



2017 Family Reunion Package

Drawing upon the best experiences as they turned into cherished memories – shared by our guests over the years – our 2017 Family Reunion Package provides a thoroughly comprehensive, uncommonly thoughtful, and ultimately enchanted experience for the discerning guests who choose Prairiewood for their special celebrations.

Our weekend 2017 Family Reunion Package includes 3 days and nights. Our midweek family reunion package includes 4 days and nights is available exclusively in the summer. This includes exclusive use of the RetreatHouse and Blue Sage Barn – and all of their immaculate and secluded grounds. Perfectly private, Prairiewood becomes your very own leisurely pace that allows for a more enjoyable overall experience ... providing more time to time to relax and create the memories that will last a lifetime.

The Place: Prairiewood Retreat & Preserve is an idyllic location nestled in the native tallgrass prairie of the Flint Hills, just a mile west of Manhattan, Kansas. The incomparable beauty of the quiet prairie countryside, combined with the abundance of amenities and features, make Prairiewood the region's premier destination for exceptional events. Our exclusive Family Reunion Package, provides more than just a venue... It provides the opportunity to make memories that will last a lifetime, while combining together all of our best options, amenities, and services.

Capacity: The RetreatHouse is suitable for an attendance of up to 45 people. With the additional capacity of the Blue Sage Barn, we recommend an anticipated attendance of 200 or less in the barn. Individual, indoor sit-down, table seating is available for 175-200, with additional seating available on the Barn's covered patio. Maximum attendance allowed is 250 individuals.

Arrival & Departure Thursday – Sunday, arrive at 4:00pm on check-in date; depart 10:00am on check-out date.
Sunday – Thursday, arrive at 6:00pm on check-in date; depart 10:00am on check-out date.

Reservation: A signed contract and a 50% non-refundable down payment are required to book your Experience. The final payment is due 30 days prior to your event.

Rates & Details: See back page in this packet for rates. We love to answer your inquiries, so please ask us questions about our rates and the many specific options, amenities, and services included in your Prairiewood stay! Call us at (785) 537-9999 or info@prairiewood.com

2017 Family Reunion Details:

- Exclusive Use of the RetreatHouse, which sleeps up to 14 people. Including a pool and hot tub among many other amenities, the RetreatHouse makes for a delightful staging area for preparation and activities. It is often used for a smaller dinner site, guest rooms for family, and a Sunday breakfast following.
 - Private Pool & Saltwater Hot Tub
 - 4 Private Bedroom / Bath suites
 - Player Piano w/ CDs provided
 - Multi-room seating for up to 45
 - Pool Table, Foosball, 60" Flat-screen TV
 - Sport Court / Basketball Goal
 - 6 Air Mattresses available for additional sleeping capacity
- Use of the Blue Sage Barn and its surroundings; allowing ample opportunity to decorate, opportunity for large family meals, and ability to take group photos indoors or outdoors.
 - Prep Kitchen & Bar with high capacity ice machine, two ranges, two refrigerators, warming rack
 - Tables & Chairs for up to 250 guests
 - Convenient, accessible restrooms
 - Versatile lighting, including parameter market-style lights
 - Climate controlled facility
- Use, set-up, and removal of designated chairs, inside and outside
- Parking area provided for approximately 100 cars
- Staff person at your Barn Event, helping with facility coordination and keeping restrooms tidy
- Use of 6-seat golf cart
- Use of Walking/Hiking Trails south of RetreatHouse
- Ability to host more intimate dinners at the RetreatHouse, up to 45 people
- Take a stroll to nearby Walnut Pond, where you can use our canoes and kayaks for a quiet time on the pond – or a simple picnic lunch at one of our tables.
- Option of adding additional night(s) at Retreat House for \$100 off a night (subject to availability)
- Additional Prairiewood Lodging available with special add-on pricing (subject to availability)

2017 Family Reunion Package Rates:

Thursday – Sunday: January & February	\$3,400
Thursday – Sunday: March	\$4,800
Thursday – Sunday: April	\$5,600
Thursday – Sunday: May—October	\$7,800
Thursday – Sunday: November	\$5,600
Thursday – Sunday: December	\$4,200

AVAILABLE MAY 28th UNTIL AUGUST 3rd

Sunday – Thursday: RetreatHouse	\$3,150
Sunday – Thursday: RetreatHouse + One Night of Blue Sage Barn Use	\$3,900
Sunday – Thursday: RetreatHouse + Unlimited Blue Sage Barn Use	\$4,950

ADD-ON PRAIRIEWOOD LODGING

StoneHouse	\$250 off total stay
HomePlace Suites	\$50 off total stay

Note: For any reservation in which any days fall among two months, the higher of the two month's price will apply to that booking. A 3.9% Administrative Charge will be added to any invoices paid by credit card.

*Prairiewood Retreat is an active tallgrass prairie preserve, and to maintain upkeep, we do burn the native tallgrass areas that surround the pond area in the early spring months, most years.

Cancellation Policy:

All down payments are final and cannot be refunded under any circumstances.

- After a Cancellation Request is received in writing, Prairiewood will attempt to re-rent the Premises during the Rental Period. If and when all reserved nights are re-rented to an alternate guest, the remaining balance due (50%) will be waived. The non-refundable down payment will be kept.
- If a Cancellation Request occurs and the dates are not re-rented by an alternate guest, then the full rate will be collected on time as indicated in this Rental Agreement. Guest will be responsible to pay for all days/nights originally rented that were not re-rented and remain un-rented at the time of Check-In.
- It is the responsibility of the Guest to confirm with Prairiewood that any Cancellation Request has been received. All such confirmations by Prairiewood will be sent in the form of an email or letter.

Policies, Procedures, and the Future of Prairiewood:

Prairiewood has regular policies and procedures that will be listed in your Rental Agreement. Among them are details that will help ensure you have the best experience possible while at our facility, and ensure we are able to continue to provide this unique venue to others in the future. Prairiewood is a family-run business, located in a quiet rural setting. Noise travels easily and far, and many of our policies - including strict Quiet Hours - are designed to protect the very special qualities of the area in which we are located. We ask that all Guests help us maintain the unique opportunities afforded at Prairiewood by following our policies and treating this place as though it were their own.