



**MEETING PACKAGES**

The Sheraton Miami Airport Hotel is the only hotel in Miami that is certified by the International Association of Conference Centers and that is an Executive Meeting Center offering all inclusive meeting packages and state-of-the-art meeting facilities. Our amenities include Herman Miller chairs, non-glare tables, sound proof sleeping and meeting rooms with windows, built-in screens, LCD projectors and much more.



**Complete Meeting Package:**

- Buffet Dinner in the Conference Dining Room
- Full American Breakfast Buffet in the Conference Dining Room
- Continuous AM & PM Refreshment Breaks in our Break Lounge Areas
- Buffet Lunch in the Conference Dining Room
- Standard Audiovisual Equipment to Include: (2) Flipcharts with Pads & Markers, (1) LCD Projector, (1) Screen, (1) Podium (upon request) and (1) Podium Microphone (upon request)
- Standard High-Speed Internet Access, Wireless & Direct in Meeting Room
- Self Parking
- PURE Air Meeting Space / Meeting Rooms on a 24-Hour Basis
- Meeting Concierge
- Pads, Pens, Candies, Zephyrhills Water Station and Whiteboard in Meeting Space
- Business Center Services (Photocopying, Faxing, Computer Use and Meeting Supplies)
- Name Tags or Table Tents (Upon Request)
- No Surcharges for Standard Box Lunch, Standard Roll-In or Select Sit Down Options
- 24-Hour Complimentary Shuttle Service to/from Miami International Airport
- Earn SPP Points

**@ \$146.20 per person, plus 20% service charge and 9% sales taxes**

### **Modified Meeting Package:**

- Full American Breakfast Buffet in the Conference Dining Room
- Continuous AM & PM Refreshment Breaks in our Break Lounge Areas
- Buffet Lunch in the Conference Dining Room
- Standard Audiovisual Equipment to Include: (2) Flipcharts with Pads & Markers, (1) LCD Projector, (1) Screen, (1) Podium (upon request) and (1) Podium Microphone (upon request)
- Standard High-Speed Internet Access, Wireless & Direct in Meeting Room
- Self Parking
- PURE Air Meeting Space / Meeting Rooms on a 24-Hour Basis
- Meeting Concierge
- Pads, Pens, Candies, Zephyrhills Water Station and Whiteboard in Meeting Space
- Business Center Services (Photocopying, Faxing, Computer Use and Meeting Supplies)
- Name Tags or Table Tents (Upon Request)
- No Surcharges for Standard Box Lunch, Standard Roll-In or Select Sit Down Options
- 24-Hour Complimentary Shuttle Service to/from Miami International Airport
- Earn SPP Points

**@ \$110.20 per person, plus 20% service charge and 9% sales taxes**

### **Day Meeting Package:**

- Deluxe Continental Breakfast
- Continuous AM & PM Refreshment Breaks in our Break Lounge Areas
- Buffet Lunch in the Conference Dining Room
- Standard Audiovisual Equipment to Include: (2) Flipcharts with Pads & Markers, (1) LCD Projector, (1) Screen, (1) Podium (upon request) and (1) Podium Microphone (upon request)
- Standard High-Speed Internet Access, Wireless & Direct in Meeting Room
- Self Parking
- PURE Air Meeting Space / Meeting Rooms on a 24-Hour Basis
- Meeting Concierge
- Pads, Pens, Candies, Zephyrhills Water Station and Whiteboard in Meeting Space
- Business Center Services (Photocopying, Faxing, Computer Use and Meeting Supplies)
- Name Tags or Table Tents (Upon Request)
- No Surcharges for Standard Box Lunch, Standard Roll-In or Select Sit Down Options
- 24-Hour Complimentary Shuttle Service to/from Miami International Airport
- Earn SPP Points

**@ \$99.00 per person, plus 20% service charge and 9% sales taxes**

