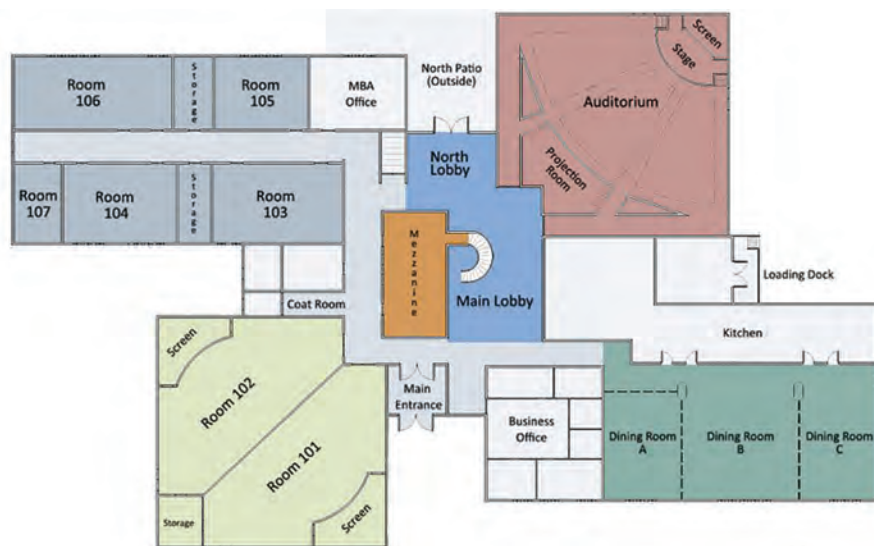




Experience the Difference – Professional and Spacious Meeting Rooms

The MEC combines a beautiful atmosphere with best-in-class, integrated technology and freshly prepared cuisine to create an event your guests will love and remember. From a small boardroom meeting to a grand reception, we will help you choose the right space and amenities from our selection of meeting rooms, amphitheaters and dining rooms.



25,000-Square-Foot Venue

Large, Private Parking Lot

On-Site Tech Support
and Free Wi-Fi

Private and Exclusive Setting

In-house Culinary Staff and Waitstaff

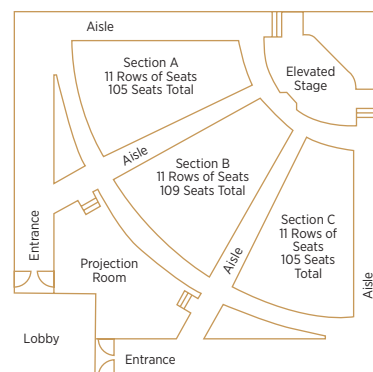
Expansive and Flexible Menus



AUDITORIUM

Auditorium

The Auditorium is an ideal atmosphere for large meetings and presentations in the Detroit area. The formal theater is beautifully constructed of hardwood oak and brick; it has a sloping floor with an elevated stage area and a private projection booth. Integrated audio and video, wired and wireless internet access, and a computer projection system all complement the room. There are a total of 319 fixed seats with attached writing tables, but total capacity is 385 with additional seating. The general layout of the room is shown to the right.



AUDITORIUM DIMENSIONS

Width: 68'

Depth: 54'

Square Footage: 3,565

SEATING CAPACITIES

Style: Theater Style

Capacity: 319

Maximum: 385 with
additional chairs

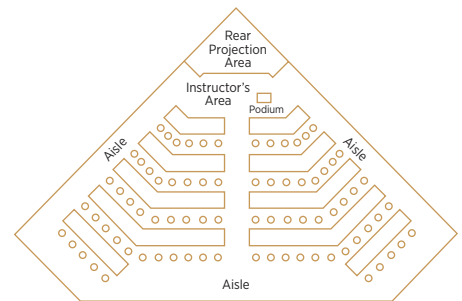


AMPHITHEATERS 101 & 102

Amphitheaters 101 and 102

The amphitheaters offer the perfect setting for training workshops and corporate presentations. Each room is constructed of hardwood oak and brick and has a tiered, five-level, fixed seating arrangement for easy viewing of the large rear-screen projection surface. Easy internet access is available at every seat in the house. Integrated audio, video, wired and wireless internet access, and computer projection systems will enhance the professionalism of your presentation.

- 78 leather executive-style seats with built-in writing surfaces
- Ability to add extra chairs at the back of the room for a total seating capacity of 110
- Podium with integrated microphone and panel to control the audiovisual
- Confidence monitor
- Integrated power and wired internet outlets at each station



DIMENSIONS

Width: 74'

Depth: 31'11"

Square Footage: 1,928

SEATING CAPACITIES

Style: Classroom

Capacity: 78

Maximum: 110 with additional chairs



Conference Rooms 103 and 104

Sleekly appointed rooms 103 and 104 offer a mix of updated technology and artwork with comfort and style.

