$32.50

Roasted Maine Lobster Tail grilled, tarragon-shallot butter \$40.50

Served Dinners

beef

Filet Mignon grilled, cabernet demi \$37.50

Manhattan

cast iron seared, compound butter, peppercorn demi \$38.00

Top Sirloin

double r ranch, whiskey peppercorn sauce \$28.00

Tenderloin Medallions

twin seared filet medallions, cognac shallot demi \$36.00

Short Rib

boneless, braising liquid, root vegetables \$28.00



Served Dinners

duets

Filet & Chicken \$35.50

Filet & Corvina \$42.50

Filet & Crab Stuffed Shrimp \$39.50

> Filet & Seabass \$49.00

Filet & Salmon \$38.50

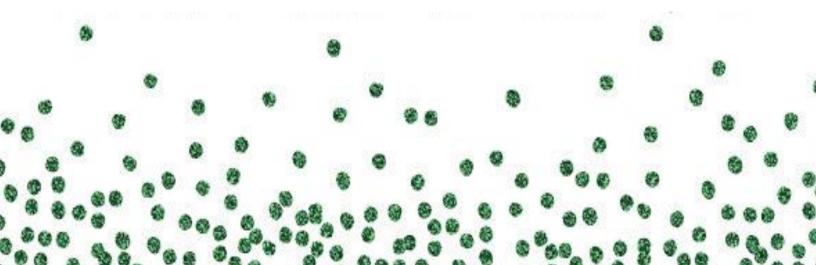
vegetarian & vegan

Grilled Vegetable Crepes grilled vegetables, mozzarella, lemon cream \$21.50

> Quinoa Portobello quinoa, vegetable, pesto \$22.50

Polenta & Roasted Vegetables

polenta, roasted cauliflower, zucchini, market vegetables, pine nuts, pesto \$23.50



Served Dinners

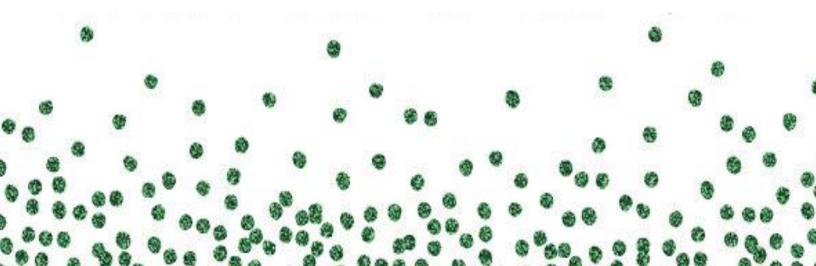
kids meals

For Children ages 4-11. Children under 4 are not charged

Served Meal

chicken fingers, mac & cheese, applesauce \$10.50

> Buffet Meal \$12.00



Accompaniments vegetables (combine & exclude as you choose)

4)arm Months

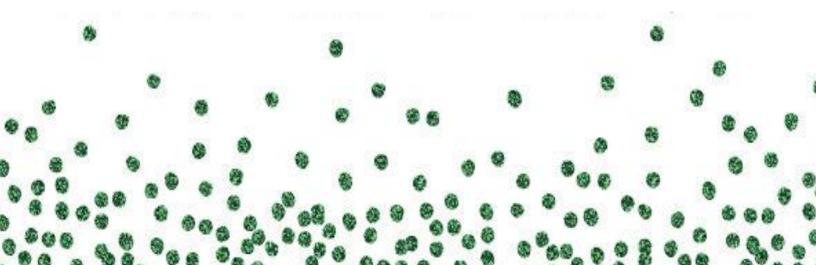
(April through September) grilled vegetables (buffet only) baby bok choy broccoli heirloom carrots haricot vert asparagus red peppers sunburst squash

Cool Months

(October through March) grilled vegetables (buffet only) roasted cauliflower brussels sprouts broccoli haricot vert fresno blend

starch

roasted yukon gold potatoes forbidden rice (add \$1.00) navarre rice himalayan red rice polenta mashed yukon gold potatoes dauphinoise potatoes purple potato puree (add \$1.00) duchess potatoes 3 grain blend



