

Hall Rental

BOTH #1 AND #2 Banquet Hall

Charges

- \$200/per hour; 4-hour minimum
- \$150 clean-up fee
- \$200 security deposit, refundable within 3 working days after the event if no damage occurs. Damage amount determined by AMVETS Post 2256 representative without recourse. Security deposit must be paid before event is scheduled.
- Bartenders are to be supplied by AMVETS at \$10/hour with a 4-hour minimum. Renter may request a certain bartender if the bartender's schedule allows. Attendance of more than 200 requires 2 bartenders.
- Floor waitresses will be supplied by AMVETS at the renter's request at \$10/hour with a 4-hour minimum.

Beverages

- All beverages, alcoholic and non-alcoholic, shall be purchased through AMVETS. No keg beer is permitted in the banquet hall.
- No alcohol may be consumed outside the banquet hall, including the parking lot.
- No one under the age of 21 shall be served alcoholic beverages. Anyone who furnishes alcoholic beverages to a minor is in violation Ohio liquor laws and will be asked to leave. AMVETS reserves the right to request proper proof of identification.

• Drinks available:

- Beer
- Soda (can)
- Wine coolers
- Bottom-shelf whiskey
- Bottom-shelf whiskey with juice
- top-shelf whiskey
- top-shelf whiskey with juice

Hall seating and arrangements of tables shall be the responsibility of the renter. Renter will have use of the hall not earlier than 10AM on the date of the event. Only main-event and food tables may be moved in the hall. All food preparation must be done prior to setup. Minor heat-up and refrigeration is available. Caterers must pay \$50 for use of one hall kitchen facility. No rice confetti, sparkle, etc may be used inside the hall.

Please do not use audio or video equipment without prior approval.

- All parties renting the hall are responsible for any damages during the event, including damages caused by their guests.
- Children must be supervised either in the hall or in the playground.
- Candles may be used only on main-event table and may not be used throughout hall.
- No tables or chairs may be removed from the hall. Only main-event food tables may be moved.
- Refunds will be honored up to 30 days of event; cancellations less than 30 days before

event will not be eligible for refunds.

- AMVETS is not responsible for any theft or loss of property.
- There is no charge for decorating or set-up time--AMVETS charges only for the time of the event.

By signing this contract, the renter certifies that he has read and understands and will comply with all the terms outlined above.

Signature: _____
 Date: _____
 Printed Name: _____
 Phone: _____
 Address: _____
 City/State/Zip: _____
 Club Manager: _____
 Date: _____
 Date Rental From: _____ To: _____
 Type event: _____
 Hall number: _____
 Caterer: _____
 Caterer Address: _____
 Caterer phone: _____
 Caterer's Signature: _____

AMVETS Post 2256
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