





Thank You for considering Ingersoll Golf Club for your event. Whether you are planning a wedding reception, retirement party, business meeting, golf tournament or any other social function the staff at the IGC are pleased to provide their expertise to assist in the planning of your event.

Deposit

In order to secure and confirm your specific room, date and time requests shall be accompanied by payment of the minimum room rental rates in the form of a non-refundable deposit. The following amounts are listed below:

<i>Valley View Room</i>	<i>Shankers Room</i>
5 Hour rental block - \$250.00	5 Hour rental block - \$125.00
10 Hour rental block - \$500.00	10 Hour rental block - \$250.00

Rooms Available for Rent:

Valley View Room – With a great view overlooking the golf course this room is large enough to accommodate events for every occasion. Whether you are looking for the venue to host a wedding, a birthday party, or a celebration of life we do our best to make this room the focal point of your event. The most favorable seating for a sit down meal is up to 125 guests depending on layouts of tables, podiums, decorations etc. There are round and rectangle tables available with seating of 8 (maximum), and a 70 inch LED TV along with a full bar for service. Room rental rate for the Valley View room is \$50/hour with a minimum booking time of 5 hours.

Shankers Room – Setup with high top bar furniture and equipped with four LED TVs this room doubles as a bar room or for smaller groups up to 50 people. We also offer other table setups and full bar service in this room for all of your small get together needs. Room rental rate for the Shankers room is \$25/hour with a minimum booking time of 5 hours.

Both rooms of the clubhouse can be rented simultaneously by the patrons of an event; however we do not offer a discount for rental of both.

Products And Services Provided By The Ingersoll Golf Club

- On site meetings and co-ordination with our Wedding and Events Manager prior to the day.
- Advanced availability of the IGC rooms for the day of the wedding or event and possibility for day before decorating. (If our schedule permits)
- Setup for your gift, cake, late night, prizing, buffet and signing tables,
- Numbers for each table if required
- All flatware, stemware and individual plate settings setup for each table
- Wait staff and bartenders included
- Microphone and Ingersoll Golf Club podium
- Photos can be taken around the clubhouse area (not on the golf course)
- Vehicle Parking

Ceremony Setup

We offer the setup of chairs for an outdoor wedding ceremony on two locations for seating up to 125 people at a cost of \$3.00 per chair for setup and tear down.

Please note that we cannot control inclement weather and therefore if the outdoor ceremony has to be cancelled it will be held in the clubhouse and guests will be seated at their reception tables with the reception to take place in the main dining room

Bar Service

No alcoholic beverages will be allowed to be brought into or out of our licensed business and property. All of our wait staff have been Smart Serve certified and have full right to stop service based on AGCO and Smart Serve laws.

Last call will be at 12:45am and the bar will then be closed at 1:00am with all guests departing no later than 2:00am. During dinner service the bar will be closed. This is to ensure your guests do not over consume. We have a number of different options for bar service to accommodate all budgets and levels of required service. Ask our Wedding Manager for more details regarding the types of bar service and what types of beverages are available. Standard alcoholic drink prices are as follows:

Can of beer - 355mL - \$5.00

Premium can of beer or Tallboy – 355mL or 473mL - \$6.00

Coolers - 355mL - \$6.00

Domestic Draught Pint – 16 oz. - \$5.50

Domestic Draught Pitcher – 60 oz. - \$16.00

Premium Draught Pint – 16 oz. - \$6.50

Premium Draught Pitcher - 60 oz. - \$20.00

Mixed Drinks - 1oz. - \$5.00

Premium Mixed Drink - 1 oz. - \$6.00

House Wine – 6 oz. - \$7.50

House Wine – 9 oz. - \$9.50

House Wine Bottle – 26 oz. - \$25.00

Prices include HST. Prices subject to change without notice.

Corkage Fee

Guests are welcome to bring their own wine. For this service there is a corkage fee of \$15.00 per bottle plus applicable taxes and services charges. Any opened bottles must be consumed at the Ingersoll Golf Club, and cannot leave the premise.

SOCAN fees

All receptions at which previously recorded or live music is played is subject to applicable SOCAN license fees that range from \$50.00-\$85.00 plus applicable tax. Please contact the Wedding and Events Coordinator for more information.

Parking

Complimentary parking is available for your guests. The Ingersoll Golf Club will not be responsible for loss or theft of stolen articles.

Decorations

You are welcome to decorate the banquet facilities to suit individual tastes (flowers, backdrops, chair covers etc.) Decorations may be put up the day of the event (earlier decorating times must be arranged through the Wedding and Events Manager and approved by the Director of Operations) and must be removed by a mutually agreed upon time. The club does not allow anything to be adhered or tacked to the wall.