Create your own buffet

minimum of 40 guests Salad Options

navarre salad, garden salad, caesar salad, fresh fruit salad, pasta salad, steakhouse salad, grain salad, broccoli almond salad

Entree Options

short ribs baked Lasagna with italian sausage salmon with vin blanc pappardelle bolognese citrus chicken stuffed chicken bistro steak chicken marsala chicken picatta tuscan chicken porchetta navarre chicken additional options (Minimum of 75 guests) chef carved NY Strip Ioin (add \$7.00) chef carved prime rib (add \$6.00) chef carved beef tenderloin (add \$8.00)

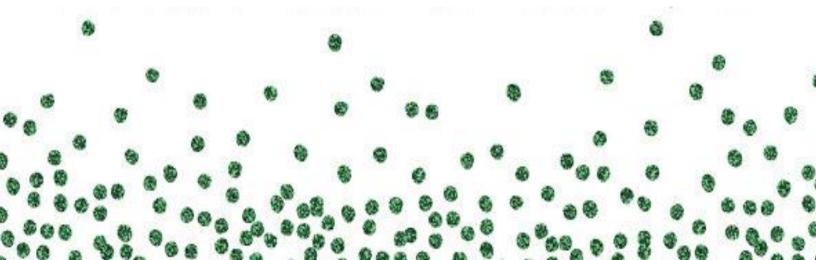
Starches

roasted yukon gold potatoes, navarre rice, dauphinoise potatoes, mashed yukon gold potatoes, toasted orzo with sun-dried tomatoes and spinach, white cheddar & chive mashed potatoes, 3 grain blend, creamy barley, brown rice pilaf

Vegetables

Please see plated vegetable options

3 Salads, 2 Entrées, 1 Starch, 1 Vegetable \$25.00 Additional entrée \$4.50 Additional Starch or Vegetable \$2.50



Served Sweets

triple chocolate gateaux with crème anglaise and berries \$6.00

> chocolate truffles, pecans, ganache, berries \$7.00

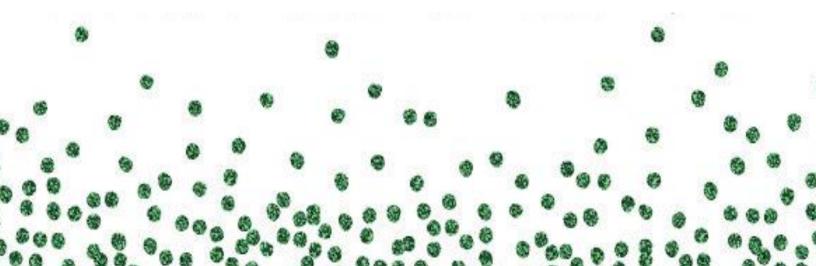
lemon cake with raspberry sauce and fresh berries \$6.00

turtle cheesecake caramel, pecans and chocolate \$5.50

chocolate torte flourless cake with raspberry sauce and fresh berries \$7.00

> red velvet cheesecake chocolate garnish \$5.50

> > carrot cake caramel sauce \$6.00



Stationary Sweets

Mini Desserts

Mini Cupcakes

vanilla white almond raspberry lemon raspberry chocolate irish cream red velvet orange pistachio

Tarts

vanilla custard with berries chocolate mousse chocolate hazelnut

> Jars mini crème brulee s'mores strawberry shortcake

Mini Cheesecake vanilla chocolate peanut butter raspberry swirl oreo

> Mini Pies apple crumb key lime pumpkin berry

Bars oreo cookie chocolate raspberry lemon peach cobbler pumpkin

Pick 3 selections \$8.00 (minimum 50 guests) Pick 5 selections \$10 (minimum 100 guests) Pick 7 selections \$12 (minimum 150 guests)

(offee Bar

regular & decaf coffee with assorted sweeteners and cream \$4.00

Jate Night Snacks

Assorted Sliders pulled pork, buffalo chicken and traditional cheeseburger \$3.00 each

