

*Weddings* at the  
SAMPLE-McDOUGALD HOUSE



# WELCOME TO THE SAMPLE-McDOUGALD HOUSE!



Whether for a grand sunset reception or an intimate gathering, the Historic 1916 Sample-McDougald House offers a beautiful, one-of-a-kind backdrop for your outdoor wedding ceremony and/or reception. Your wedding day will be our top priority with our staff and volunteers effortlessly managing any venue needs for your special day.

The Sample-McDougald House is perfect for destination weddings that are unique to South Florida's coastal and historic charm. The two-story, Georgian-style southern estate is beautifully appointed with a large sweeping front porch with large white columns. This image provides the backdrop for your ceremony at the west patio, front porch or west gazebo. Set in a 5-acre park with pine, oak and magnolia trees, lush landscaping and a quaint heritage garden.

The space is yours to create your own setting, whether you're looking for a rustic elegant or country vintage styled-wedding, the tropical setting is close proximity to downtown Fort Lauderdale and only 2.5 miles to the beach.

The Sample-McDougald House weddings take place in an outdoor, garden setting, however; the interior of the home is available for photos. We also provide the use of two separate dressing rooms. The fees for weddings and receptions are for the venue only, and can recommend experienced vendors for your wedding day services.

Please call for an appointment for a site tour with our Rental Sales Manager. Personal tours are available by appointment only, but you are welcome to self-tour the grounds Tuesday – Saturday from 12 – 4 p.m.

## CONTACT INFORMATION

Lee Waldo, Rental Sales Manager  
Physical Location: 450 NE 10<sup>th</sup> Street, Pompano Beach, FL 33060  
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## Wedding Packages



### West Courtyard Ceremony & Patio Reception

The 1916 Historic Sample-McDougald House is a timeless backdrop for your wedding ceremony and reception. The two-story Georgian-style home features a grand front porch with large white columns with traditional southern charm. Located just next to the home, the clover-leaf design brick paver courtyard is a contemporary outdoor setting among a tree-lined entry walk and classic white gazebo. A simple and elegant ceremony location adjacent to our reception patio, this location is ideal for smaller gatherings of up to 75 guests.

75 attendees maximum. **\$1500**

### East Glade Gazebo Ceremony & Reception

Located in the east grass glade just a few steps from the home, a classic white gazebo, lush foliage and southern trees provide a grand outdoor setting for your ceremony. An exceptional outdoor space with gravel walkway, this location is ideal for larger gatherings of up to 200 guests. With this package the West Courtyard may be combined for use with the reception patio.

200 attendees maximum. **\$2000**

### Front Porch Ceremony & Reception

The 1916 Historic Sample-McDougald House is a timeless backdrop for your wedding ceremony and reception. The two-story Georgian-style home features a grand front porch with large white columns with traditional southern charm. Large flanking windows, the second-story wood trim and architectural shutters combine to create an elegant, grand, vintage setting for your ceremony. As the premier historic ceremony location at our site, this location is ideal for smaller gatherings of up to 75 guests.

75 attendees maximum. **\$2000**



### East Gazebo, West Courtyard or Front Porch Ceremony Only

**\$750**

*All rentals subject to 6% sales tax.*

## Venue Services

At the Sample-McDougal House we offer:

- The use of the grounds and house for your wedding ceremony and reception, for you and your guests only; exterior ceremony and receptions only
- Time for a set up, dressing, ceremony, cocktail and dinner reception
  - Most clients choose our established itinerary, but we can customize a schedule for you:
    - Clients & Vendors Arrive on site between noon – 2 p.m.
    - Ceremony – 4:30 p.m.
    - Cocktail Reception – 5 p.m.
    - Dinner/Reception – 6-10 p.m.
    - Clients & Vendors Clean Up/Break Down – 10 – 11 p.m.
- The ability to play amplified or acoustic music before, during and after your ceremony and reception
- The opportunity to utilize the grounds, inside and outside of the house for wedding photography
- Complimentary admission for all of your guests. Accessible parking and lift are available for persons with disabilities to the 1<sup>st</sup> floor only. Overflow grass parking is available for up to 100 vehicles.
- The services of our staff and volunteer hosts to guide the wedding party, wedding planner, vendors and guests throughout the day
- Complimentary use of two private, separate dressing rooms for the special couple and wedding party
- Electric cart shuttle to and from the parking area for any guests with disabilities
- Complimentary use of the grounds to conduct your wedding rehearsal for one hour prior to the wedding
- Complimentary family membership for the special couple to the Sample-McDougal House
- Restrooms are located next to the main parking area.

