



**EMBASSY
SUITES**
by HILTON™

Seattle - Bellevue

MEETING PACKAGES

ALL DAY BREAK PACKAGE

(Minimum 15 guests)

CONTINENTAL BREAKFAST

Fresh Fruit Display
Assorted Pastries and Breakfast Breads
Fruit Juice and Assorted Sodas
Starbucks Coffee and Tazo Teas

MID-MORNING REFRESH

Refresh the following selections
Bottled Water and Assorted Sodas
Starbucks Coffee and Tazo Teas

AFTERNOON BREAK

Fresh Baked Cookies
Brownies
Whole Fruit
Bottled Water and Assorted Sodas
Starbucks Coffee and Tazo Teas

\$45.00 per person

ALL DAY CONFERENCE PACKAGE

(Minimum 15 people)

CONTINENTAL BREAKFAST

Fresh Fruit Display
Assorted Pastry and Breakfast Breads
Fruit Juice and Assorted Sodas
Starbucks Coffee and Tazo Teas

MID-MORNING REFRESH

Refresh the following selections
Bottled Water and Assorted Sodas
Starbucks Coffee and Tazo Teas

LUNCH BUFFET

See Lunch Buffet Menu for Daily Buffet Selections

AFTERNOON BREAK

Fresh Baked Cookies
Brownies
Whole Fruit
Bottled Water and Assorted Sodas
Starbucks Coffee and Tazo Teas

\$75.00 per person

MEETINGS SIMPLIFIED

(Minimum 15 guests)

MORNING REFRESHER

Fruit Juice and Assorted Sodas
Starbucks Coffee and Tazo Teas

MID-MORNING REFRESH

Refresh Beverages

LUNCH BUFFET

See Lunch Buffet Menu for Daily Buffet Selections

AFTERNOON REFRESH

Refresh Beverages

PACKAGE INCLUDES

LCD Projector with screen High-Speed Wireless Internet
(1) Flipchart with markers

\$65.00 per person

(Minimum 20 people)





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QUICK ORDER LUNCHES

*Individual menus will be provided to each attendee on the morning of the event.
Selections must be made by 10:00 a.m. For groups of 15 people or less.*

SALAD

CLASSIC CAESAR SALAD

Romaine lettuce, Caesar dressing and Parmesan cheese
Choice of meat: Chicken, Salmon, Plain

SANDWICH EXTRAVAGANZAS

Served with fresh fruit cup and potato chips

PRIME RIB DIP

Shaved prime rib, onions, provolone, au jus

RAINIER BURGER

1/3 pound Angus beef, lettuce, tomato, onion
Choice of cheese: Havarti, Provolone, Pepper Jack

EMBASSY CLUB SANDWICH

Turkey, bacon, lettuce, tomato, Havarti cheese
on wheat bread

PROVENÇAL VEGETABLE SANDWICH

Grilled eggplant, peppers, zucchini, onions, goat cheese,
and nicoise olive tapenade served on como bread

SOMETHING TO SIP ON

All Quick Orders are accompanied with one of the following:
Coke, Diet Coke, Sprite, Bottled Water, Orange Juice,
Cranberry Juice, Apple Juice





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BREAKFAST

CONTINENTAL BREAKFAST | \$23

Assorted juices
Fresh fruit display
Hard boiled eggs
Assorted muffins and breakfast pastries
Assorted bagels and cream cheese
Butter & jams
Starbucks coffee and teas

CLASSIC AMERICAN BREAKFAST | \$28

Assorted Juices
Fresh fruit display
Scrambled eggs
Bacon or sausage (pork or chicken apple)
Breakfast potatoes
Assorted muffins and breakfast pastries
Butter & jams
Starbucks coffee and teas

NORTHWEST BREAKFAST | \$32

Assorted Juices
Fresh fruit display
Hard boiled eggs
House smoked salmon
Capers, red onions, tomatoes, cream cheese
Assorted bagels
Assorted muffins and breakfast pastries
Butter & jams
Starbucks coffee and teas

SOUTHWEST BREAKFAST | \$30

Assorted juices
Fresh fruit display
Scrambled eggs
Breakfast sausage fajita
Breakfast potatoes with peppers and onions
Tortillas
Assorted muffins
Butter & jams
Starbucks coffee and teas

JUST PASTRIES BREAKFAST | \$25

A variety of freshly baked pastries including...
Croissants
Pain au chocolat
Danishes and more..
Butter & jams
Starbucks coffee and teas

PLATED BREAKFASTS

Plated breakfasts include: Orange juice, assorted breakfast pastries, butter & jams, Starbucks coffee and tea