Nacho Station tortilla chips with taco meat, cheese, sour cream & salsa \$7.50 per person

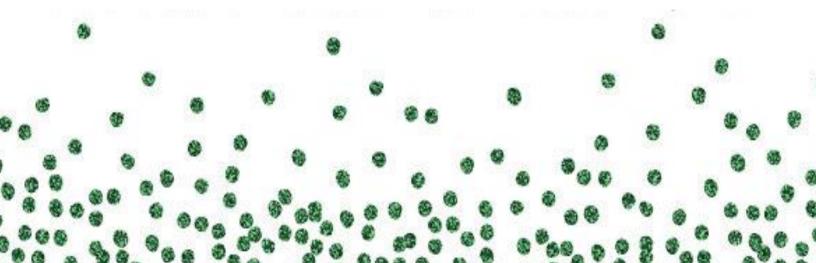
> Hot dog Cart fresh steamed hot dogs with assorted toppings \$6.50 (hot dog cart rental available)

Pizza delivered hot & fresh from a local pizza parlor \$6.00 per person

> Fries \$8.50 per person

> > Popcorn \$4.00 per box

S'mores Station graham crackers, chocolate and marshmallows \$7.50



Open Bar Options

Standard Open Bar

Domestic Beer (Miller Lite, Bud Light), House Wine (Chardonnay, Pinot Grigio, Moscato, White Zinfandel, Cabernet) and Brand-name Spirits (Rum, Vodka, Gin, Jack Daniels, Jim Beam, Amaretto, Seagram 7, Scotch) Sparkling Water and Soft Drinks 1st hour \$9.00 Each additional hour \$5.00

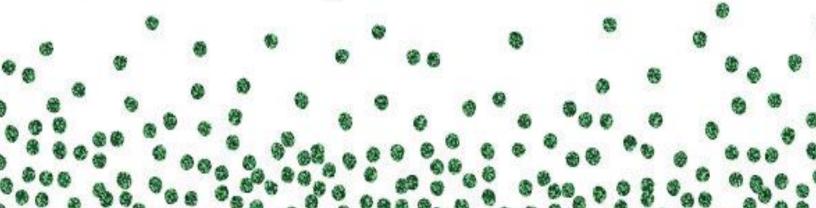
Premium Open Bar

Domestic, Imported and Craft Beer (Miller Lite, Bud Light, Two Hearted Ale, Yuengling), upgraded wine (Charles and Charles Chardonnay, Story Point Cabernet, Pinot Grigio, Moscato, White Zinfandel) and Premium Spirits (Tito's Vodka, Tanqueray Gin, Captain Morgan Spiced Rum, Bacardi Rum, Jack Daniels, Makers Mark, Dewers Scotch, Crown Royal Whiskey, Camarena Tequila) Sparkling Water and Soft Drinks 1st hour \$11.00 Each additional hour \$6.00

Luxury Open Bar

Domestic, Imported and Craft Beer (Miller Lite, Bud Light, Two Hearted Ale, Yuengling), upgraded wine (Chardonnay, Cabernet, Pinot Noir, Pinot Grigio, Reisling, Moscato, White Zinfandel) and Luxury Spirits (Ketel One Vodka, Bombay Sapphire Gin, Johnny Walker Black Scotch, Plantation Rum, Jack Daniels, Crown Royal Whiskey, Woodford Reserve, Patron Silver Tequila, Di Saronna) Sparkling Water and Soft Drinks Want exact brands and details 1st hour \$13.00 Each additional hour \$7.00

