

Arborwood Weddings & Receptions

Rental Rates 2017

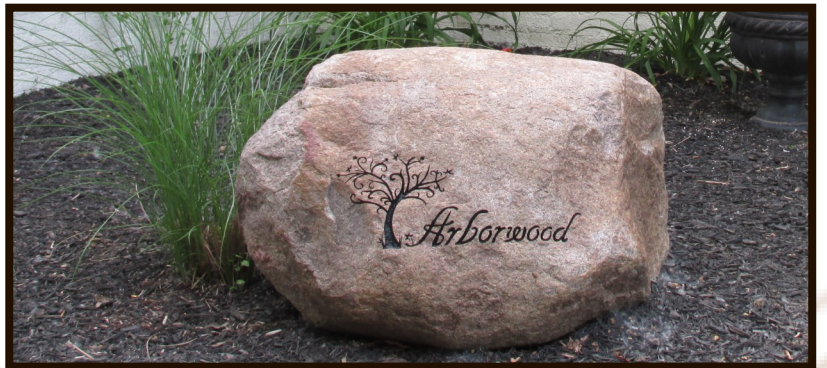
100 Golf Preserve Lane

Frankfort, Indiana 46041

765.654.5626 | 765.654.4464

ShoupsCountry.com/Arborwood





Arborwood is nestled in the serene, tree-lined paths of The Golf Preserve in Frankfort, Indiana. Established in the 1920's as a country club for the area residents, it has maintained its aura of grace and charm. Newly renovated in 2012, it now provides the area with a venue for hosting events, weddings, parties, and meetings.

Arborwood is owned and managed by Shoup's Country Foods, a company with a reputation for excellence in providing the finest foods and quality service. Shoup's expertise combined with the grace and charm of Arborwood can provide your family, friends, club or company with the very best there is to offer. Now groups as small as 25 or as large as 300 can enjoy the convenience and atmosphere that Arborwood can provide.

The Arbor Room features cathedral ceilings, magnificent fireplaces, and wall-to-wall windows allowing the spectacular views of nature and the golf course. Add the charm of the Creekside Lounge and views of the Arborwood Garden patio area, and you have the makings of a spectacular event.

We also have a Lower Level area that offers the same charm and ambience for smaller groups. The Poppy Room and The Country Porch are perfect for more intimate gatherings or small business meetings.

The Lower Level also has a special feature for brides and grooms. Specialty rooms are available for use throughout the day of the event for the bridal party and family looking for space to relax and prepare for the special day. The Ladies' Suite features a sitting room, restroom, a makeup and dressing area, and the bride's own room complete with seating and a mirrored platform. For the guys, the Gentlemen's Suite is complete with a restroom, TV, high top tables, a pool table and a poker table.

Arborwood Garden is our pride and joy for outdoor events. Also renovated in 2012, it features three arbors, fountains, restrooms, and an outdoor full-service bar all surrounded by hanging baskets of beautiful seasonal flowers, vines, and shrubbery. It is a venue like no other. Add the party lighting and music, and you have the makings of a memorable event.

Arborwood Rental Rates

The Arbor Room - Main Level

Our largest indoor area that serves as the perfect setting for weddings and receptions. Includes seating for up to 200 people. Rates include dance floor; two couches with end tables; flat screen TVs with looping display capabilities, DVD player, and cable; speaker system throughout the main level with IPOD dock, microphone, and podium; wireless internet; dimming light system; air conditioning; gas fireplaces when applicable; restrooms; handicap accessibility; and full service bar.

Tuesday, Wednesday, Thursday \$250.00
Monday, Friday \$750.00

Saturday, Sunday \$1250.00
Holiday Rentals require custom quote,
please contact our Arborwood Events Director.

The Arbor Room and Arborwood Garden Package

Available May 1st to November 1st. Beautiful outdoor setting includes seating for 60 people at tables. Umbrella Patio tables seat 24, 4-Top tables seat 20, High Top Cocktails tables seat 16. Additional casual seating (no tables) on benches and outdoor Firepit Lounge area for 30 guests. Arborwood Garden will accommodate 250 people with the rental of additional tables and chairs if needed. Includes full service outside patio bar; seasonal flowers; three arbors and ceremony site; special patio lighting; three fountains; Firepit Lounge area; and outdoor restrooms. This package includes all features listed with The Arbor Room.

Tuesday, Wednesday, Thursday \$600.00
Monday, Friday \$1250.00

Saturday, Sunday \$1950.00
Holiday Rentals require custom quote,
please contact our Arborwood Events Director.

Complete Bridal Package for Onsite Weddings

Arborwood Inside Venue - The Arbor Room, Dance Floor, all Main Level areas, and Lower Level Rooms including Bride and Groom Dressing Rooms/Suites, restrooms, a family gathering area, and a rehearsal attendant, available for a two-hour rehearsal period scheduled around other booked events.

Friday \$1500.00
Saturday, Sunday \$1800.00

Arborwood Inside Venue with Arborwood Garden Outdoor Area. Includes all items listed above and white wooden folding chairs for up to 200 guests.