AMERICAN PLATED BREAKFAST | \$26

Scrambled eggs
Breakfast potatoes
Crisp bacon strips
Roasted sausage link

MARKET SCRAMBLE PLATED BREAKFAST | \$24

Scrambled egg with Italian sausage, onions, mushrooms,
spinach and parmesan cheese
Breakfast potatoes





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BREAKFAST ENHANCEMENTS

\$4 PER PERSON | PER ITEM

Hard boiled eggs
Scrambled eggs
Breakfast potatoes
Assorted yogurts
Oatmeal with assorted toppings
Cold cereals and milk

\$5 PER PERSON | PER ITEM

Cinnamon french toast
Bacon
Sausage (pork)
Chicken apple sausage

\$7 PER PERSON

BISCUITS AND GRAVY

Buttermilk biscuits and a choice of gravy with sausage, Italian sausage or chorizo

\$8 PER PERSON | PER ITEM

MARKET SCRAMBLE

Onions, peppers, mushrooms and spinach – cheddar cheese on the side

ENGLISH MUFFIN SANDWICH

Egg whites, spinach, Havarti cheese

CROISSANT SANDWICH

Scrambled eggs, ham, cheddar cheese

\$10 PER PERSON | PER ITEM

ALL AMERICAN BREAKFAST BURRITO

Scrambled eggs, sausage, bacon and cheddar cheese

VEGETARIAN BREAKFAST BURRITO

Scrambled eggs, onions, mushrooms, peppers, spinach and cheese

\$8 PER PERSON | +\$75 ATTENDANT FEE

OMELET STATION

Eggs, egg whites, egg substitute, onions, peppers, mushrooms, spinach, sausage, bacon, ham, cheese





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BREAKS

All breaks include Starbucks coffee and teas. Maximum time for all breaks 1/2 hour.

BREAK PACKAGES

BALL PARK BREAK | \$22

Mini chicken corn dogs with condiments
Onion rings
Cracker jacks
Assorted candy bars
Assorted sodas and waters

SAVORY BREAK | \$20

Cheese board with crackers and fruit
Pita chips and hummus
Assorted sodas and waters

COOKIE BREAK | \$15

Assorted fresh baked cookies
Assorted sodas and waters

CHOCOLATE & CHOCOLATE BREAK | \$19

White and dark chocolate chip cookies
Chocolate brownie bites
Assorted chocolate bars
Assorted sodas and waters

HEALTHY CHOICE BREAK | \$20

Assorted Washington state apples
Nutrigrain & granola bars
Individual yogurts
Mineral waters and juices

ENERGY BREAK | \$23

Assorted nuts and trail mix
Assorted energy bars
Chocolate covered espresso beans
Assorted energy drinks

BUILD YOUR OWN MORNING BREAK

**Includes Assorted Juices*

Choose 2 items | \$16 per person

Choose 3 items | \$19 per person

Assorted sliced fruit
Granola and Nutrigrain bars
Assorted fruit yogurts
Coffee cake
Assorted muffins
Assorted bagels and cream cheese
Assorted doughnuts

BUILD YOUR OWN AFTERNOON BREAK

**Includes assorted soft drinks*

Choose 2 items | \$18 per person

Choose 3 items | \$22 per person

Choose 4 items | \$26 per person

Assorted cookies
Assorted cookie bars
Brownie bites
Assorted candy bars
Vegetable crudite with ranch dressing
Assorted bags of chips and pretzels
Bags of pop corn
Tortilla chips salsa
Soft pretzels with mustard

SAVORY AND SALTY ADD-ONS

Vegetable crudité with ranch dip | **\$6 per person**
Soft pretzels with mustard | **\$6 per person**
Tortilla chips with salsa and con queso | **\$8 per person**
Artisan cheese board with crackers and fruit | **\$10 per person**

BEVERAGES | CHARGED ON CONSUMPTION

Starbucks coffee | **\$70 per gallon**
Iced tea and fruit punch | **\$60 per gallon**
Assorted sodas and bottled waters | **\$4.50 Each**
Bottled fruit juices | **\$4 each**
Gatorade | **\$5 each**
Starbucks frappuccino | **\$6 each**
Energy drinks | **\$8 each**

A LA CARTE (BREAKS)

FROM THE BAKERY | \$38 PER DOZEN

Assorted muffins
Assorted bagels and cream cheese
Coffee cake
Assorted cookies
Assorted cookie bars

MISCELLANEOUS | \$36 PER DOZEN

Assorted candy bars
Bags of potato chips
Bags of pop corn
Bags of cracker jacks



**EMBASSY
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HOT LUNCH BUFFETS

Minimum 20 guests

MONDAY HOT BUFFET

\$5 additional charge per person for use on other days

PIKES PLACE MARKET BUFFET | \$40 PER PERSON

Rainier valley salad with dried cranberries, toasted almonds, blue cheese and balsamic vinaigrette

