

Bennett Valley Guild
Bennett Valley Guild Hall Rental Rate Schedule
(as of September 30, 2017)

The Bennett Valley Guild Hall is available for rental. Non-BV Guild Members who wish to rent the building must be reviewed by a member of the Rental Committee. Please contact the Rental Committee: rental@bvguild.org or one of our members (see below) if you have questions. Community Non-Profits, please call for pricing. Rates for rentals are:

- \$1,050/day for the full facility (6 AM to Midnight)
- \$1,250/2 1/2 Day Period for the full facility: Day 1: 6AM to Midnight, Day 2: 6AM to Midnight, and Day 3: 6AM to 6PM. Day 1 is for decorating, Day 2 is for your event, and Day 3 is for cleanup. This is for a single event on one day only. If you wish to have multiple events or multiple day events, please contact the rental committee.
- Cleaning/Security deposit: \$500 (Refundable after the rental if all terms and conditions are met)

Use of the Hall between Midnight and 6 AM is prohibited and no music to be heard outside after 10 PM

The Cleaning/Security Deposit and completed Rental and Hold Harmless Agreement are required to reserve your date(s) on the Guild Calendar <http://bvguild.org/index.php/calendar>

The remaining Rental payment and Proof of Liability Insurance documentation (as noted in #12 of the rental agreement) are due no later than 30 days prior to the start of the rental. The proof of liability insurance should also specify "Host Liquor Liability" coverage if any beer, wine, or other alcoholic beverages will be served. If your regular homeowners' insurance does not provide for a special event policy, you can obtain one online through the National Alliance of Special Event Planners website at: <http://www.specialeventinsurance.com/short-term-event-insurance.html>

For additional assistance, you may call R.V. Nuccio & Associates Insurance Brokers, 10148 Riverside Drive, 2nd Floor. Toluca Lake, CA 91602 Phone: (800) 364-2433. Mention the Bennett Valley Guild and describe your event. They are familiar with what's needed.

If you'd like a second quote, another source for event insurance is "The Event Helper" at For additional assistance, you may call R.V. Nuccio & Associates Insurance Brokers, 10148 Riverside Drive, 2nd Floor. Toluca Lake, CA 91602 Phone: (800) 364-2433. Mention the Bennett Valley Guild and describe your event. They are familiar with what's needed.

If you'd like a second quote, another source for event insurance is "The Event Helper" at <https://www.theeventhelper.com/>

Notes (see also the [Bennett Valley Guild Hall Users Guide](#)):

- Rental includes use of 25 tables and 150 chairs. Our chairs have a load limit of 250 lbs. If you have heavier guests, you need to make other arrangements for them.
- Hall capacity is 150 unless an exception is approved in advance by the Rental Committee
- Parking is available onsite for approximately 70 cars (depending on their size). If you are using the upper lot for your outdoor event, the parking is reduced to about 50 cars. In the rainy season, if it's been raining the lower lot parking outer dirt areas will be unusable. The center graveled area remains usable even after heavy rains.
- Events over 100 attendees where food and/or drinks are consumed are required to rent 1 or more portable restrooms. We may require you to rent a portable restroom with fewer attendees. Especially in the rainy season if there have been recent heavy rains (October to April). We recommend Honey Bucket (formerly North Bay Portables). Contact Randy Becker, Event Manager, email RandyBecker@HoneyBucket.com, phone: 707 586 2286. Their VIP Solar Restroom has running water and flush toilets. Other options are also available. See: <http://www.honeybucket.com/special-event-rentals/portable-sanitation-units/units-and-sinks.asp>
- Renters must haul away the trash from their event. One-day rentals must complete their cleanup by midnight.
- Events must end by midnight. Outdoor music or indoor music that can be heard outside must end by 10 PM.
- A penalty will be charged against the Cleaning/Security deposit if the building is not locked and the alarm system armed on or before midnight.
- Smoking, lit candles, and any other open flames are prohibited anywhere on the property
- If it is necessary to cancel your event, any prepaid rent will be refunded. Part of the Cleaning/Security Deposit will be retained by the Guild based on the following schedule: Cancellations 60 days or more prior to the scheduled start date: \$100, 30 to 59 days prior: \$250, and 29 or less days prior: \$500.

Please send **(Checks should be made payable to the: Bennett Valley Guild)**

- Rental fee
- Cleaning and security deposit
- Certificate of Insurance, and
- Signed Rental Agreement

To: **William Finkelstein, Bennett Valley Guild Treasurer, 6584 Birch Drive, Santa Rosa, CA 95404**

Thank you!

The Bennett Valley Guild Rental Committee: rental@bvguild.org

Cyndie Willhoit, Rental Manager, 308 224 1022, cyntgrycy@aol.com

Bill Finkelstein, 707 536 1026, treasurer@bvguild.org

Janet Alfieri, 707 528 7954, jamesangelo9@aol.com

Bennett Valley Guild Hall Rental and Hold Harmless Agreement (V: 9/30/2017)

Rental agreement made on (date) _____ between Bennett Valley Guild, hereinafter known as Owner, and _____ (name of renter) hereinafter known as Renter.

