



The Ballroom at the Comfort Suites

Cicero - Syracuse North

Wedding Planner and Menus

ALL WEDDING PACKAGES INCLUDE...

Complimentary Ballroom Accommodating up to 200 guests

White or Ivory Floor-length Tablecloths with Coordinating Napkins and Skirting

Complimentary Mirror Tile and Votive Candles to accent your Centerpieces

Four-Hour Wedding Reception

Farmer's Market and Cheese Display

Sit-Down and Buffet Dinner Packages to Choose From

Complimentary Cake Cutting Service

Complimentary Placement of Wedding Favors and Place Cards

Complimentary Jacuzzi Suite for the Happy Couple on the Night of their Wedding Reception

Special Hotel Accommodation Rates

(10 Guest Room Minimum and Subject to Availability)

All prices subject to a 20% service fee (which is retained by the house for labor expenses) and Applicable State Sales Tax. Prices Subject to Change without notice.

5875 Carmenica Drive | Cicero, NY 13039 | 315.752.0150 | www.syracs.com

Diamond Plated Wedding Dinner

THREE HOURS HOUSE BRANDS BAR TO INCLUDE:

Vodka, Gin, Whiskey, Rum, Spiced Rum, Scotch, Bourbon, Tequila, House Wines, Pepsi, Diet Pepsi, Sierra Mist, Juices, Mixers and Domestic Beer Selection – Select One Import and Two Domestic Choices

FARMER'S MARKET AND CHEESE DISPLAY

An Elaborate Display of Garden Fresh Vegetables, Seasonal Fruits, and Imported and Domestic Cheeses Served with An Array of Seasonal Dips, Spreads and Hummus Sliced French Bread, Specialty Crackers and Pita Chips

BUTLER PASSED HORS D' OEUVRÉS (Choice of 2)

Crab Stuffed Mushrooms	Crispy Vegetable Egg Rolls, Sweet and Sour Sauce
Pineapple & Vegetable Kabobs in a Citrus Lime Marinade	Chipotle Chicken Skewers with Sweet Chili Glaze
Beef Skewers with Dipping Sauce	Stuffed Artichokes Parmesan

SALAD COURSE (Please Choose One for your Guests)

CHOPPED SALAD

Chopped Romaine Lettuce, Grape Tomatoes, Seedless Red Grapes, Thinly Shaved Red Onions, Applewood Smoked Bacon, Crumbly Bleu Cheese and French Dressing

HOUSE SALAD

Mixed Green Salad with Tomatoes, Cucumbers and Carrot Ribbons with House Balsamic Dressing

TRADITIONAL CAESAR SALAD

Chopped Romaine Lettuce, Shredded Parmesan Cheese and Sour Dough Croutons with Traditional Caesar Dressing

ENTREES (Please Choose up to Three for Your Guests)

FILET MIGNON

Filet Mignon Topped with Red Wine Pepper Demi Glaze

CHICKEN FRANCAISE

Lightly Egg Battered Sautéed Boneless Breast of Chicken with White Wine Lemon Sauce

PAN SEARED SALMON

Pacific Rim Salmon Topped with Garlic Aioli

PORK LOIN

Baked Sliced Pork Loin Served with Caramelized Onions and Tart Green Apples

NEW YORK STRIP STEAK

Seared New York Strip Steak, Rosemary Barbeque Jus

MEDITERRANEAN CHICKEN

Boneless Breast of Chicken Sautéed with Kale, Artichokes, and Black Olives Finished with White Wine and Essence of Lemon

EGGPLANT ROLLATINI

Breaded Eggplant Filled with Ricotta Cheese and Topped with Fresh Pomodoro Sauce

VEGETABLE NAPOLEAN

Grilled Seasonal Vegetables and Cheese Drizzled with Balsamic Glaze

MADEIRA CHICKEN

Seared Boneless Breast of Chicken with Madeira Truffle Cream Sauce

Includes your choice of Starch and Seasonal Fresh vegetable

Warm Rolls and Butter, Your Wedding Cake for Dessert, Freshly Brewed Coffee, Decaffeinated Coffee and Hot Tea