Grilled lemon rosemary chicken with tomato cream sauce

Spice rubbed salmon with chardonnay sauce

Roasted red potatoes

Green beans

Mixed berry shortcakes

Starbucks coffee and teas

Add Crab Chowder | \$4 Per Person

TUESDAY HOT BUFFET

\$5 additional charge per person for use on other days

THE MEXICAN GRILLE BUFFET | \$40 PER PERSON

Mixed green salad with roasted corn, black beans, crispy tortilla strips and chipotle ranch dressing

Grilled chicken with tequila lime sauce

Beef fajitas

Flour and corn tortillas

Spanish rice

Refried beans

Nacho chips, salsa, sour cream and guacamole

Churros

Starbucks coffee and teas

Add Chicken Tortilla Soup | \$4 per person

WEDNESDAY HOT BUFFET

\$5 additional charge per person for use on other days

LITTLE ITALY BUFFET | \$40 PER PERSON

Italian salad with olives, tomatoes, pepperoncini's, Parmesan cheese and Italian dressing

Chicken parmesan with pesto cream sauce

Penne pasta with Italian sausage and marinara sauce

Roasted vegetables

Warm bread sticks

Mini cheesecakes

Starbucks coffee and teas

Add Minestrone Soup (V) | \$4 per person

THURSDAY HOT BUFFET

\$5 additional charge per person for use on other days

"FIT" 4 YOU BUFFET | \$40 PER PERSON

Green salad with cherry tomatoes, carrots, egg crumbles, almonds, feta cheese and red wine vinaigrette

Grilled chicken with oven roasted tomato sauce

Grilled, sliced flank steak

Quinoa, wild rice medley

Green beans

Fresh fruit salad with berries

Starbucks coffee and teas

Add Garden Vegetable Soup | \$4 per person

FRIDAY HOT BUFFET

\$5 additional charge per person for use on other days

THE "CHINA TOWN" BUFFET | \$40 PER PERSON

Asian salad with carrots, cucumbers, celery, green onions, sesame seeds and oriental ginger dressing

Garlic and ginger chicken

BBQ pork loin with hoisin sauce

Vegetable fried rice

Stir fried Asian greens with tofu

Fresh fruit salad

Fortune cookies

Starbucks coffee and teas

Add Egg Flower Soup | \$4 per person





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COLD LUNCH BUFFETS

Minimum 20 guests

MONDAY, WEDNESDAY, FRIDAY COLD BUFFET

\$5 additional charge per person for use on other days

SOUP AND SALAD BUFFET | \$38 PER PERSON

Crab / salmon chowder
Garden vegetable soup
Build your own green salad with tomatoes, carrots,
croutons, mushrooms, cucumbers, blue cheese,
bacon bits, crumbled eggs
Assorted dressings
Quinoa and spinach salad with olives, berries and tomatoes
Grilled chicken breasts and sliced sirloin steaks
Artisan rolls and butter
Chef's choice of assorted desserts
Starbucks coffee and teas

TUESDAY, THURSDAY COLD BUFFET

\$5 additional charge per person for use on other days

LAKE WASHINGTON DELI BUFFET | \$38 PER PERSON

Build your own green salad with tomatoes, carrots,
croutons, mushrooms, blue cheese, cucumbers
Assorted dressings
Fresh sliced deli meats – turkey, roast beef, ham
Sliced cheese – cheddar, swiss, havarti
Sliced tomatoes, onions and pickles
Sliced breads – white, wheat, multi grain
Chocolate chip cookies
Bags of potato chips
Starbucks coffee and teas
Add Crab / Salmon Chowder | \$4 per person





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PLATED LUNCHEONS

All plated luncheons are served with Starbucks coffee and tea.

SALADS | CHOOSE ONE

EMBASSY SALAD

Field greens, sundried cranberries, blue cheese crumbles, candied walnuts, balsamic vinaigrette

CAESAR SALAD

Hearts of romaine, parmesan cheese, croutons and caesar dressing

SPINACH SALAD

Goat cheese, sun dried cranberries, toasted almonds and red wine vinaigrette

ENTRÉES | CHOOSE ONE

Seared chicken dijon | \$34

Grilled spiced chicken | \$34

Oven roasted pepper salmon | \$36

Seared halibut | \$38

Grilled sirloin steak | \$41

Grilled New York steak | \$43

Rigatoni with portabella mushrooms, | \$38
tomato and spinach

Mushroom ravioli with pesto cream sauce | \$40

STARCHES | CHOOSE ONE

Basmati rice with caramelized onions

Turmeric rice pilaf

Garlic mashed potatoes

Roasted red potatoes

VEGETABLE SIDES | CHOOSE ONE

Roasted broccoli

Garlic green beans

ENHANCEMENT | \$4.00 PER PERSON

Crab / Salmon Chowder



All prices subject to a taxable 22% gratuity charge & applicable 10% sales tax. | 425-644-2500 | www.embassysuitesbellvue.com



EMBASSY SUITES

by HILTON™

Seattle - Bellevue

PLATED DINNER

All entrees include bread and butter, a choice of salad and dessert, coffee and tea.