The Owner and Renter Hereby Agree as Follows:

(1) Rental of Bennett Valley Guild Hall. Owner hereby rents to Renter and Renter rents from Owner the Bennett Valley Guild Hall located at 4145 Grange Road, Santa Rosa, CA 95404 for the fixed period commencing at 6:00 AM on _____ and expiring at _____ on _____. ***Use of the hall between Midnight and 6:00AM is prohibited and no music to be heard outside after 10 PM.***

(2) Payment by Renter. With the execution of this agreement Renter Shall Pay \$_____ to Owner of which \$_____ is rent for the period stated and \$500.00 is a damage and cleaning deposit subject to retention by Owner or refund to the Renter as provided in paragraph (9) below.

(3) Purpose. The Bennett Valley Guild Hall shall be used by Renter solely for _____ and Renter shall not use or allow use of the Bennett Valley Guild Hall or its premises for any other purpose, or in violation of any law, ordinance, or government regulation, or for any purpose or in any manner hazardous to the Bennett Valley Guild Hall or unsafe to any occupants.

(4) Condition of Bennett Valley Hall. Renter acknowledges that Renter has examined the Bennett Valley Guild Hall and premises and is satisfied with the condition thereof and relies completely upon such examination, and not upon any representation or promise of Owner or any other person in renting the Hall.

(5) Alcoholic Beverages. Renter shall be responsible for all liability occurring or resulting from the consumption of any alcoholic beverages in the Bennett Valley Guild Hall or on its premises during the rental.

(6) Orderly Conduct. Renter shall maintain order throughout the rental period, and shall not engage in, or allow others to engage in any event or conduct in the Bennett Valley Guild Hall or on its premises with may cause harm, injury, or damage to person, or property during the rental period.

(7) Licenses and Permits. Renter shall secure from the public agencies having jurisdiction, and license or permit required as to any activity or purpose for which the Bennett Valley Guild Hall or its premises are to be used, and shall pay any cost or fee required for such license or permit.

(8) Return to Bennett Valley Hall. Upon expiration of the rental period. Renter shall return the Bennett Valley Guild Hall and its premises to Owner in the same condition as at commencement of the rental period.

(9) Damages. If use of the Bennett Valley Guild Hall by Renter results in damage to the Hall, its premises or any contents furnished by Owner, the Renter shall be liable to Owner for such damage. Owner shall apply the damage and cleaning deposit referred to in paragraph (2) above, up to the total amount of the deposit. If the amount of the damages exceeds the deposit, Renter will promptly pay Owner the amount of such excess. If Renter fails to pay such excess, Owner is entitled to be awarded costs and reasonable attorney fees in addition to any amount awarded Owner by the Court for the damage. However, Owner shall promptly return to Renter any portion of the damage and cleaning deposit which is in excess of damage, if any, to the Hall, its premises, or any contents furnished by Owner.

(10) Cleaning. If the Bennett Valley Guild Hall is returned to Owner in a condition requiring additional cleaning to return the Hall to its pre-rental condition, the cost of such cleaning shall also be deducted from the damage and cleaning deposit.

(11) Hold Harmless. Renter shall defend, indemnify, and hold Owner harmless from any and all claims: losses, liability, demands, suits, or judgment including attorney fees, legal costs, and personnel costs brought against Owner by any person or entity for the deaths or injuries to persons or for loss or damage to property arising out of or in connection with the use and occupancy of the Bennett Valley Guild Hall and its premises by Renter, its agents, servants, employees, or invitees whether or not caused by Owner's negligence.

(12) Insurance Provisions.

- a. Owner shall be named on the Renter's liability insurance policy as an Additional Insured for liability arising out of the use of the Bennett Valley Guild Hall by Renter for the duration of the rental period for not less than \$1,000,000 per occurrence.
- b. Renter shall provide Owner with a properly executed Certificate of Liability Insurance on which the Owner has been named as the Certificate Holder and as an Additional insured. **If Renter is intending to serve or have any alcohol present during the event, the Renter's insurance must contain Liquor Liability endorsement and show as such on the certificate. If Renter is selling alcohol at the event Renter must also obtain the proper license from the Alcohol Beverage Control (ABC)**

(13) Entire Agreement Modifications. This document and the current "***Bennett Valley Guild Hall Rental Rate Schedule***" contain the entire agreement and understanding between the parties relating to the Bennett Valley Guild Hall and its premises. No modification or claimed waiver shall be binding upon any of the parties unless in writing made on or after the date of this agreement and shall make specific reference to this agreement and signed by the Owner and the Renter.

Signed at _____ on (date) _____

By Guild representative _____ By Renter _____

Renter's Cell Phone: (____) _____ Renter's Email Address: _____