Cleaning Fee

All group bookings of 25+ guests require a nonrefundable cleaning fee of \$50.00 added to the bill. This covers the basic cost of cleaning the clubhouse when needed after and before events.

Wedding and Events Menu

If you require additional information, other services or have any menu requests which do not appear, please feel free to inquire. Menus are to be selected a minimum of four weeks prior to the function and must be the same for all guests in attendance. Attendee numbers must be confirmed 14 days prior to event. This allows our staff to prepare fully to ensure your wedding day goes as planned. Please advise us at this time of any allergies or dietary requirements and/or children's meals. All menu prices are subject to change without notice.

Coffee and Tea service

Coffee and tea are included with any dinner booking. If you require coffee and tea to be put out for either late night service or before dinner the cost is \$50.00. This is an unlimited service and will be constantly replenished by the serving staff.

Non-Alcoholic Punch

Nonalcoholic punch can be served at any time for a cost of \$50.00. This service will be cleared when guests are no longer using the service at the discretion of the Wedding and Events Manager.

Wedding and Event Cakes

Couples are allowed to bring and store wedding and event cakes at the discretion of the Wedding and Events Manager. The Ingersoll Golf Club is in no way responsible for the handling of the cake however we will do our best to meet any need accommodations regarding its storage. If needed we will charge a cake cutting fee of \$50.00. This will be charged at the discretion of the Wedding and Events manager, so please inquire accordingly.

Linen Rental

Linen is available for rental based on the following prices:

- 1-25 guests - \$25.00
- 26-50 guests - \$50.00
- 51-75 guests - \$75.00
- 75+ guests - \$100.00

We will setup linen on the tables; however colour choices are based on availability. Standard rental includes the use of linen to cover all tables and cloth dinner napkins. Any damaged linen will result in a charge of the "damage deposit" Please speak to the Wedding and Events manager for available colours and any other required information.

Damage Deposit

All groups of 25+ guests are required to have a damage deposit of \$100.00 paid at time of booking. This deposit will be deducted from the final bill after the Wedding and Events Manager confirms the event spaces, rental equipment and services not to have been damaged by any patron of the event.

Complimentary Green Fees

For outside events booked with the golf club we are pleased to offer complimentary green fees to the organizer of the event. For events up to 75 people we offer 4 complimentary passes. Events with 75+ guests will be offered 8 passes free of charge. (Some restrictions apply. Please speak to the Wedding and Events Manager for more details)

Ingersoll Golf Club Wedding Menu

Salads (Choose Three)

Caesar
Tossed
Spinach
Greek vegetable
Creamy potato
Pasta
Coleslaw
Corn
Three bean

Meats And Mains (Choose Two)

Roast beef - Top sirloin
Prime rib - \$5.00 up charge per person
Roast turkey & dressing
Stuffed pork loin
Cabbage rolls
Roasted chicken
Poached salmon
Grilled chicken breast
Served with white wine sauce
Roasted Chicken
Stuffed with cream cheese & roasted red pepper

Vegetarian Options:

Vegetarian Lasagna
Cream or tomato sauce, baked with cheese
Phyllo Tower
Julienned vegetables with goat & cream cheese blend
Roasted Vegetable Tower
Portobello mushrooms, tomato, pepper, onion, cheese
With tomato sauce & balsamic drizzle

Vegetables (Choose two)

Green Bean Medley
Broccoli & Cauliflower With Cheese Sauce
Glazed Carrots
Green Bean Almandine
Corn
Stir Fry Curry
Roasted Mixed Vegetables

Potatoes (Choose one)

Scalloped au gratin
Roasted potatoes
Baked potato
Mashed potato (Regular or garlic)
Roasted garlic & parmesan mini potatoes

Dessert Bar

Assorted cakes, pies & fresh fruit salad - Coffee and Tea station included

Buffet Style

\$37.99 (+ 15% Service Charge + 13% HST)

Country Style

\$39.99 (Choose two salads) (+ 15% Service Charge + 13% HST)

Plated Style

\$44.99 (Choose one salad) (+ 15% Service Charge + 13% HST)

Appetizer and Late Night Menu

Assorted Hot Hors D'oeuvres

Brie & Mushroom Phyllo Rolls, Feta, Artichoke & Olive Phyllo Roses, Mini Lobster Pot Pies, and Spanakopita – Serves 50 people - \$150.00

Asian Assorted Hot Hors D'oeuvres

Assortment consisting of mini vegetable spring rolls, vegetable potstickers, vegetable samosas and shrimp purses – Serves 50 people - \$150.00