SALADS | CHOOSE ONE

FIELD GREEN SALAD

Field greens, sundried cranberries, blue cheese crumbles, candied walnuts, balsamic vinaigrette

CAESAR SALAD

Hearts of romaine, parmesan cheese, croutons and caesar dressing

SPINACH SALAD

Goat cheese, sun dried cranberries, toasted almonds and honey mustard dressing

ENTRÉES | CHOOSE ONE

SEAFOOD

Spice rubbed baked Salmon | \$54

Mustard glazed roasted salmon | \$54

Parmesan crusted roasted halibut | \$58

Peruvian spiced baked halibut | \$58

BEEF

Filet mignon | \$65

New York strip steak | \$60

Ribeye steak | \$62

Sirloin steak | \$58

PORK

Grilled pork chop | \$52

CHICKEN

Seared chicken breast | \$50

Spiced chicken Dijon | \$50

Oven roasted chicken breast | \$50

Tandoori spiced chicken breast | \$50

VEGETARIAN

Portabella mushroom ravioli | \$46

Three cheese ravioli | \$46

Quinoa & wild rice stuffed pepper | \$47

STARCHES | CHOOSE ONE

Mashed potatoes

Roasted garlic mashed potatoes

Blue cheese mashed potatoes

Roasted red potatoes

Roasted fingerling potatoes

Basmati rice with caramelized onions

Turmeric rice pilaf

VEGETABLES | CHOOSE ONE + BABY CARROTS

Chef's choice of seasonal vegetable

Garlic green beans

Roasted / steamed broccoli

Steamed broccolini (seasonal)

Roasted cauliflower

Roasted asparagus (seasonal)

Roasted vegetable medley

SAUCES | CHOOSE ONE

Chardonnay butter sauce F | C

Lemon butter sauce F | C

Roasted red pepper cream sauce F | C

Rosemary butter sauce C

Sun dried tomato cream sauce C

Dijon cream sauce C

Red wine demi-glace B | C | P

Cracked peppercorn demi-glace B | C | P

Tomato basil sauce Pasta | C

Tomato curry sauce Pasta | C

Apple gravy P

F – Fish | C – Chicken | B – Beef | P – Pork

DESSERTS | CHOOSE ONE

Chocolate layer cake

New York cheese cake

Gluten free chocolate tort

Classic carrot cake



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DINNER BUFFETS

Served with Starbucks coffee and tea. All dinner buffets are served with artisan dinner rolls and butter.

THE "SOUND" BUFFET | \$53 PER PERSON

Spinach salad with toasted almonds, sun dried cranberries,
goat cheese crumbles and honey mustard dressing
Caesar salad
Oven roasted salmon with roasted red pepper sauce
Grilled chicken with mustard cream sauce
Penne pasta with roasted vegetables and tomato basil sauce
Turmeric herb rice
Roasted broccoli and cauliflower
Cream puffs and assorted cakes
Smoked Salmon Chowder +\$3

THE "RAINIER" BUFFET | \$60 PER PERSON

Mixed green salad with candied walnuts, blue cheese
crumbles, cherry tomatoes and balsamic vinaigrette
Spinach salad with shredded carrots, bacon bits,
cucumbers and ranch dressing
Roasted sliced New York strip loin with portabella
mushroom sauce
Peppered salmon with a lemon butter sauce
Grilled pepper chicken with roasted red pepper cream sauce
Penne pasta with Alfredo sauce
Roasted red potatoes
Seasonal vegetables
Mini cheese cakes
Mushroom Bisque +\$2

THE "SOUTH ASIAN" BUFFET | \$62 PER PERSON

Mixed green salad with tomatoes, cucumbers and carrots and
sweet cumin lime dressing
Tomato and cucumber salad with coriander dressing
Vegetable biriyani rice (North India)
Spiced roasted chicken (Sri Lanka)
Beef curry (Bengali)
Devil prawns (Sri Lanka)
Dhal curry with coconut cream (South India)
Mixed vegetable masala (India)
Gulaab Jamun and mixed fruit salad (North India)
Mulligatawny Soup (South India) +\$2
**+ Add Lamb Curry | \$7 per person
(+\$4 Sub Beef Curry)**
**+ Add Butter Chicken Masala | \$4 per person
(+\$2 Sub Roasted Chicken)**