Per Indiana state law we cannot serve anyone who appears intoxicated



Open Bar Options (ontinued

Beer and Wine Bar

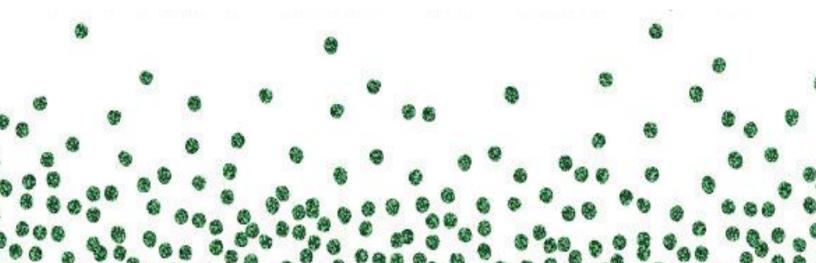
Domestic Beer (Miller Lite, Bud Light) and House Wine (Chardonnay, Pinot Grigio, Moscato, White Zinfandel, Cabernet) and Soft Drinks 1st hour-\$8.00 Each additional hour \$4.00

Premium Beer and Wine Bar

Domestic, Imported and Craft Beer (Miller Lite, Bud Light, Two Hearted Ale, Yuengling), upgraded wine (Chardonnay, Pinot Grigio, Moscato, White Zinfandel, Cabernet) and Soft Drinks 1st hour-\$9.00 Each additional hour \$4.50

> Guests under 21/Non-Alcoholic Bar 4 hours-\$7.50

Per Indiana state law we cannot serve anyone who appears intoxicated



Consumption and Cash Bars

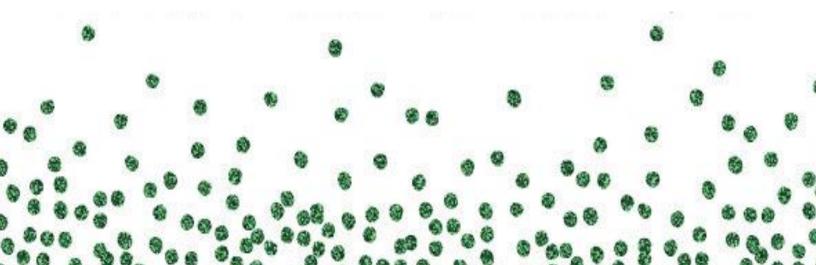
Consumption Bar Pricing

Premium Brand Mixed Drinks \$8 Brand Name Mixed Drinks \$7 House Wine \$7 Premium Wine \$9 Imported and Craft Beer \$5 Domestic Beer \$4.5 Soft Drinks or Bottled Water \$2.50 Consumption Bar - \$50 per hour per bartender, waived if sales exceed \$500.00 per bar

Cash Bar Pricing

Premium Brand Mixed Drinks \$8.50 Brand Name Mixed Drinks \$7.50 House Wine \$7.50 Premium Wine \$9.50 Imported and Craft Beer \$5.50 Domestic Beer \$5 Soft Drinks or Bottled Water \$3 Cash Bar - \$50 per hour per bartender, waived if sales exceed \$550.00 per bar

Per Indiana state law we cannot serve anyone who appears intoxicated



(hampagne and h)ine Options

Sparkling Wine Toast \$3

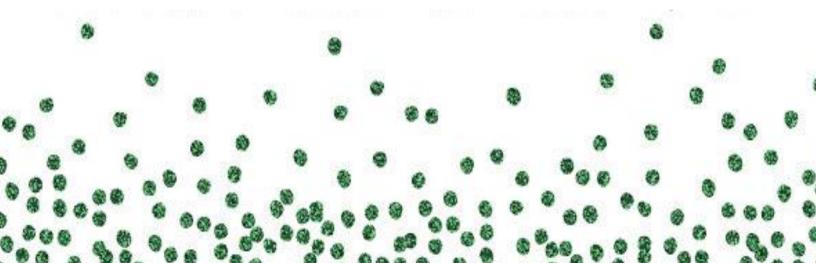
Champagne Toast \$5

Wine Service with Dinner

Standard Wines Story Point Cabernet, California \$25 Ten Span Pinot Noir, California \$24 Mary Hill Riesling, Columbia Valley \$25 Charles n Charles Chardonnay, Washington State \$23 Montevina Pinot Grigio, California \$24

Sparkling

Poama Cava, Spain \$24 Le Grande Courtage, France \$30 Le Grande Courtage Rose, France \$30 Domain Carneros by Tattinger Brut, Champagne France \$44

