



Basic Event Center Rental - Party or Reception only

Saturday - \$3,400 • Friday/Sunday - \$3,000

Includes

- 4 hours for actual event
- Building access after 10 a.m. on day of event for decorating, photos, etc.
- Use of the reception hall which seats up to 220 guests
- Private dressing room
- Tables and chairs for guest seating
- Additional tables for buffet, DJ, etc.
- Use of patio area
- Pub tables for patio
- White crinkle tablecloths
- Set-up of tables and chairs
- On-site support during event
- Access to grounds for photos
- Clean-up after event
- Open Vendor policy
- Bridal or engagement portrait photoshoot availability
- Paved Parking

Price is discounted by \$400 in off season months: January, February, March, August and December

Basic Event Center Rental - Wedding and Reception

Saturday - \$3,900 • Friday/Sunday - \$3,400

Includes above list and

- 1 additional hour for wedding ceremony (5 hours total for ceremony and reception)
- Waterfall area for outdoor ceremony which seats up to 220 guests
- or-
- Chapel for indoor ceremony which seats up to 200 guests (chapel can always be used as a bad weather backup)
- White garden chairs for outdoor ceremony seating
- Mahogany chiavari chairs for indoor ceremony seating
- Set up/ take down of ceremony seating
- Private dressing rooms for Bride and Groom
- 1 hour for wedding rehearsal prior to the wedding day (cannot guarantee the evening before will be available)

Price is discounted by \$400 in off season months: January, February, March, August and December



Alcohol Policy

- The Arbor will not provide any form of alcohol for your event. However we will allow beer, wine, champagne and three signature drinks (mixed drinks such as margaritas, daiquiris, etc) to be served.
- A uniformed security guard or officer and a TABC certified bartender are required if there will be any alcohol present.
- Arrangements for a security guard can be made through The Arbor for \$135 (for a four hour period) or \$150 (for a four and a half hour period).

Optional Specialty Rentals

The Arbor maintains some specialty items that may be rented for your event such as lounge furniture, portable bar, easels and centerpieces. A complete listing with item pricing is available upon request. If you elect to rent any of these pieces, the staff will take care of set-up and clearing of the items.

Deposit/ Payment information

Budgeting plays an important part in planning a stress-free event. To make this process simpler, we offer straightforward pricing with no hidden fees and follow a three-part payment plan. Please be aware that all payments, excluding the Security Deposit, are non-refundable if the date is canceled.

Event Center Rental requires:

- \$1000 deposit to reserve your date
- \$1000 payment due at the midway point between booking and event date
- Remaining balance due 30 days prior to your reserved date
- \$300 Security/Damage Deposit due 30 days prior to event date

Please issue the security deposit on a separate check. The Arbor will return this check to you uncashed if the inspection of the facilities after the event is satisfactory.