"FROM THE WOK" BUFFET | \$62 PER PERSON

Asian salad, with Iceberg lettuce, cucumbers, cherry tomatoes,
green onions, crispy wontons and sesame ginger dressing
Field green salad with shredded carrots, onions and
balsamic dressing
Baked salmon with teriyaki glaze
Chili chicken with snow peas
Pepper beef with onions
Stir fried Asian vegetables with tofu
Vegetable fried rice
Fortune cookies
Fresh cut fruits
Egg Flower Soup +\$2

THE "BBQ PIT" BUFFET | \$63 PER PERSON

Caesar salad
Cole slaw
Apple wood smoked salmon with caper sauce
BBQ chicken
House smoked New York strip loin with red wine
peppercorn sauce
Roasted garlic mash potatoes
Sweet corn
Green beans with garlic butter
Assorted cakes
Smoked Salmon Chowder +\$2





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RECEPTION - SPECIALTY DISPLAYS

Minimum 25 people

ANTIPASTO DISPLAY | \$10 PER PERSON

Three types of Italian cured meats
Marinated vegetables
Olives
Sliced baguette

FRESH VEGETABLE DISPLAY | \$8 PER PERSON

Served with ranch dressing
Add Hummus | \$2 per person

CHEESE DISPLAY | \$10 PER PERSON

Imported and domestic cheeses
Fresh berries and grapes
Crackers

FRESH FRUIT DISPLAY | \$9 PER PERSON

Seasonal fruits

HOUSE SMOKED SALMON DISPLAY | \$15 PER PERSON

House smoked salmon with garnishes and crackers

THREE DIP DISPLAY | CHOOSE THREE \$15 PER PERSON

Smoked salmon dip
Artichoke dip
Roasted red pepper dip
Kalamata olive dip
White bean hummus
Roasted garlic hummus
Spinach and artichoke dip
Ranch dip
Blue cheese dip
Served with chips, crackers and fresh vegetables.
Add One More Dip | \$4 per person

DESSERT DISPLAY | \$12 PER PERSON

Chef's selection of assorted desserts

NACHO STATION | \$20 PER PERSON

Tortilla chips
Jalapenos, olives, pico de gallo, sour cream, con queso,
beef and bean chili, spanish rice





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Seattle - Bellevue

RECEPTION - HORS D'OEUVRES

Minimum 25 people

HOT HORS D'OEUVRES

Minimum order of 4 dozen

VEGETARIAN

Spanakopita | \$39 per dozen
Wild mushroom filo triangles | \$40 per dozen
Feta and sun dried tomato filo rolls | \$39 per dozen
Black bean empanada | \$40 per dozen
Portabella mushroom empanada | \$42 per dozen
Artichoke and parmesan fritters | \$40 per dozen
Pakora fritters | \$39 per dozen
Arancini risotto balls | \$39 per dozen
Vegetable spring rolls | \$40 per dozen
Spinach and pesto puffs | \$37 per dozen
Mushroom and cheese mini quiche | \$40 per dozen
Vegetable samosa | \$34 per dozen

BEEF

Malaysian beef satay | \$42 per dozen
Machaca mini beef burrito | \$41 per dozen
Mini shepherd pie | \$40 per dozen
Franks in a blanket | \$37 per dozen
Beef tenderloin wellington | \$43 per dozen

CHICKEN

Thai peanut chicken satay | \$40 per dozen
Chicken empanada | \$39 per dozen
Smoked chicken mini burrito | \$40 per dozen
Sesame chicken tenders | \$37 per dozen
Cashew chicken spring roll | \$40 per dozen
Buffalo chicken spring roll | \$42 per dozen
Chicken pot sticker | \$35 per dozen
Mini chicken wellingtons | \$42 per dozen
Chicken samosa | \$38 per dozen

SEAFOOD

Bacon wrapped scallops | \$48 per dozen
Crab cakes | \$48 per dozen
Crab mushroom caps | \$40 per dozen
Tempura shrimps | \$55 per dozen
Shrimp spring rolls | \$40 per dozen
Shrimp pot sticker | \$39 per dozen
Lobster cobbler | \$40 per dozen
Coconut shrimp | \$40 per dozen

COLD HORS D'OEUVRES

Minimum order of 4 dozen

Bruschetta caprice | \$40 per dozen
Pita chip with hummus and feta cheese | \$40 per dozen
Goat cheese on a brioche round | \$39 per dozen
Rare beef and balsamic reduction on crostini | \$42 per dozen
Rare beef and horse radish cream on a crostini | \$42 per dozen
Chilled shrimps with cocktail sauce | \$48 per dozen
Ahi poke on a prawn cracker | \$45 per dozen
Smoked salmon mousse on a crostini | \$42 per dozen
Assorted tea sandwiches (mini) | \$48 per dozen
Prosciutto wrapped asparagus | \$50 per dozen





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RECEPTION - CARVING & ACTION STATIONS

CARVING STATIONS

A carver fee of \$100 will apply to each station.