Meatballs

Saucy BBQ meatballs – Serves 50 people - \$100.00

Moza Sticks

Golden deep fried and served with marinara – Serves 50 people - \$100.00

Breaded Shrimp

Large shrimp served with cocktail sauce – Serves 50 people - \$100.00

Pickle Spears

Crispy fried dills served with ranch – Serves 50 people - \$100.00

Pizzas

Assorted cheeses and toppings on thin crust pizzas – \$12.00 per pizza

Trays

Each tray serves an approximate 25 people

Fresh fruit tray

Assorted seasonal fruits - \$45.00

Fresh Vegetable Tray

Assorted seasonal vegetables and ranch for dipping - \$35.00

Assorted Cheese Tray

Cheddar and Swiss cheeses with assorted crackers - \$25.00

Assorted Sandwich Tray

Tuna, egg salad, turkey and cheddar, ham and Swiss - \$55.00

Assorted Desert Tray

Cookies, mini cupcakes, and assorted cheesecake bites – \$45.00



Club Policies

1. IGC agrees to grant the Lessee non-exclusive use of the facilities noted in order to conduct the event(s) as outlined previously.
2. The Lessee is entitled to cancel this agreement up to 90 days for weddings of the date of the event as noted hereof given that a duly signed contract is in place by then. Later cancellations are possible but it is agreed that the Lessee shall thereafter be required to pay 50% of the fees noted herein, to the IGC whether the Lessee uses the facility or not.
3. Notice of changes to the specific number of participants will be accepted by IGC from the Lessee up to 14 days prior to the event for weddings. Billing will reflect no fewer than the number established at that point.
4. The Lessee of the event agrees to pay \$500 at contract signing and \$500 3 months in advance to the wedding date. The Lessee agrees to pay all hall rental fees at booking. For all purposes any remaining fees shall be due no later than 30 days from the event date. Any amount owing to the IGC under the agreement shall bear interest at the rate of 2% per month thereafter.
5. The parties agree that IGC shall not be liable for non-availability of the facility as a result of any strike, utility failure or act of God.
6. The Lessee agrees that if an outdoor wedding ceremony cannot be held because of weather, the ceremony will take place in the main dining room with guests seating at their reception dinner table and the bride and groom will be performing their vows at an agreed upon location.
7. The Lessee acknowledges that they are not to bring in any outside food or beverage for distribution (with exception of special occasion cakes) and that left over food must not leave the premises.
8. The Lessee agrees that event photography is limited to the clubhouse perimeter and that outside events, tents, and promotions are at the specific approval of the Director of Operations.
9. The Lessee agrees to supply, at its own expense, adequate supervision and security to prevent any loss, damage, or injury to the facility, to any property of IGC, or to any person attending the event or attending the facility during the scheduled period of use of the facility (or while in possession of the facility if such possession occurs outside the scheduled period of use).
10. The Lessee agrees to indemnify and save harmless the IGC, its agents and employees, for any and all loss, damage, or injury caused to the facility (save for loss, damage, or injury wholly caused by the act or neglect of the IGC, its agents, and employees) at any time during the scheduled period of use (or while in possession of the facility if such possession extends beyond the scheduled period of use).
11. The Lessee agrees to indemnify and save harmless the IGC, its agents and employees, for any liability arising from any loss, damage or injury (save for loss, damage, or injury wholly caused by the act or neglect of the IGC, its agents, and employees) caused to the person or property of any person attending at, or participating in any event sponsored or conducted by the user at the facility during the scheduled period of use (or while in possession of the facility if such possession extends beyond the scheduled period of use).
12. The Lessee agrees to comply with and abide by all bylaws of IGC and all relevant laws of the Province of Ontario and the Dominion of Canada.
13. Where any further schedules are attached to this agreement, the Lessee agrees that it shall comply with and abide by the contents of such schedules as if the same were included herein, and where the contents of the schedules conflict with the contents of this agreement, the schedule shall govern.
14. The lessee agrees to pay an automatic 15% Service Charge on all purchases in the Clubhouse associated with agreed to service terms. The service charge will be distributed to service staff.
15. Fireworks and confetti of paper or metallic type are not permitted in the clubhouse or on the grounds.
16. Items or banners may not be affixed to any walls, floors, or ceilings with nails, staples, or tape unless approved by the Wedding Manager.
17. Decorations are at discretion of management. Any damages incurred will be charged to the final invoice. Candles must be covered by a hurricane, floating in a glass container, or votives.
18. The Ingersoll Golf club shall not be responsible for any items left unattended, lost or damaged on the premise

James Langford - Director of Operations
jlangford@ingersollgolf.com



Lisa Nancekivell - Wedding and Events Manager
lnancekivell@ingersollgolf.com

51 Holcroft Street West Ingersoll, ON N5C 3P7
519-485-3030