## Rental Guidelines

As a historic house and public nature park, the Sample-McDougal House requires that the building, grounds and furnishings all be protected and respected, and expect all guests to conduct themselves in a positive, safe and respectful manner. We also have the following guidelines for all rentals:

- When setting up, decorating and taking photography, no trees, plants or flowers be damaged
- Public areas must remain public and roping off areas is not permitted
- Natural and silk plants, podiums, wedding arches, runners, etc., may be used, but we encourage our clients to emphasize and utilize as much of the natural surroundings as possible.
- Benches and monuments may not be moved.
- Only eco-friendly items may be used including bird seed, live petals, butterfly and dove releases
- Rice, sparklers, confetti, etc. are not permitted
- Open flames are not permitted inside the house or on the porches
- Clean-up of the entire exterior and interior of the facility is the responsibility of the client. All refuse, debris, décor, supplies, rentals and personal items must be cleared of the grounds the night of the event. SMH will dispose of all items left on the property the following day.
- Smoking is not permitted inside the house or porches.
- Facilities are not available for partisan political purposes, religious services, external fund raising or activities of a discriminatory character.
- A certificate of insurance is required from the caterer naming the Sample-McDougal House and City of Pompano Beach as additional insured for the date of the event.
- All music is required to end at 10 p.m. sharp.
- Event activities may be carried out in the agreed-upon areas only.
- Merchandise may be sold through the SMH Gift Shop only.

- Wedding rehearsal are scheduled for one hour by appointment only.
- All events must be conducted in accordance with the Rental Agreement. The renter is responsible for informing all event participants of this policy.
- All guests are subject to the policies and procedures of the Sample-McDougald House, and as such, we reserve the right to ask any persons to leave the grounds at any time.

#### Payment

To reserve your day and time, a 20% non-refundable deposit is required. Dates are reserved on a first-come, first-serve basis. The balance of the total payment is due two weeks prior to the date of your wedding. The Sample-McDougald House reserves the right to refuse and/or cancel rentals due to unforeseen circumstances or severe weather. An alternate date will be scheduled as soon as possible. Sample-McDougald House reserves the right to cancel the rental contract if the balance is not paid when due.

#### Refund Policy

In the event, you must cancel your reservation, the Sample-McDougald House must receive your cancellation in writing at least two weeks prior to the reserved date. A refund for all payments made, minus the 20% non-refundable deposit will be returned.

#### Staffing

Sample-McDougald House staff and volunteer hosts will be onsite before, during and after your event to ensure the safety and security of your guests. The SMH staff and volunteer hosts are not responsible for set-up, rentals, food service, refuse service or any other event related services. We strongly encourage all clients to designate an event planner to field all event planning needs.

#### Ceremony & Reception Details

A full site plan of your set-up, décor and catering plan must be submitted and approved at least two weeks in advance. The ceremony and reception spaces are outdoors. Tents may be rented and are the responsibility of the client. In the case of inclement weather, the house may shelter guests, but cannot be used as a secondary rain location. Electrical outlets are limited. All rentals received and set-ups are the responsibility of the client. The Sample-McDougald House is not responsible for receiving or setting up rentals services or equipment. All vehicles must be removed from the property on the night of the event. No overnight parking is permitted.

#### Catering/Food Service

All food and alcoholic beverage service must be handled through a licensed and insured caterer. All caterers and food trucks must be submitted and approved at least two weeks in advance. There are no catering equipment, refrigeration or cooking appliances on the grounds. Electrical outlets are limited.

#### Promotional Materials

The Sample-McDougald House logo, name and identity package may only be used with written consent. All published materials promoting an event at the SMH must be submitted to the Rental Sale Manager for approval.

All events must be conducted in accordance with the Rental Agreement. The renter is responsible for informing all event participants of this policy.

#### Liability/Property Damages

The renter is responsible for any damages to the grounds and house property caused by the renter, event attendees or outside vendors. The Sample-McDougald House does not assume responsibility for any personal property and equipment brought into the property.

*The Sample-McDougald House is a non-profit 501(c)3 organization. Rental fees provide the Sample-McDougald House support for ongoing preservation, educational, interpretive and community programs.*