MAPLE DIJON GLAZED SLOW ROASTED PORK LOIN | \$225

Served with BBQ sauce, soft rolls and coleslaw (serves 25)

BAKED HONEY GLAZED BONELESS PIT HAM | \$240

Served with Dijon mustard and rolls (serves 25)

BONELESS TURKEY BREAST | \$225

Served with cranberry sauce, turkey gravy and rolls (serves 25)

PEPPERED NEW YORK STRIPLOIN | \$390

Served with cabernet sauce and rolls (Serves 25)

SLOW ROASTED PRIME RIB OF BEEF | \$410

Served with au jus and rolls (Serves 25)

ACTION STATIONS

Minimum of 25 guests.

A chef attendant fee of \$100 will apply to each station.

PIKE PLACE CLAM STATION | \$14 PER PERSON

Fresh clams cooked to order with white wine, shallots and garlic served with sour dough bread

PASTA STATION | \$18 PER PERSON

Penne pasta tossed to order with olive oil, tomatoes, garlic, spinach, Italian sausage and parmesan cheese.

Add Shrimp | +\$7 per person

AHI POKE STATION | \$35 PER PERSON

Fresh Ahi tuna tossed to order

Spicy chili sauce

Sesame ginger sauce

Orange soy sauce

Served with wasabi mayo, prawn crackers and wonton crisps



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WINE LIST

CHARDONNAY

Hogue, Columbia Valley, WA	\$30
Ravenswood, Sonoma, CA	\$32
Snoqualmie, Columbia Valley, WA	\$35
Woodward Canyon, Walla Walla, WA	\$85

SAUVIGNON BLANC

Kim Crawford, Marlborough, NZ	\$32
Oyster Bay, Marlborough	\$30

PINOT GRIS

Kings Estate, Willamette Valley, WA	\$50
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RIESLING

College Cellars, Walla Walla, WA	\$45
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ROSE

Belleruche, Cotes du Rhone, FR	\$35
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SPARKLING/CHAMPAGNE

J Roget, California	\$30
Domaine Ste. Michelle, Columbia Valley, WA	\$32
Veuve Cliquot, FR	\$85

CABERNET

Hogue, Columbia Valley, WA	\$30
Bogle, Lodi, CA	\$35
Browne, Columbia Valley, CA	\$48
Dusted Valley, Columbia Valley, WA	\$70

MERLOT

Hogue, Columbia Valley, WA	\$30
Mirassou, Napa, CA	\$32
Chateau Ste. Michelle Canoe Ridge, Columbia Valley, WA	\$50

PINOT NOIR

Mirassou, Napa, CA	\$32
Sterling, Napa, CA	\$35
Erath, Willamette Valley, OR	\$48

RED BLEND

Dark Horse, Modesto, CA	\$35
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MALBEC

Diseno, Mendoza, Argentina	\$35
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HOSTED OR CASH BAR

<i>Priced Per Drink</i>	Cash	Hosted
House Brand Liquor	\$9	\$8
Premium Brand Liquor	\$10	\$9
Cordials and Cognacs	\$11	\$10
House Martinis	\$11	\$10
Premium Martini	\$13	\$12
Domestic Beer	\$7	\$6
Imported/Craft Beer	\$8	\$7
House Brand Wine	\$9	\$8
Premium Brand Wine	\$10	\$9
Bottled Water	\$3	\$3
Assorted Soft Drinks	\$3	\$3





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AV PRICING

PROJECTION ASSISTANCE PACKAGE - 10' SCREEN

\$185

10' Cradle Screen
AV Cart w/Skirt
Wireless PowerPoint Remote
VGA/HDMI Cables
Extension Cords & Powerstrips
1/2 hr labor for setup
Delivery & Pickup

PROJECTION ASSISTANCE PACKAGE - 8' SCREEN

\$125

8' Tripod Screen w/skirt
AV Cart w/Skirt
Wireless PowerPoint Remote
VGA/HDMI Cables
Extension Cords & Powerstrips
1/2 hr labor for setup
Delivery & Pickup

