MASON
FINE ART

415 Plasters Avenue Atlanta, GA 30324
404.879.1500
www.masonfineartandevents.com

INCLUDED WITH THE RENTAL FEE:
The $6,000 rental fee includes an 8-hour block of time, allotted for event time as well as load-in and load-out.

We discount our rental fee for eligible non-profit 501C3 Events. We allow this on weekdays only. Please call for rates.

INVENTORY:
20 sixty inch round tables
10 six foot banquet tables
10 thirty inch round highboy tables
200 white chiavari chairs

PARKING:
We have 200 parking spaces available as well as street parking (valet or shuttle service is required for any event over 400).

CLEANING:
Cleaning of the facility after the event is also included in the rental fee.

CATERERS:
Please speak with a Mason Fine Art Representative to discuss catering options. Our approved list is available on our website for your convenience. There is a $500 fee to use an outside caterer.

RESERVATIONS:
To check on availability and reserve a date call 404.879.1500

SECURITY:
Included in the rental fee is security for the first 300 guests and a gallery member. One additional officer is required for every 150 additional guests at $250 per officer

EVENT BOOKING:
A refundable security deposit of $1,000 and 50% of the venue rental fee are due with the signed rental agreement. The remaining balance will be due 10 business days prior to the event date.

INSURANCE REQUIREMENTS:
Liability insurance is required for liability resulting from damage to the gallery property during the event. It is a Certificate of Liability Insurance with Mason Fine Art as the certificate holder. It is a 2,000,000 certificate, 1,000,000 in liability, and 1,000,000 aggregate. You can obtain the certificate through your own insurance provider, but if you would like to obtain insurance through our carrier please contact:

Robert B. Middleton, Sr.
The Arts Insurance Group
Maury Donnelly & Parr, Inc.
410.547.3167

All you need to provide is:
1. Name of insured
2. Number of attendees
3. Description of event
4. Date of event