Diamond Wedding Package with 3-hour House Brands Bar: \$90 per person

Diamond Wedding Package without 3-hour House Brands Bar: \$70 per person

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Ruby Plated Wedding Dinner

THREE HOURS HOUSE BRANDS BAR TO INCLUDE:

Vodka, Gin, Whiskey, Rum, Spiced Rum, Scotch, Bourbon, Tequila, House Wines, Pepsi, Diet Pepsi, Sierra Mist, Juices, Mixers and Domestic Beer Selection Select One Import and Two Domestic Choices

FARMER'S MARKET AND CHEESE DISPLAY

An Elaborate Display of Garden Fresh Vegetables, Seasonal Fruits, and Imported and Domestic Cheeses Served with An Array of Seasonal Dips, Spreads and Hummus Sliced French Bread, Specialty Crackers and Pita Chips

SALAD (Please Choose One for your Guests)

HOUSE SALAD

Mixed Green Salad with Tomatoes, Cucumbers and Carrot Ribbons with House Balsamic Dressing

TRADITIONAL CAESAR SALAD

Chopped Romaine Lettuce, Shredded Parmesan Cheese and Sour Dough Croutons with Traditional Caesar Dressing

CHOPPED SALAD

Chopped Romaine Lettuce, Grape Tomatoes, Seedless Red Grapes, Thinly Shaved Red Onions, Applewood Smoked Bacon, Crumbly Bleu Cheese and French Dressing

ENTREES (Please Choose up to Two for Your Guests)

NEW YORK STRIP STEAK

Seared New York Strip Steak, Rosemary Barbeque Jus

CHICKEN MARSALA

Boneless Breast of Chicken Sautéed with Mushrooms and Marsala Wine

BAKED OCEAN WHITE FISH

Fillet of Ocean White Fish Baked with White Wine and Garlic Served with a Confetti Diced Pineapple and Pepper Relish

PORK LOIN

Baked Sliced Pork Loin Served with Caramelized Onions and Sweet Peppers Finished with a Peppercorn Merlot Reduction

OVEN ROASTED CHICKEN

Oven Roasted Boneless Breast of Chicken with a Garlic Sage Cream Sauce

EGGPLANT ROLLATINI

Breaded Eggplant Filled with Ricotta Cheese and Topped with Pomodoro Sauce

Includes your choice of Starch and Seasonal Fresh Vegetable

Warm Rolls and Butter

Your Wedding Cake for Dessert

Freshly Brewed Coffee, Decaffeinated Coffee and Hot Tea

Ruby Wedding Package with 3-hour House Brands Bar: \$60 per person

Ruby Wedding Package without 3-hour House Brands Bar: \$40 per person

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Sapphire Wedding Buffet Dinner

THREE HOURS HOUSE BRANDS BAR TO INCLUDE:

Vodka, Gin, Whiskey, Rum, Spiced Rum, Scotch, Bourbon, Tequila, House Wines, Pepsi, Diet Pepsi, Sierra Mist, Juices, Mixers and Domestic Beer Selection – Select One Import and Two Domestic Choices

FARMER'S MARKET AND CHEESE DISPLAY

An Elaborate Display of Garden Fresh Vegetables, Seasonal Fruits, and Imported and Domestic Cheeses Served with An Array of Seasonal Dips, Spreads and Hummus Sliced French Bread, Specialty Crackers and Pita Chips

SALADS

Please Choose One for your Guests

House Salad
Traditional Caesar

Chopped Salad
Seasonal Fresh Fruit Salad

Entrees (Please Choose up to Two for Your Guests)

