

TERMS & CONDITIONS

RETURN CHECK CHARGE

A \$35.00 return check fee will be charged (per return) for any check returned for any reason.

FINAL COUNTS AND PAYMENTS

La Event Decor requires final counts and any changes to be made no more than 15 days prior to event date unless other arrangements are made and stated in contract file. La Event Decor will not be responsible for items being available or not being available, if deadlines are not met. Some exceptions will apply according to La Event Decor's discretion.

LAYAWAY, EVENT BOOKING, AND PAYMENTS

Receive a quote from La Event Decor, make any changes needed, place a deposit of the lesser of \$200 or 35% of the total invoice price, and make payments every 30 days. Final changes, final counts, and final payment are due 15 days prior to event date.

Accessories and special orders are NOT allowed using layaway. Flowers and rentals are allowed for layaway. Layaways/bookings must have a non-refundable deposit of either 35% or \$200.00. Final balance due 15 days prior to event. A binding contract between you and La Event Decor LLC is created by doing any of the following: placing a deposit by phone OR placing a deposit in person OR signing contract in person OR faxing/emailing back a contract that has a signature and placing a deposit on said contract, whether by phone or in person. A signature on our contracts is not required for it to be a binding contract. Placing a deposit or payment on your contract will make it a binding contract. No time limit on layaways. If you cancel your contract with La Event Decor, the payments made to contract will revert to a store credit only and a 25% consultation fee will be applied.

REPLACEMENT COSTS

Any rental permanently damaged, lost, stolen, or otherwise rendered unusable item must be paid on the date rental was/is to be returned to La Event Decor. Replacement costs for items will be given to client only upon replacement costs being due and payable. Replacement costs are at non-discounted costs.

RESTOCKING/CHANGE FEE

If a contract is changed after it has been pulled and completed by La Event Decor LLC warehouse staff, a 15% of item total will apply to any item changed and/or deleted on contract.

RESERVATION AND DEPOSIT

Clients are encouraged to reserve equipment, products, and services as far in advance as possible to ensure availability on the date needed. A 35% or \$200 deposit (whichever is least) is required at time of booking to reserve event date. A rush charge may apply if a minimum of 72 hours' notice is not given on all order changes.

DELIVERY and SET-UP

Delivery service is available on orders at a rate based upon city of delivery. Please make arrangements at time of reservation or as soon as possible. Standard delivery fees are based on first floor drop-off and pick-up (tailgate delivery) and does not include set-up unless prearranged and paid prior to event. Set-up/tear-down services and delivery to other than ground floor is available at an additional charge. Arrangements must be made in advance. Sunday and after midnight delivery/pick-up will require additional charges.

PAYMENT

All orders are to be paid in full AND final quantities/changes provided 15 days prior to event date. NO EXCEPTIONS. Checks are NOT accepted within 10 days of event date. **NO refunds will be issued.** Payments will revert to store credit upon cancelling or postponing an event contract minus a 15% restocking fee and/or a 25% consultation fee. NOTE: Rates subject to change without notice. Placing a deposit insures locking in current pricing. If a quote has been given, the prices on that quote are good for 30 days. Damage waiver is non-refundable and does not cover the replacement costs of rental products.

CHARGES AND PAYMENTS

Down payment for rental items is **non-refundable**. A credit card must be kept on file with La Event Decor until rented items are returned, at that time the credit card number will be destroyed. If damages or other fees are due, these charges will be payable at time rental is or should be returned. The credit card or deposit placed on file will be charged at time of return for damages, repairs, and/or other fees due.

Placing a down payment is the only means to reserve any item. You are responsible for rental charges from the time the item(s) is "out" as specified until it is returned and other charges hereunder. Return the item(s) promptly, clean, and in good condition. All additional charges are due upon return/rental of the item(s) and on demand.

DAMAGE WAIVER

A 10% damage waiver is charged on all rental items, and cannot be waived without a Certificate of Insurance naming La Event Decor LLC as additional insured. The damage waiver is to repair, clean, and otherwise maintain the equipment. The damage waiver does not cover missing and/or items that have to be fully replaced.



EVENT PLANNING &
COORDINATION

*Full Event Planning & Coordination *
Day of Coordination * Event Rentals *
Linen Rentals * Tuxedo Rentals *
Invitations * Florals * Balloon Designs
*Event Setup**

Photography/Videography

Rental Pricelist



757.915.6816
1965 E. Pembroke Ave
Hampton, VA 23663
www.laeventdecor.com

Linens

Chair Cover (Spandex/Built-N-Sash/Scuba)	1.75
Chair Sash (Satin/Org Asst. color)	.75
Chair Sash (Flocking/Damask/Pintuck)	1.00
Napkins (Black/White/Ivory)	.35
Napkins (Asst. colors)	.69
90" Tablecloth (fits 60" table w/ 15" drop)	9.00
108" Tablecloth (fits 60" table w/ 24" drop)	10.00
120" Tablecloth (fits 60" table to floor)	11.00
120" Tablecloth Lamour Satin	15.00
132" Tablecloth (fits 72" table to floor)	13.00
72x120 Tablecloth (fits 6' table w/ 21" drop)	9.00
90x132 Tablecloth (fits 6' table to floor on all sides)	11.00
90x156 Tablecloth (fits 8' table to floor on all sides)	13.00
Sequin Tablecloth (120" or 90x132")	15.00
Sequin Chair Band	1.00
Spandex Chair Band (Asst colors)	.75
Spandex Tablecloth (6' or 8' table)	9.00
Spandex Tablecloth Cocktail	9.00
Table Overlay (Satin/Organza)	5.50
Table Overlay (Flocking/Damask/Pintuck)	8.50
Table Runner (Satin or Organza)	2.00
Table Runner (Flocking/Damask/Pintuck)	4.00
14/15' Table Skirt (White/Black/Ivory)	8.00
17' Table Skirt (White/Black/Ivory)	9.00
21' Table Skirt (White/Black/Ivory)	11.00
17' Table skirt (Ruffled)	15.00