These rooms offer:

- Beautiful wood wainscoting
- Multiple white boards
- Ceiling-mounted computer projection system
- Drop-down screens
- Ergonomic chairs
- Integrated power and wired internet outlets at each table
- Windows for natural light

Conference Room 103

DIMENSIONS

Width: 27'

Depth: 38'8"

Square Footage: 1,044

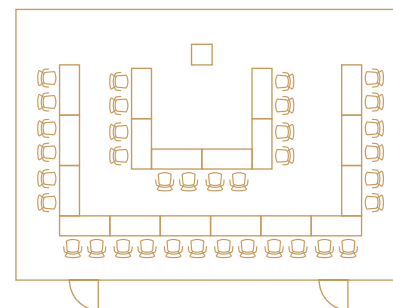
SEATING CAPACITIES

Style: Classroom

Capacity: 36

Style: Double U-Shape

Capacity: 36



Conference Room 104

DIMENSIONS

Width: 37'

Depth: 26'11"

Square Footage: 995.9

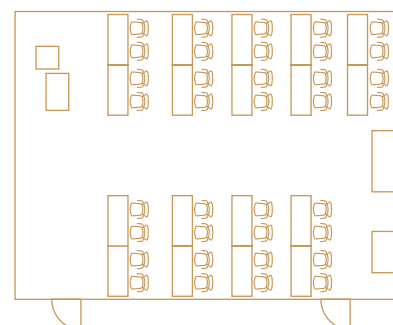
SEATING CAPACITIES

Style: Classroom

Capacity: 36

Style: Double U-Shape

Capacity: 36





Conference Rooms 105 and 106

Designed with flexibility in mind, rooms 105 and 106 can be customized to your needs. Each room has permanent soundproof walls for your uninterrupted privacy and plenty of windows overlooking our beautiful back patio.

Conference Room 105

DIMENSIONS

Width: 28'8"

Depth: 23'4"

Square Footage: 668.9

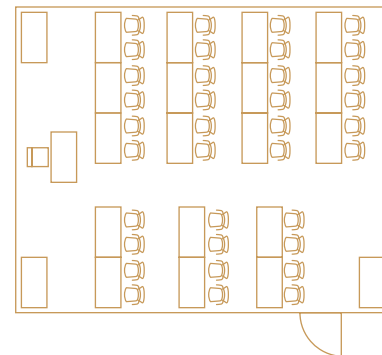
SEATING CAPACITIES

Style: Theater
Capacity: 40

Style: Classroom
Capacity: 30

Style: Pod
Capacity: 32

Style: U-shape
Capacity: 20



Conference Room 106

DIMENSIONS

Width: 46'7"

Depth: 23'4"

Square Footage: 1,086.9

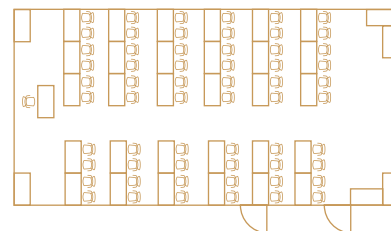
SEATING CAPACITIES

Style: Theater
Capacity: 90

Style: Classroom
Capacity: 70

Style: Pod
Capacity: 60

Style: U-shape
Capacity: 40



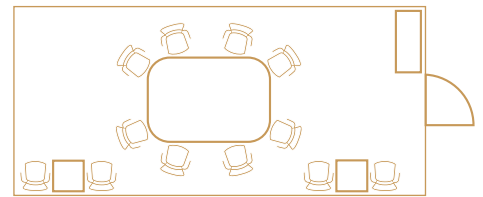


Conference Room 107

The executive boardroom is an ideal place to get away from your office and have that private offsite meeting or small group workshop. Designed with comfort and privacy in mind, Conference Room 107 will make you feel at home around the boardroom table.

Designed as a collaborative work space, Conference Room 107 has eight executive-style swivel chairs and four barstool chairs.

At the center of Room 107 is the Steelcase media:scape system which integrates furniture and technology, allowing all participants to contribute ideas—equally, quickly and seamlessly.



DIMENSIONS

Width: 12'2"

Depth: 26'9"

Square Footage: 325

SEATING CAPACITIES

Style: Conference

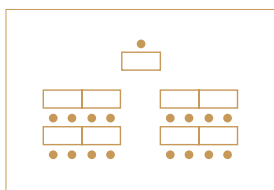
Capacity: 12

CAPACITY BY ROOM

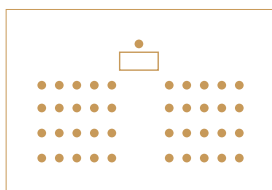
| | Classroom Style | Theater Style* | U-Shape of Tables | Double U of Tables | U-Shape of Chairs | Conference Pods | Closed Square | Boardroom Style* | Herringbone of Tables | Herringbone of Chairs | Vendor Tables | Banquet Rounds of 8 | Reception |
|----------------------------|-----------------|----------------|-------------------|--------------------|-------------------|-----------------|---------------|------------------|-----------------------|-----------------------|---------------|---------------------|-----------|
| Auditorium | | 319/385 | | | | | | | | | | | |
| 101 and 102 | | 78/110 | | | | | | | | | | | |
| 103 and 104 | 36 | 36 | 24 | 36 | 25 | 36 | 36 | 24 | | | 10 | | |
| 105 | 30 | 40 | 20 | | 30 | 32 | 28 | 20 | 30 | 38 | 8 | 48 | |
| 106 | 70 | 90 | 40 | | 50 | 60 | 46 | 30 | 60 | 80 | | | |
| 107 | | | | | | | | 8/12 | | | | | |
| Dining Room - Total | | 304 | | | | | | | | | 40 | 304 | 320 |
| Dining Room A | | 88 | | | | | | | | | 10 | 88 | |
| Dining Room B | | 120 | | | | | | | | | 18 | 120 | |
| Dining Room C | | 96 | | | | | | | | | 12 | 96 | |
| Mezzanine | 50 | 110 | | | | 80 | | | | | 10 | | 110 |
| Main Lobby | | | | | | | | | | | 11 | | 260 |
| North Lobby | | | | | | | | | | | 6 | | 60 |
| North Patio | | 150 | | | | | | | | | | | 200 |