ROASTED TOP SIRLOIN

Slow Roasted Sliced Top Sirloin Served with
Rosemary Barbeque Au Jus

PORK LOIN

Baked Sliced Pork Loin Served with Caramelized Onions
and Tart Green Apples

CHICKEN FRANCAISE

Lightly Egg Battered Sautéed Boneless Breast of Chicken
with White Wine Lemon Herb Sauce

BAKED OCEAN WHITE FISH

Baked Fillet of Ocean White Fish with a Lemon
Pepper Butter and Fresh Wilted Spinach

SEARED BONELESS BREAST OF CHICKEN

Seared Boneless Breast of Chicken with Herb Roasted Tomatoes and Pan Sauce

Mashed Potatoes

Baked Seafood Macaroni and Cheese Loaded with Shrimp and Crab with New York State Sharp Cheddar Cheese
(Other Pasta Options Available upon Request...Just Ask!)

Seasonal Fresh Vegetable Blend

Warm Rolls and Butter

Your Wedding Cake for Dessert

Freshly Brewed Coffee, Decaffeinated Coffee and Hot Tea

ENHANCEMENTS

BAKED HAM

Sliced Baked Sugar Ham with
Pineapple-Orange Glaze
\$2 per person

PRIME RIB

Rosemary and Salt Encrusted
Prime Rib with Au Jus and
Horseradish
\$5 per person

ROASTED TURKEY

Herb Crusted Sliced Turkey
Breast Served with Cranberry-
Orange Chutney
\$2 per person

Sapphire Wedding Package with 3-hour House Brands Bar: \$56 per person

Sapphire Wedding Package without 3-hour House Brands Bar: \$36 per person

To Have Meat Hand Carved to Order Please add \$60 Carver Fee

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HORS D' OEUVRES
STATIONARY DISPLAYS

Three Layer Cheese Torta Served with French Bread and Specialty Crackers (Serves 100)
\$250 each

Trio of Crostini to Feature:
Traditional Tomato & Basil and Green Olive Tapenade (Serves 100)
\$175 each

Baked Brie with Walnuts, Blueberries and Crostini
\$5 per person

Antipasto Display to Include:
Genoa Salami, Capicola Ham, Provolone Cheese, Roasted Peppers, Marinated Artichokes, Pepperoncini, Italian Olives, Accompanied by Tomato Bruschetta and Toasted Crostini (Serves 100)
\$275 each

HORS D' OEUVRES

Priced per 100 pieces

Red Pepper Hummus in Cucumber Cup \$150	Mushroom Caps – Vegetarian, Sausage or Crab \$175	Red Rueben Slider Thinly Sliced Corn Beef, Swiss Cheese with Pickled Red Cabbage with Thousand Island Dressing on Rye \$175
Shrimp Cocktail Shooters \$250	Chipotle Chicken Skewers with Sweet Chili Glaze \$150	Cocktail Meatballs \$150
Pineapple and Vegetable Kabobs with a Citrus Lime Marinade \$175	Gouda Mac and Cheese Balls \$175	Mini Crab Cakes with Lemon Aioli \$250
Assorted Pinwheels \$175	Assorted Miniature Quiche \$150	Miniature Egg Rolls \$175
Fig, Apple, Goat Cheese Crostini \$175	Spanakopita \$175	Pot Stickers \$150
Bacon Wrapped Scallops \$250	Assorted Savory Tartlets \$150	Coconut Fried Shrimp with Orange Marmalade Dipping Sauce \$250
Beef Skewers with Pineapple Teriyaki \$175		

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SPECIALTY OFFERINGS AND ENHANCEMENTS

Pricing is subject to 20% Service Fee and 8% NYS Sales Tax

INTERMEZZO

Raspberry or Lemon

\$2 per person

PASTA COURSE

Penne A La Vodka, Penne Pomodoro, Tri-Color Tortellini with Roasted Red Pepper Cream Sauce

\$3 per person

LOVE IS SWEET CANDY BUFFET

The Perfect Wedding Favor with your own personal flair! All Candy Buffets Included Candy, Jars and Containers, Tongs, Scoops, Decorative Linen, Personalized Candy Bags or Boxes and Five to Six Candy Selections

