

The Black Horse Inn  
presents the wedding of your dreams at the

# *Gilded Fox Ballroom*



Wedding Packages  
2017-2018

Our elegant ballroom, “The Gilded Fox,” can accommodate up to 200 guests. Your choice of ceremony sites include our boxwood garden with gazebo, our grand terrace, our garden terrace and our sweeping staircase (for smaller weddings) featuring a pear tree garden backdrop. Nine guestrooms are included in your package, plus a separate cottage (added for an additional fee), each with a private bath, are available for family, friends, or out-of-town guests. The price includes breakfast each morning and an afternoon hunt country wine & hors d’oeuvres upon arrival. Full weekend packages allow for quality relaxation time, rather than traveling to and from event sites. Two hours of full service wedding planning leading up to the wedding, as well as “day of” coordination are included for your convenience. Our package includes all that you need for a perfect wedding weekend. All packages include:

- ✿ A wedding that can last an entire weekend, rather than just a few hours!
- ✿ Historic mansion for you and your guests for the weekend
- ✿ Your choice of a variety of gardens and terraces for your ceremony
- ✿ Grand ballroom for your wedding reception.
- ✿ Unlimited personal wedding planning and “day-of” coordination.
- ✿ Black Horse Inn staff will assist with set-up and take down, parking and most importantly, making sure you and your guests are comfortable and satisfied.
- ✿ Military Discount
- ✿ 10% off each package when you book within a six-month window

The only items you will need to consider for your special day are the catering, flowers, music and photographer to complete the wedding day.





# *Memories Made to Last a Lifetime!*

One of the most historic and storied Inns in Virginia's Hunt Country makes the perfect setting for your stay with memories that last a lifetime.

This hunt country estate is located just 45 minutes from Washington, D.C. The Black Horse Inn is an award-winning bed and breakfast getaway. The Inn has ten rooms, all with their own private baths, many with four-poster canopy beds, Jacuzzi tubs and fireplaces. The Inn also accommodates horses in their stables for overnight visits. A perfect setting for weddings, corporate retreats, government retreats, business travelers, conferences, family reunions, rehearsal dinners and special events.

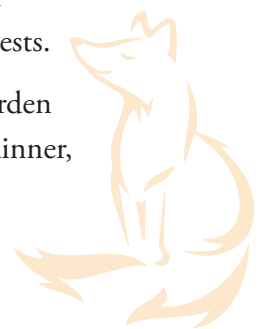




## Option 1

**The Gilded Fox Ballroom**  
plus Nine Rooms for a Two Night Stay  
\$13,500 plus deposit

- ✦ Day of the wedding you will have a total of 8 hours—four hours for actual event, decorating, setup, and take down
- ✦ The elegant Gilded Fox ballroom (accommodates 200) for dining and dancing
- ✦ Gold Chivari chairs with ivory cushions
- ✦ Grand Terrace and Garden Terrace with picturesque pond, fountain and bridge
- ✦ Gazebo for wedding ceremony
- ✦ Tables and chairs in the ballroom for your guests
- ✦ Multiple restrooms
- ✦ Formal gardens and manicured lawns
- ✦ Panoramic vistas and formal garden areas designated for photographs
- ✦ Two hours of full-service wedding planning leading up to the wedding, as well as “day of” coordination
- ✦ Afternoon tea upon arrival and full gourmet breakfast for overnight guests.
- ✦ PLUS—includes the use of the Garden Terrace for Friday night rehearsal dinner, 7–9:00 p.m.





**The Gilded Fox Ballroom**  
plus Nine Rooms for a One Night Stay  
\$10,500 plus deposit

- ✦ Day of the wedding you will have a total of 8 hours—four hours for actual event, decorating, setup, and take down
- ✦ The elegant Gilded Fox ballroom (accommodates 200) for dining and dancing
- ✦ Gold Chivari chairs with ivory cushions
- ✦ Grand Terrace and Garden Terrace with picturesque pond, fountain and bridge
- ✦ Tables and chairs in the ballroom for your guests
- ✦ Multiple Restrooms
- ✦ Formal Gardens and Manicured Lawns
- ✦ Panoramic vistas and formal garden areas designated for photographs
- ✦ Two hours of full-service wedding planning leading up to the wedding, as well as “day of” coordination
- ✦ Full gourmet breakfast for overnight guests.





## Option 3

The Gilded Fox Ballroom  
\$7,500 plus deposit

- ✦ Six hours for actual event, decorating, setup, and take down
- ✦ The elegant Gilded Fox ballroom (accommodates 200) for dining and dancing
- ✦ Gold Chivari chairs with ivory cushions
- ✦ Multiple Restrooms
- ✦ Formal Gardens and Manicured Lawns
- ✦ Panoramic vistas and formal garden areas designated for photographs
- ✦ Two hours of full-service wedding planning leading up to the wedding, as well as “day of” coordination





# Total Service Package

## GOLD PACKAGE—Everything You Need at \$14.95 per person

- ✦ Buffet tables
- ✦ Four foot rounds tables for hors d'oeuvres or cake display
- ✦ Gift or registration tables
- ✦ Disposable barware (used during cocktail hour and at the end of the event)
- ✦ Cocktail napkins
- ✦ China plates (bread & butter, dinner, dessert/cake)
- ✦ Silverware (knife, fork, spoon)
- ✦ Water goblet and wine glass at place settings
- ✦ Silver coffee urn and coffee cups, sugar and creamer for coffee station
- ✦ Champagne flutes
- ✦ Bread baskets for guest tables
- ✦ White table linens and linen dinner napkins (solid white)
- ✦ Special order linens, overlays and skirting are available at additional cost.

## PLATINUM PACKAGE—Everything You Need at \$16.95 per person

- ✦ Same package as above but ALL glass barware during cocktail hour on outdoor terraces until end of the event.





## *Beverage Packages*

All Beer, wine and mixed spirits carried onto the Black Horse Inn Property is to be checked in at least 24 hours prior to any event and usage by the Black Horse Inn Management to ensure proper handling, chilling, inventory and accounting.

Client must obtain an ABC liquor license prior to the event.

### **BEVERAGE PACKAGE #1 \$4.75 per person**

Includes corkage and handling, storage, chilling, and bar set-up of client provided alcoholic beverages. Also includes ice, beverage napkins, International tea assortment, Coke, Diet Coke, Sprite, and sparkling water.

### **BEVERAGE PACKAGE #2 \$6.25 per person**

Includes all of Beverage Package #1 with the addition of ginger ale, tonic water, club soda, orange and cranberry juice, Bloody Mary mix, sour mix, and bar fruits.







## *Payment Schedule and Miscellaneous Information*

A \$1,000 non-refundable deposit, plus one half of the listed fee is required to reserve a selected package.

The \$1,000 deposit will secure an event date, and clients must sign a contract within 30 days of holding the date, or the date will be released. One year prior to the date of your event, all payments become non-refundable and will be forfeited in the event of cancellation. The \$1,000 deposit will be applied against last minute additions and any damages incurred at the facility. Cleaning charges are an additional \$350.

All remaining non-refundable payments shall be made in three installments, due twelve, eight, and four weeks prior to the scheduled date of the event. All payments are non-refundable and will be forfeited in the event of cancellation. Additional hours for the event may be available for a fee. Please allow 2 hours for set-up and 2 hours for take down for each event. Staff time is charged at the rate of \$25.00 per hour per person. Consultation over two hours is available at \$75.00 per hour. Additional conditions as described in contract apply.

**NOTE:** The Inn reserves the right to determine the location of events on the grounds in order to comply with County zoning regulations on noise, and other restrictions on special events.