



4160 Blvd Center Dr Jacksonville Fl 32207 | 904-398-7060

Venue Rental Rates, 2017

(Updated January 2017)

All prices include a 6-hr rental, 6-hr set-up, 60” round tables and chairs for up to 100 persons, set-up and break down.

The Galleries:

200-300 person capacity

Friday / Saturday	\$2,200.00
Sunday	\$1,100.00
Weeknights	\$990.00

The Black & White Room:

100-200 person capacity

Friday / Saturday	\$1,650.00
Weekdays / Sunday	\$880.00

The Waterfall Room:

100-600 person capacity.
Includes 20x20 Dance Floor

Friday / Saturday	\$3,300.00
Sunday	\$1,650.00
Weeknights	\$1,200.00

The Gardens:

50-200 person capacity
(As Stand Alone Rental)

Friday / Saturday	\$1,200.00
Sunday	\$750.00
Weeknights	\$500.00

Full Facility:

500-700 person capacity

Friday / Saturday	\$5,500.00
Sunday	\$3,300.00
Weeknights	\$2,750.00

Photo Shoot:

Business Hours Mon-Thurs Only

Full Day (6-8 hrs)	\$500.00
Half Day (2-5 hrs)	\$250.00

Weekday Rentals:

10 A.M.- 4P.M. only 6 Hour Rental

Galleries	\$ 550.00
Black & White Room	\$ 500.00
Waterfall Room	\$ 750.00
Gardens	\$ 350.00
Full Facility	\$1,500.00

Wedding Day Suites:

Includes Complimentary
Champagne and Hors de Oeuvres

Weekdays /	\$450.00
Weekends	

State Sales tax of 7%, Damage Deposit and Cleaning Fee are NOT included in Rental Prices

The Museum

Additional Information

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Museum Business Hours

Museum Business hours are by appointment only. All appointments, tours, walkthroughs, vendor arrangements, etc. may be scheduled by calling our office at (904) 398 – 7060. Special arrangements can be made for after-hour tours depending upon The Museum Manager's availability.

Museum Provisions

The Museum will provide up to one set of white folding chairs for 100 people, thirteen 60" round tables, and a one-time set up of said items on the day of the event, as well as free use of the kitchens. A floor plan is due to The Museum two weeks prior to the scheduled event to ensure proper numbers of tables, chairs and their set up.

Rental Times

The rental times for each event is six hours, not to exceed midnight of the rental date unless otherwise negotiated with The Museum and specified under the terms in the contract. Each venue rental is guaranteed a six-hour set up time immediately preceding the event. **Early Set-up can be provided at a cost of \$250 for Six (6) hours during the weekday from 10A.M. – 4P.M., or additional hours day of the event can be added at \$100 per hour during Museum security hours. Early Set-up can be provided at a cost of \$350 for Six (6) hours during the weekend from 10A.M- 4P.M at Museum Staff's discretion.** Break down must be completed within one hour following the event. Each additional hour will be charged to the client at a rate of \$100 per hour. Bridal Suite and Grooms Room are available for a Six-hour period preceding the scheduled ceremony on the day of the event.

Cleaning Fee and Deposit

A standard cleaning fee of \$350 is added to all contracts. A \$1000 deposit is required to secure a date, applied to the rental price, along with a \$500 refundable Damage Deposit to be returned within 10 days of the schedule event, if Client is in compliance with contract and cleanup of trash and decorations is completed within the specified timeframe. Rental balance is due 30 days prior to the scheduled event.

Holidays

Any event scheduled on a major holiday is subject to Executive Committee Approval and may be subject to different rental rates, at The Museum's discretion. Christmas and New Years Eve rentals are no less than \$5,000.

Prices and Discounts

Rental prices may only be negotiated under extenuating circumstances with Executive Committee Approval. All rental prices are subject to change without notice.