EXAMPLE OF CANDY SELECTIONS

Milk and Dark Chocolates, Assorted Jelly Beans, Hard Stick Candies, Assorted Colors of M & M's, Salt Water Taffy, Hersey's Kisses, Variety of Candies to Coordinate with Your Chosen Color Scheme. Additional

Options are Available upon Request

\$9 per person

DESSERT STATION (Minimum Guarantee of 35 Guests)

Chocolate Covered Strawberries, Mini Cream Puffs and Cannoli, and Assorted Miniature Cheesecakes

\$9 per person

LATE NIGHT SNACK ATTACK

SNACKS – Choice of Three

French Fries with Cheese or Ketchup

Assorted Miniature Pizzas

Franks in Puff Pastry

Smoked Chicken or Veggie Quesadillas

Gouda Mac and Cheese Balls

Fried Ravioli with Marinara Dipping Sauce

\$10 per person

TREATS –Choice of Two

Rice Cereal Treats

Chocolate Fudge Brownies

Giant Chocolate Chip Cookies

Chocolate Dipped Jumbo Pretzel Rods

Half Moon Cookies

\$8 per person

BUTLER PASSED SIGNATURE WEDDING COCKTAILS

\$6 per drink (can be served as a punch ask for pricing per gallon)

SOMETHING BLUE

Vodka, Blue Curacao, and Lemonade

LOVE POTION

Lemon Vodka, Triple Sec, Cranberry Juice and
Passion Fruit Juice

FIRST KISS

Captain Morgan Spiced Rum, Tom Collins Mix,
Cranberry Juice and a Lime Wedge

WEDDING CAKE MARTINI

Vanilla Vodka, Malibu Coconut Rum, Pineapple Juice
and a Splash of Grenadine

BLUSHING BRIDE

Rum, Pomegranate Liqueur, Lemon Juice and Mint
infused Simple Syrup

"HONEY, I DO" HONEYDEW MARTINI

Vodka, Midori, and Triple Sec

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SPIRIT SELECTIONS

<u>HOUSE</u>	<u>PREMIUM</u>	<u>ULTRA PREMIUM</u>
Vodka	Absolut Vodka	Grey Goose
Gin	Tanqueray Gin	Bombay Gin
Scotch	Dewers White Label Scotch	Johnnie Walker Black Label
Bourbon	Jack Daniels	Makers Mark
Whiskey	Canadian Club	Seagrams VO
Rum	Bacardi Rum	Cruzan Aged Rum
Spiced Rum	Captain Morgan Spiced Rum	Captain Morgan Spiced Rum
Tequila	Jose Cuervo Tequila	Patron Tequila
Coffee Liquor	Kahlua	Kahlua
House Wines	House Wines	House Wines

BEER SELECTIONS – PLEASE CHOOSE 2 DOMESTIC BEERS AND 1 IMPORTED BEER

Budweiser, Budweiser Light, Coors Light, Labatt Blue, Labatt Blue Light, Heineken, or Corona
(Other Selection Available upon Request and an Additional Fee May be Incurred)

ADDITIONS AND UPGRADES

Add 4th Hour Open Bar

House: \$5 per person Premium: \$8 per person Ultra-Premium: \$10 per person

Upgrade 3-Hour House Brand Bar

Premium: \$13 per person Ultra-Premium: \$17 per person

BEVERAGE SELECTIONS & COCKTAIL PACKAGES

HOST BARS

Beverage Service on a per Drink Basis	
House Brands.....	\$4.00
Premium Brands.....	\$5.00
Ultra-Premium Brands.....	\$6.00
Domestic Bottled Beer.....	\$3.00
Imported Bottled Beer.....	\$4.00
House Wine (glass)	\$4.00
Soda.....	\$2.00
Juice	\$2.00