***Prices for linens listed above apply to black, white or ivory ONLY.
Additional colors available at additional charge.

Backdrop & Ceiling Draping

10'Backdrop draping per panel (B/W/Ivory)	5.00
Backdrop pole (8' Side/Adj Crossbar)	3.00
Ceiling draping (per ft / per panel)	1.00
Ceiling draping w/ lights (per ft/per panel)	2.00
Sheer Voile draping (per ft / per panel)	1.00
36" Crystal Curtain	15.00
36" Crystal Swag Curtain	15.00
Sequin Backdrop Curtain	20.00
48" Crystal Chandelier	10.00

Lighting

Gobo Light	175.00
Gobo Light w/ Souvenir plate	200.00
LED Uplight ~ Small	10.00
LED Uplight ~ Large	20.00
String Lights	1.00

Vases/Centerpieces

9" Cylinder vase	2.00
10" Cylinder Vase	2.00
12" Cylinder Vase	2.50
16" Cylinder Vase	3.00
20" Cylinder Vase	3.50
24" Cylinder Vase	4.00
28" Cylinder Vase	4.50
9" Eiffel Tower (Black metal)	4.00
12" Eiffel Tower Vase (Clear)	2.00
24" Eiffel Tower Vase (Clear/Black)	3.00
36" Eiffel Tower Vase (Clear/White)	5.00
36" Eiffel Tower Centerpiece (Black Wrought Iron)	10.00
5x5" Square	3.00
24" Square Vase	5.00
16" Trumpet Vase	3.50
20" Trumpet Vase	4.00
24" Trumpet Vase	4.50
10" Hurricane Vase	2.50
4" Fishbowl	2.00
4" Fishbowl (Ruffled)	2.00
6" Fishbowl	3.00
10" Flat Fishbowl	4.00
36" 4-Arm Candelabra (Black)	25.00
Apothecary Jar 10"	5.50
Apothecary Jar w/ Lid	7.50
Crystal Lamp Candleholder	5.50
Half Moon candy dish	3.50
Martini Vase	3.50
Ostrich Feather Centerpiece (White)	15.00
Silver Revere Bowl	1.00
Décor	
Acrylic Ice (Asst. colors) 100pc/bag	1.00
Bling Brooch (Asst styles)	.50
Bling Wraps (Asst. colors)	.50
Bling Runner	4.00
Cake stand ~ 8" Antique Crystal 18"H	20.00/pr
Cake Stand ~ 18" Square Crystal	15.00
Candleholder ~ 7" Tapered	1.00
Candleholder ~ 4" crystal	1.00
Chandelier Lamp ~ 10" Crystal	15.00
Cylinder Wraps (Asst colors)	1.00
Feather Lampshade	5.00
Mirror centerpiece (12" Round or Square)	1.00
Mirror Centerpiece - 8" Bling	3.00
Stemmed Pillar Candleholder (Set of 3)	12.00
Terrarium (Round/Pear)	3.00
Votive holder	.50
Mr/Mrs Centerpiece	5.00

Ceremony

Aisle Runner (50-100')	For purchase only
Card Box (White/Ivory)	10.00
Carpet runner ~ 25' (Asst color)	25.00
Carpet runner ~ 50' (Ivory/Red)	50.00
Mechanical Candles ~ 12"	1.50
4' Column	10.00
4' Wicker Floral	10.00
36" Aisle Marker/Centerpiece	10.00
Heart Arch (Brass)	35.00
Arch (Brass/Gold)	20.00
Candelabra - 7 Lite	25.00/pr
Unity Candle Stand	10.00
Double Heart Candelabra	25.00

Dishware

Charger Plate (Asst color)	.75
Charger Plate (Vintage)	1.00
Dinner Plate (Narrow/ Wide Rim)	.45
Salad Plate (Narrow or Wide Rim)	.45
Dinner Fork	.35
Salad Fork	.35
Dinner Spoon	.35
Butter Knife	.35
Water Goblet	.45
Champagne Flute	.45
Wine Glass	.45

Tables & Chairs

30" Hiboy (Adj Height)	7.50
36" Round	7.50
48" Round (seats 4)	7.50
60" Round (seats 8 to 10)	8.50
6' Rectangle (seats 4)	7.50
Plastic Folding Chair ~ No pad	1.60
Plastic Resin Folding Chair ~ Padded	2.50

Event Services

Full Event Planning	1500.00
Day of Coordination	875.00
Setup/Breakdown	Varies
Floral Arrangement	Varies
Balloon Design	Varies

757.915.6816

www.laeventdecor.com
laeventdecorva@gmail.com