PROJECTION ASSISTANCE PACKAGE - 6' x 8' FAST FOLD SCREEN

\$465

6' x 8' Fast Fold Screen w/dress kit
AV Cart w/Skirt
Wireless PowerPoint Remote
VGA/HDMI Cables
Extension Cords & Powerstrips
Set & Strike Labor
Delivery & Pickup

PROJECTION ASSISTANCE PACKAGE - 7.5 x 10' FAST FOLD SCREEN

\$555

7.5 x 10' Fast Fold Screen w/dress kit
AV Cart w/Skirt
Wireless PowerPoint Remote
VGA/HDMI Cables
Extension Cords & Powerstrips
Set & Strike Labor
Delivery & Pickup

LCD PROJECTOR PACKAGE - 8' SCREEN

\$330

LCD Projector
8' Tripod Screen w/skirt
AV Cart w/Skirt
Wireless PowerPoint Remote
VGA/HDMI Cables
Extension Cords & Powerstrips
1/2 hr labor for setup
Delivery & Pickup

LCD PROJECTOR PACKAGE - 10' SCREEN

\$385

LCD Projector
10' Cradle Screen
AV Cart w/Skirt
Wireless PowerPoint Remote
VGA/HDMI Cables
Extension Cords & Powerstrips
1/2 hr labor for setup
Delivery & Pickup

LCD PROJECTION PACKAGE - 6' x 8' FAST FOLD SCREEN

\$650

LCD Projector (mid to large size room)
6' x 8' Fast Fold Screen w/dress kit
AV Cart w/Skirt
Wireless PowerPoint Remote
VGA/HDMI Cables
Extension Cords & Powerstrips
Set & Strike Labor
Delivery & Pickup

LCD PROJECTION PACKAGE - 7.5 x 10' FAST FOLD SCREEN

\$700

LCD Projector (mid to large size room)
7.5 x 10' Fast Fold Screen w/dress kit
AV Cart w/Skirt
Wireless PowerPoint Remote
VGA/HDMI Cables
Extension Cords & Powerstrips
Set & Strike Labor
Delivery & Pickup



**EMBASSY
SUITES**
by HILTON™

Seattle - Bellevue

AV PRICING

PROJECTION CONNECTION PACKAGE

\$120

Connecting 2 projectors to 1 laptop

VGA or HDMI Distribution Amplifier (DA)
VGA or HDMI Cables
1/2 hr labor for setup
Delivery & Pickup

PROJECTION CONNECTION/ SWITCHING PACKAGE

\$400

Connecting 2 projectors to 2 or more laptops

Seamless Video Switcher
VGA or HDMI Distribution Amplifier (DA)
VGA or HDMI Cables
1/2 hr labor for setup
Delivery & Pickup

VIDEO EQUIPMENT

LCD Projector (small room) **\$225.00**
LCD Projector (mid size room) **\$275.00**
LCD Projector (large room) **\$495.00**

SCREENS

6' Tripod Screen **\$50.00**
8' Tripod Screen **\$60.00**
10' Cradle Screen **\$120.00**
6' x 8' Fast Fold Screen **\$275.00**
7.5 x 10 Fast Fold Screen **\$310.00**
9' x 12' Fast Fold Screen **\$420.00**

CAMERA EQUIPMENT

Digital Camcorder with Tripod **\$250.00**

MONITORS

32" Flat screen **\$120.00**
43" Flat screen **\$155.00**
65" Flat screen **\$340.00**
5-6' Monitor Floor Stand **\$95.00**

MIXERS

Stereo Mixer **\$50.00**
4/8 Channel Mixer **\$50.00**
8/12 Channel Mixer **\$100.00**
16 Channel Mixer **\$155.00**

MICROPHONES

Wired handheld or lapel microphone **\$40.00**
Wireless handheld or lapel microphone **\$110.00**
Podium Microphone **\$45.00**
Microphone-Push to talk (Gooseneck) **\$55.00**

AUDIO PATCHES

Audio Patch (Computers or iPod/MP3) **\$50.00**
Gentner Telephone Interface **\$230.00**

COMPUTER EQUIPMENT

Presentation Laptop **\$155.00**
VGA Switcher **\$300.00**
HDMI Distribution Amplifier (Splitters) **\$55.00**
Computer Audio Patch **\$50.00**
34" AFV Cart/Power Cables **\$35.00**
VGA Cable 25' or 50' Cables **\$35.00**

SCENIC MATERIALS

Black Velour Pipe and Drape (16'-18') **\$15.00/ft**
Drape is also available in blue and gray