CASH BARS

Guests Purchase Their Own Drinks	
House Brands.....	\$5.00*
Premium Brands.....	\$6.00*
Ultra-Premium Brands.....	\$7.00*
Domestic Bottled Beer.....	\$4.00*
Imported Bottled Beer.....	\$5.00*
House Wine (glass)	\$5.00*
Soda.....	\$2.00*
Juice	\$2.00*

*8% NYS Sales Tax Include

There is a Cash Bar Set-up Fee of \$250

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OPEN BAR

All Open Bars are stocked with Vodka, Gin, Scotch, Bourbon, Whiskey, Rum, Spiced Rum, Tequila, Beer, Wine, Sodas, Juices and Mixers

HOUSE BAR

\$12 per person for the first hour, \$5 per person for each additional hour

PREMIUM BAR

\$14 per person for the first hour, \$6 per person for each additional hour

ULTRA PREMIUM BAR

\$16 per person for the first hour, \$7 per person for each additional hour

BEER, WINE AND SODA BAR

All Beer, Wine and Soda Bars are stocked with Three Selections of Beer from Your Chosen Category, House Wines, Assorted Sodas and Juices

\$11 per person for the first hour, \$4 per person for each additional hour

CHAMPAGNE TOAST

House Champagne Toast, One Glass, Per Person

\$2 per person

PUNCHES

Approximately 20 Drinks per gallon

Whiskey Sour, Daiquiri and Mia Tia
\$45 per gallon

Champagne, Mimosa, Peach Prosecco and
Spiked Punch
\$40 per gallon

Fruit Punch
\$ 30 per gallon

Other punch options available...just ask!

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DÉCOR ENHANCEMENTS

Chair Covers

Starting at \$3 per chair

Chair Ties

Starting at \$2 per chair

Overlays for Dining Tables

Price Varies

Head Table Backdrop

Price Varies

Stage for Head Table

Price Varies

Extra Hour of Reception Time

\$150 per each additional hour

Individual Menus for each place setting

\$1 each

WEDDING GIFT BAGS

Our Front Desk Staff can hand out gift bags at check-in at no charge. Gift bags must be delivered to the hotel 24 hours prior to your guests' arrival date. All gift bags must be the same and **NOT** individualized for different guests. Gift bags must be delivered in a container/box with the wedding clearly labeled on it. Please include a couple of extra bags for those guests that may book outside your block. All reservations must have the individuals name on them.

PARKING

Ample complimentary parking is available for all guests and wedding vendors.

GENERAL INFORMATION AND POLICIES

Availability of Reception and Ceremony Time

Daytime ceremonies/wedding receptions are scheduled between 11:00 AM and 3:00 PM. Evening ceremonies/wedding receptions are scheduled between 5:00 PM and 12 Midnight. Vendors will not be granted access to the ceremony or reception site any earlier than two hours prior to the scheduled event start time. If additional set-up time is required it must be coordinated with the Sales Manager and it is subject to availability and may require an additional charge.

Wedding Ceremonies

On-site wedding ceremonies are available at the Comfort Suites Cicero for an additional fee of \$250.00. On-site wedding ceremonies are only available to couples who are also hosting their wedding reception at the Comfort Suites Cicero.

The Comfort Suites Cicero Sales Manager Will...

- Answer any questions, provide event suggestions and act as your primary Hotel Contact throughout the planning process
- Act as menu consultant for all food and beverage selections
- Detail your Banquet Event Orders, outlining the event specifications
- Create a cost estimate of charges and your payment schedule for the Comfort Suites Cicero
- Establish contact with a reservation coordinator, who will provide a rooming list for your guestrooms
- Oversee the set-up of the contracted banquet space for the rehearsal, the ceremony and the reception, and any other events at the Comfort Suites Cicero
- Ensure a seamless transition to the Hotel's Banquet Facilitator on the day of your event
- Recommend vendors