Friday \$2000.00
Saturday, Sunday \$2500.00

Additional Rental Information

- Standard Linen Table Cloths (black, white, ivory, chocolate) - \$7.00 per table (Half Lap Linen)
- Specialty Linen Table Cloths (color of choice)- \$10.00 per table (Half Lap Linen)
\$15.00 per table (To Floor Linen)
- Custom folded Linen Napkins (color of choice)- \$1.00 each
- Centerpieces with fresh flowers - starting at \$10.00 or custom quote
- Outside rentals available upon request (tents, tables, chairs, specialty linens)

Arborwood Rental Rates

Arborwood Firepit Lounge may be rented in conjunction with an indoor room rental for \$150.00 if no other outdoor event is scheduled.

Ladies' or Gentlemen Dressing Rooms \$200.00 each

Poppy Room

Includes seating and tables for 30—45 people; air conditioning; restrooms and bar.

Tuesday, Wednesday, Thursday	\$150.00	Saturday, Sunday	\$250.00
Monday, Friday	\$200.00	Holiday Rentals require custom quote, please contact our Arborwood Events Director.	

All prices are based on an 8-hour rental timeframe and a 12:00 midnight closing time regardless of event start time. All guests must be exited from the building and garden/patio at scheduled end time. If these guidelines are not met, client will be charged an additional fee of \$100.00 per hour. **All music and alcohol service must end by 11:00 pm.** No event will be allowed to go past midnight without additional fees, and a security officer may be required at the client's expense.

A 20% catered event charge and 7% sales tax will be applied to all catering, alcohol service, and facility rentals. **No glitter or confetti is allowed on the tables or inside the facility.** If these items are used, client will be charged an additional cleaning fee. No items may be attached to the walls with staples, pins, tape, etc. If damage occurs during your event at Arborwood, you will be responsible for the cost of repair or replacement. Any unusual staining of the carpet, beyond normal use, will be charged a carpet cleaning fee. All charges for damages and/or cleaning is at the sole discretion of Shoup's. A credit card number or a damage deposit will be required as part of your signed contract for your event.

Food Service

Shoup's is the exclusive caterer for Arborwood. Each event that requires catered food must meet a \$1000.00 minimum food and beverage purchase. If the event takes place on a Sunday, the minimum food and beverage spend will be \$2500.00, as these events are subject to a Sunday fee.

Small groups using the lower level rooms may make special arrangements to bring in non-alcohol beverages and home cooked carry-in or restaurant carry-out food items. Cakes may be brought into the facility. A Shoup's attendant is required on all room rentals if Shoup's Catering is not used. Attendant price is \$25.00 per hour with a 4 hour minimum.

Alcohol Service

All alcohol served at Arborwood, including the dressing rooms and lower level, and in Arborwood Garden area, must be purchased by the client or guests and served by Shoup's staff.

Bringing alcohol into the building or grounds is strictly prohibited by Indiana law. Please see our contract for additional information.

Alcohol Service at Arborwood

Unlimited Open Bar

\$13.99 per person - Beer Only

- 3 domestic bottle choices
- 1 specialty, craft, or import beer bottle choice

\$14.99 per person - Beer & Wine

- 3 domestic bottle choices
- 1 specialty, craft, or import beer bottle choice
- 3 house wine choices

\$19.99 per person - Beer, Wine, and Call Liquors

- Domestic and Import choices of bottled beer
- Variety of house wines
- Call liquors include vodka, gin, rum, tequila, whiskey, and cordials.

Price listed includes service for a 4 hour time period. Extend your serve time for an additional \$2.00 per person per hour. This option requires 1 bartender billed to client at \$35.00 per hour with a 4 hour minimum. Each additional hour is \$35.00 per bartender. One bartender can serve approximately 75 people. Additional bartenders are \$35.00 per hour per bartender.

*Parties over 75 people may require a Bar-back. A Bar-back is a person who keeps the bartender stocked with alcohol products during your event.

Specialty or upgraded liquor/beer/wine options are subject to custom pricing.

Open Beer & Wine Service

\$175.00 per Domestic Keg

\$225.00 per Specialty, Craft, or Import Keg

\$66.00 per case (Domestic) or \$2.75 per beer

\$15.00 per bottle of house wine

This option requires 1 bartender billed to client at \$35.00 per hour with a 4 hour minimum. Each additional hour is \$35.00 per bartender. If client chooses to purchase more than one keg, a second bar station must be set up to accommodate the space needed and will require a second bartender or bar back.

Bottled beer can only be purchased in conjunction with the purchase of a keg.

Full Cash Bar

Full cash bars are subject to a minimum sales amount based on total guest count. These will be charged based on the following outline:

Under 75 guests: \$250.00 minimum

76-150 guests: \$350.00 minimum

151 or more guests: \$450.00 minimum

This option requires a minimum of 1 bartender billed to client at \$35.00 per hour with a 4 hour minimum. Each additional hour is \$35.00 per bartender per hour. One bartender can serve approximately 75 people. Additional bartenders are \$35.00 per hour per bartender or Bar-back may be needed. The bar staff for your event is based on the discretion of your Arborwood planning manager.