CONFERENCE AIDES

Power Generator – **\$85.00**
May require additional rigging, dimming and control
Floor Podium **\$110.00**
Wireless Presentation Remote **\$50.00**
Laser Pointer **\$25.00**
Conference Phone **\$95.00**
Flipchart (Pads & Pens) **\$50.00**
Post-it Flipchart Package (Pads & Pens) **\$65.00**
Sign Easel **\$25.00**
Whiteboard (Pens & Erasers) **\$50.00**
Whiteboard (3'x4') **\$60.00**
Press Patch **\$75.00**
Power Strip and Extension Cord Package **\$15.00**
A/V Cart with power cords **\$50.00**
Microphone Stand **\$35.00**
Presentation Laptop Computer **\$155.00**
10' Powered Speaker **\$75.00**
15' Powered Speaker **\$95.00**
AV Technician Weekdays 7am-5pm **\$55.00/Hour**
(minimum of 4 hours)
AV Technician **\$65.00/Hour**
Weeknights 5pm-12am, Weekends & Holidays
(minimum of 4 hours)



EMBASSY
SUITES

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CATERING POLICIES

AUDIO-VISUAL EQUIPMENT

We will be pleased to arrange for Live Oak AV to assist you with any audio-visual requirements for your event.

BILLING

An acceptable form of payment must be agreed upon during the initial booking arrangements. Acceptable forms include ad-vance deposit (prepayment), direct billing (subject to approval 4-6 weeks) or completed credit card form.

SECURITY

Hotel does not provide security in the meeting and function space and all personal property left in the meeting or function space is at the sole risk of the owner. You agree to advise your attendees and guests that they are responsible for safekeeping of their personal property.

SIGNAGE

The Hotel reserves the right to have full control over sign usage and placement in hotel. To uphold to the Embassy Suites standards signage, must be kept to a minimum and no signage may be placed in the hotel lobby.

DECORATIONS

The Hotel must approve all displays and decorations. Affixing of signs, banners, posters, stickers, or other display materials to the walls, floors, ceiling, or any public space in the Hotel or Function Space by or with staples, nails, glue or tape is not permitted unless approval is given in advance by the Hotel. The Hotel does not allow helium balloons into the Ballroom or Atrium. Items brought into the hotel must be removed upon completion of the event. The Hotel does not provide displays or decorations, the Group must provide all decorations.

PACKAGE HANDLING

The Hotel will be happy to assist you with all incoming and out-going packages. All packages must be labeled with the company name, event name, event date, contact name (on-site contact for your group and the hotel representative contact name). Please advise your sales representative of any shipments prior to delivery to the hotel. Shipments will not be accepted or stored by the hotel more than (3) business days in advance of the function. Early shipments may not be accepted, based on hotel space availability. Please see shipping instructions for fees.

FOOD & BEVERAGE SERVICE

Due to licensing and insurance requirements, all food and beverage to be served on Hotel property must be supplied and prepared by hotel or its agents with the exception of a professionally baked cake and/or wine as arranged prior to event with the hotel. All wine brought in by the group with hotel's approval is subject to a non-negotiable corkage fee of \$15/.750 ml bottle or \$30/1,5 liter bottle. In addition, no remaining food and beverage shall be removed from the premises. At the conclusion of the function, such food and beverage becomes the property of hotel.

SERVICE CHARGE

All catering and banquet charges are subject to applicable service charge and sales tax.

MENU PRICING

Patron expressly grants the right to the Hotel to raise prices herein quoted no less than 90 days in advance.

FUNCTION ROOM ASSIGNMENTS

Room assignments are made according to the guaranteed minimum number of guests anticipated. Because these attendance figures may vary from expected attendance, we reserve the right to change room reservations to best accommodate either increasing or decreasing attendance figures.

ENTRÉE SELECTION & ADDITIONAL CHARGES

In the event that your group requires a split menu, entrée selections are limited to a maximum of two (2) selections. The higher priced entrée will be used for the entire guaranteed number of guests. The hotel requires that the client produce place cards or tickets identifying the particular entrée selected by each guest. If the hotel needs to produce more than the initial amount guaranteed for a specific entrée, the client is responsible for paying for those additional meals.

GUARANTEES

The Catering Office must be notified of the number of people attending the event no later than 12:00 p.m. **three (3) business days** prior to the scheduled function ("Guaranteed Attendance"). Guaranteed Attendance for functions scheduled Monday or Tuesday must be received by 12:00 p.m. on the preceding Friday. Hotel agrees to set 5% over the guaranteed attendance for banquets. Guaranteed Attendance is not subject to reduction and hotel will charge to the master account a per person price if the actual attendance increases to the master account. If no verbal or written guarantee is received, the original contracted number will be considered the guarantee.