



## Unique Venues at Old Salem Museums & Gardens *for Your Special Event*



At Old Salem Museums & Gardens, we are very proud to offer unique, one-of-a-kind venues for your social, corporate, or non-profit event!

### Rental rates include:

- staff support to work with your event coordinator for catering, deliveries, and other vendor needs
- tables and chairs in our *indoor* venues
- set up and break down
- on-site event staffing by Old Salem Museums & Gardens team members
- uniformed security for events occurring after 5:00 p.m.

Additional charges may be incurred for A/V equipment, re-sets of the same venue space, kitchen services, or set-up time on the day prior.



For your corporate event, our historic and contemporary (indoor and outdoor) venues provide a beautiful setting for you and your guests.

OUR UNIQUE SPACES:

Old Salem Visitor Center – 900 Old Salem Road (Indoor)

Gray Auditorium – during business hours .....	\$200.00/hour
Gray Auditorium – after 5 p.m. ....	\$250.00/hour
Gray Auditorium, South Concourse, and Foyer .....	\$300.00/hour
The Wachovia Room – during business hours .....	\$100.00/hour
The Wachovia Room – after 5 p.m. ....	\$125.00/hour

The Tavern Meadow – South Main Street beside the Tavern Museum and Barn (Outdoor)

Meadow or Barnyard – available after 3 p.m. for set up; event start time after 4:30 p.m. ....\$100.00/hour

Frank L. Horton Museum Center – 924 South Main Street (Outdoor)

Meadow, Courtyard, or Loggia – available after 3 p.m. for set up; event start time after 4:30 p.m. ....\$100.00/hour

Single Brothers’ Workshop – 10 West Academy Street (limited weekday availability due to Educational Programming)

Multipurpose Room – during business hours .....	\$75.00/hour
Multipurpose Room – after 5 p.m. ....	\$100.00/hour
Seminar Room – during business hours .....	\$55.00/hour
Seminar Room – after 5 p.m. ....	\$75.00/hour

For events held on holidays, a 25% surcharge will be added to the stated rental rates.

A \$500.00 security deposit is due at the time your event contract is signed. Following your event, your security deposit will be returned to you provided no damages to our venues have been incurred.

We are happy to provide a list of Old Salem’s approved caterers. Should you decide to hire a caterer who does not appear on our list, prior approval is required, and once approved, a \$250.00 service charge will be applied to your rental rate.

I look forward to working with you!  
Tabatha Renegar, Special Events Manager  
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