**TERMS & CONDITIONS**

I. TERMS

 The CLIENT agrees to provide payment for the services described. This payment shall be

 remitted to the PLANNER according to the following schedule. Upon signing this document.

* 50 percent of total event cost
* Balance is due one week prior to the event, on or before the date of your event

II. CANCELLATION

 Should the PLANNER cancel her services for any reason other than acts of God, the CLIENT shall receive a refund of all pre-paid fees, less any expenses incurred on behalf of the event.

 Should the CLIENT cancel the event, the following payments shall be due:

* Cancellation more than 60 days before event: 25 percent of event cost
* Cancellation less than 15 days before event: 100 percent of event cost

III. FORCE MAEJUR

This agreement is automatically canceled if the event is interrupted by an act of God, by war, or by strikes.

IV. HOLD HARMLESS and INDEMNIFICATION

The PLANNER and CLIENT agree to hold one another harmless for negligence and to mutually indemnify.

V. ACCEPTANCE OF FULL AGREEMENT

This agreement, plus attachments, constitutes the full agreement. Any changes to this agreement must be approved in writing by both PLANNER and CLIENT. Those parties affixing signatures below agree to accept the terms and conditions of this agreement.

VI. FORMS OF PAYMENT ACCEPTED

We accept the following forms of payment: Cash, Personal Checks and Money Orders. There will be a return check fee of $45.00