



## *Private Events*

*Our team here at Camas Meadows appreciates your interest in our facility and we welcome the opportunity to be part of this most important occasion! Located in the Portland/Vancouver metro area, tucked away in the forested wetlands near Lacamas Lake, Camas Meadows Golf Club offers all guests a unique and spectacular setting in which to host their celebration. You and your guests will be surrounded by beautiful towering evergreens and our immaculately groomed golf course providing you with panoramic views for your special event. Our spacious indoor, Oak Ballroom offers vaulted ceiling & two story windows year round or for those warm summer nights enjoy our Lower “open air” Greenside Terrace complete with lounge furniture & cozy fire pits. For those large corporate or family reunion events enjoy our fully fabric lined White Pavilion Tent complete with four stunning chandeliers, up lighting and a beautiful view of the Gazebo & lighted fountain, a stunning photo opt for any occasion!*

**Capacity** - Seating at round and/or rectangular tables with white resin chairs are included in your Camas Meadows Golf Club Package. Capacity varies based on season, day of the week and event location.

**Guarantees** – Our fabulous banquet facility is open to the public year round. To ensure booking availability for your desired date & space make your reservations as soon as possible. Deposits required upon booking in order to officially lock in your date.. Major adjustments (Up to 50%) can be made by contacting the sales department no less than 10 days prior to the event. Minor adjustments (up to 25%) may be made no less than 7 days prior to the event by contact the sales department. Final Guarantees due no later than 7 days prior.

**Packages** – Private events are allotted 3 hours of guest time with one hour prior for the contacts personal set up. Additional hours can be purchased at the rate of \$250 per hour. Additional set-up hours can be purchased at the rate of \$75 per hour. For corporate or small group meeting events packages are available beginning at 8am until 5pm. Meeting events requiring more meeting time can purchase additional hours at the rate of \$250 per hour. Events may not begin earlier than 6am and must end no later than 12am.

**Catering** – We exclusively offer In-House catering by Chef Bill Reade and unfortunately do not allow any outside food or beverage. All menus range in price per person based on our specific catering selections. Dietary restricted meals and or custom options can be available with prior notice and are subject to price increases. F&B minimums are subject to change based on season and or prime dates including all major holidays. Discounts may apply when F&B minimums are met.

**Banquet Servers** - Professional staff is required with F&B purchases by Camas Meadows Golf Club to facilitate the needs of your event; fees apply for servers and or private bartenders. Events of 30+ guests looking to include alcohol are required to have a private bartender

**Bar Facilities** - We are able to provide full-service bars including, Wine, Beer, Liquor & Specialty Cocktails that can be hosted, non-hosted or a combination to meet your needs & budget.

**Dance floor** - A dance floor is included in the Venue Site Fee (available on a first come first serve basis unless already booked by the wedding of the day)

**Linens, China, Glassware & Flatware** – Standard black and white linen table clothes & napkins are included in every package; upgrade to a variety of napkin colors with the option to add chair sashes and/or upgrade to premium linens for an additional charge.

**Set-Up & Clean-Up** - All the elements provided by Camas Meadows are handled by the Camas Meadows staff; this includes room set-up & take-down.

**Hollywood Lighting** - Custom colored lighting to enhance the theme and mood of your space; choose from over 20 different in-house colors (Available in the Pavilion Tent Only)

**Cake Cutting & Champagne Toast “Pouring Service”** - No charge for these services (Champagne is an additional cost).

**Golf Perks:** Pair Golf with any event and receive a discounted round or cart fee