Deposits and Final Payment

A non-refundable deposit of \$500.00 is due on or before the contract due date in order to confirm your wedding reception/room block on a definite basis. Six months prior to your reception a \$500.00 non-refundable deposit will be due. Three months prior to your wedding reception an additional 50 % of anticipated revenue non-refundable deposit will be due. Remaining balance is due two weeks prior to your reception. See your Sales Manager for more specific details on the deposit schedule. Payments may be made via certified or cashiers' check or credit card or cash. This final payment is based on your final guaranteed number and the invoice generated by your Sales Manager. Payments by personal check on the final balance will be accepted up to 30 days prior to your event. No personal checks over \$1,000.00 will be accepted per hotel policy.

Service Fee and Sales Tax

In addition to any other charges, the Hotel's standard service charge, currently 20%, shall apply to all food and beverage charges, audio visual, meeting room – exhibit space rental and all miscellaneous charges. Unless otherwise noted, all prices are quoted exclusive of service charge and sales tax.

Planning Schedule

Menu selections and planning can commence six months prior to your wedding. All arrangements with your various vendors (i.e. photographers, musicians, etc.) should be finalized no later than three months before your scheduled event. Your Sales Manager will need a list of all vendors complete with addresses, cell phone numbers and a contact person.

Floor Plans

Your Sales Manager will provide floor plan options. The Comfort Suites Cicero reserves the right to change the setup to best fit the needs of your event.

Decoration

Decorations cannot be nailed, taped or stapled to the walls, fixtures or furniture. Bubbles and confetti products are not allowed. All candle centerpieces must have the flame enclosed due to fire code regulations.

Food and Beverage

Hotel policy dictates that no food or beverage is allowed to be brought into the Comfort Suites Cicero, ***with the exception of the wedding cake and wedding cookies from a licensed bakery.*** For your safety, no food or beverage is to be taken off property. Food and Beverage guarantees are required four (4) business days prior to your event. The Comfort Suites will be prepared to serve the guarantee number plus 5% over. The general account will be billed for the guarantee number or the actual number of attendees, whichever is greater. Plated entrée selections are limited up to three depending wedding package. An exact count of the number of each entrée is required with your guarantee of attendance four (4) business days prior to the event. Place cards are required to designate entrée selections to the banquet staff.

Alcoholic Beverages

The Comfort Suites Cicero, as a licensed premise, is responsible for the sale and service of all alcoholic beverages and compliance with state and city laws/regulations. Because of this, no alcohol may be brought onto the property. **If liquor not purchased through Comfort Suites Cicero - Syracuse North is brought onto the premises, the liquor will be confiscated immediately and a fine of \$100.00 per liquor or wine bottle and \$10.00 per beer bottle or can will be assessed to the final bill. In extreme cases the Comfort Suites Cicero - Syracuse North reserves the right to shut down the event.** As a licensed premise, The Comfort Suites is required to (1) request proper (photo ID) of any person of questionable age and refuse alcoholic beverages to any person under age or who cannot produce proper identification, and; (2) refuse alcoholic beverage service to any person who, in the Hotel's judgment, appears to be intoxicated. Shots and doubles are not served at the Comfort Suites Cicero per Hotel policy.

Room Accommodations

A complimentary Jacuzzi suite is provided to the Bride and Groom on the night of their wedding with a wedding reception. This reservation will be made and confirmed by the Sales Manager. A discounted room block (subject to availability) can be secured with your Sales Manager.

Rehearsal Dinners, Bridal Showers, Etc...

Private rooms are available for the many other events associated with hosting a wedding at the Comfort Suites Cicero. From rehearsal dinner, elegant afternoon tea to a farewell brunch, your Sales Manager can assist you in creating special events to accent your wedding celebration. Contact your Sales Manager for further details, availability and pricing.

Miscellaneous Items

The Comfort Suites Cicero reserves the right to inspect and control all private functions. Liability for damage to the premises will be charged accordingly. The hotel cannot assume responsibility for personal property or equipment brought onto premises.