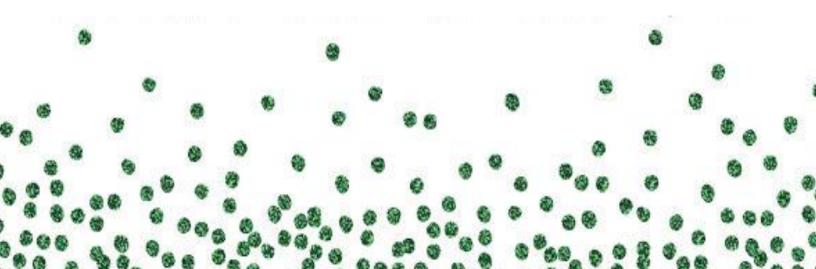


(hampagne and h)ine Options

Premium Red Wines Louis Martini Cabernet, Alexander Valley CA \$40 Fleur Pinot Noir, Monterey CA \$30 La Joya Merlot, Chile \$30 E. Guigal Cotes du Rhone, Southern Rhone France \$34 Mahoney Pinot Noir, Carneros CA \$32 MacMurray Pinot Noir, Russian River CA \$40 Trinitas Zinfandel, EL Dorado CA \$48 Duckhorn Merlot, Napa Valley CA \$60 Molly Dooker Shiraz, South Australia \$46 Rombauer Cabernet, Napa Valley CA \$75 Gallo Signature Cabernet, Napa Valley \$70 Silver Oak Cabernet, Alexander Valley CA \$125

Premium White

White Oak Sauvignon Blanc, Russian River CA \$35 Hugo Gruner Veltiner, Austia \$35 Chateau Ste. Michelle "Mimi" Chardonnay, Horse Haven Hills WA \$30 William Hill Chardonnay, California \$30 Terra d'Oro Pinot Grigio, Santa Barbara \$31 Domaine Drouhin Chablis, Burgundy France \$35 D. Chotard Sancerre, Loire Vally France \$42 Cakebread Chardonnay, Napa Valley CA \$58 Mac Murray Chardonnay, Russian River CA \$45 Rombauer Chardonnay, Carneros CA \$60 D. Chotard Sancerre, Loire Vally France \$42 Shafer Red Shoulder Ranch Chardonnay, CA \$85 Jordan Cabernet Sauvignon, Alexander Valley, CA \$90



Andio Viznal Ricing

Staging 4' x 8' Stage \$40 per panel

Microphones

Wired Microphone: 1 Included with the room, each additional microphone \$10 Wireless Microphone: 1 included with the room, each additional microphone \$60

Video/Computer Projectors & Screens

(Each Salon in the ballroom has one projector and screen available for use at no charge with rental of the facility)

Mobile Screen \$100

Mobile Projector \$200

Confidence Monitor \$250

Other Audio Visual Needs

Audio Console \$100

CD player: 1 Included with the room, each additional CD player is \$20

DVD Player: 1 Included with the room, each additional DVD player is \$25

Easel \$10

Flipchart with Pads and Pens \$20

Flipchart with post-it pads and pens \$35

Laser Pointer \$10

Skirted Cart \$15

PowerPoint Clicker \$10

Up Light \$25-50

Strip Lights - \$50

Dimmer Light Pack - \$45

Black or White Drape \$7 (per foot) Custom Colored Drape (call for quote)

Allow us the opportunity to help...

We know events....do you have a theme, budget or cuisine you are looking for? These menus are merely a starting point. We love customizing events based on your needs, wants or desires.

Do you love Pinterest?

So do we!!! Share your board with your sales person and we will gladly review it with our team to create exactly what you want!

All the details..

We know the best events are in the little details. From buffet cards to chalkboards and unique displays...we do that! Give us a direction and we'll do the rest!

The fun is about to begin..

Call or e-mail us and we will start working on your event right away! We love what we do and we love making your vision come to life....trust us! We'll be there with you for beginning to end handling everything from start to finish,

h)e look forward to working with you... thank you!