SEATING STYLES

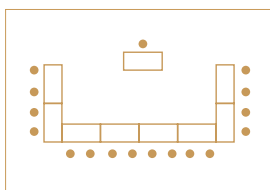
Classroom Style



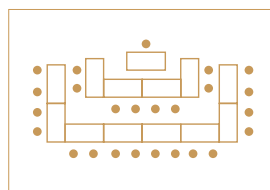
Theater Style



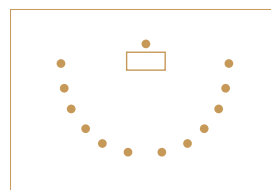
U-Shape of Tables



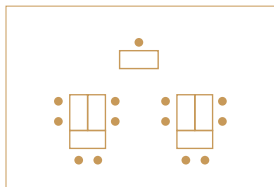
Double U of Tables



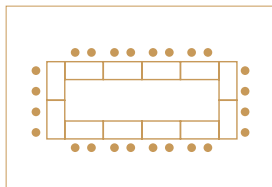
U-Shape of Chairs



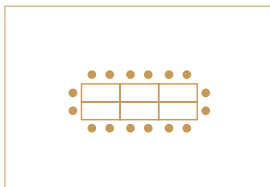
Conference Pods



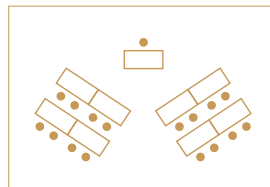
Closed Square



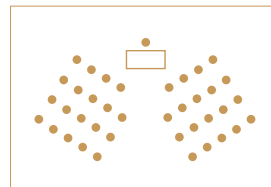
Boardroom Style



Herringbone of Tables



Herringbone of Chairs



Rental Rates

CONFERENCE ROOMS

Listed below are the standard conference room rental rates. Special rates apply for weddings, special parties or other non-traditional events.

| | FULL DAY 8 A.M.-5 P.M. | HALF DAY 8 A.M.-12 P.M./1-5 P.M. | EVENINGS 6-10 P.M. | DAY AND EVENING 8 A.M.-10 P.M. |
|------------------------|---------------------------|-------------------------------------|-----------------------|-----------------------------------|
| Auditorium | \$1,495.00 | \$915.00 | \$870.00 | \$1,695.00 |
| 101 / 102 | 915.00 | 645.00 | 610.00 | 1,115.00 |
| 103 / 104 / 106 | 690.00 | 445.00 | 420.00 | 890.00 |
| 105 | 530.00 | 320.00 | 300.00 | 630.00 |
| 107 | 295.00 | 195.00 | 180.00 | 395.00 |
| Mezzanine | 295.00 | 195.00 | 180.00 | 395.00 |

AUDIOVISUAL EQUIPMENT

Audiovisual equipment is available for use at the daily rates listed below. Additional equipment not listed is also available; please contact our office for a quotation. All rental fees include complete setup, testing prior to your arrival and technical support should you need it on the day of your function.

| | |
|--|----------|
| Video Computer Projector | \$195.00 |
| Laptop Computer | 45.00 |
| A/V Cart, Screen and Power Cord | 20.00 |
| Document Camera | 55.00 |
| Steelcase media:scape System (Room 107) | 125.00 |
| Conference Phone | 48.00 |

| | |
|----------------------------------|----------------|
| Wireless Microphone System | \$85.00 |
| Flipchart Pad, Stand and Markers | 28.00 |
| Easels | 10.00 |
| LCD or Confidence Monitor | 60.00 |
| Video Conferencing | Call for quote |
| Webcasting / Webinar | Call for quote |

CONFERENCE SUPPLIES AND SERVICES

Additional conference supplies and services can also be arranged by contacting our office. In-room technical services: \$40/hr.

* All equipment rentals are subject to 6 percent Michigan use tax.



Location

Located on the southeast corner of Square Lake Road and Crooks Road in Troy.

From I-75 take Exit 72 for Crooks Road.

At the end of the exit ramp turn right and go 1/2 mile north on Crooks Road to the intersection of Square Lake Road.

Turn right onto Square Lake Road and head east.

Our driveway is the first one on the right-hand side.

Parking is free and conveniently located very close to the building.

