

Banquet Services

Room Rental

Room rental fee includes all dishes, cutlery and glassware, tables, chairs, dance floor, risers and easels. We provide white or ivory linen tablecloths and linen napkins in a variety of colours, white or black skirting for head tables, cake and gift tables. A microphone and podium are complimentary as well. Coat check is offered October through April based on 100 guests in attendance.

Special Menu Options

St Clair Centre caters to all guests with dietary or allergy restrictions. We also provide children's menu options for guests under 10 years of age. Your Client Service Representative can assist with selecting special meals to compliment your main menu.

Pastry Table

As an enhancement to dessert service, you may bring in homemade plattered pastries to be served buffet style. We will provide cutlery, china, paper napkins and service utensils for the buffet at a cost of \$1.00 per guest.

Cake Cutting

We are pleased to provide the service of cutting your cake at a cost of \$1.50 per person. This includes china, cutlery and paper napkins.

Deposit Policy

A deposit is required to permanently hold any banquet space and is non-refundable.

Payment Policy and Guarantees

So that we may ensure the availability of menu items, final menu selections and guest guarantees are required 14 days prior to the event. Payment in full is due 14 days prior to the event and will be based on the established guarantee. For host bars, the cost will be based on an estimated consumption.

Guest Parking

The facility does not have permanent parking on site. There are two parking garages and a municipal parking lot within walking distance.

Socan Fees and Re Sound

Functions involving musical entertainment will be charged a mandatory flat fee payable to Socan and Re-Sound. Both organizations have established a fee system for all events providing copyrighted music. Charges are based on the maximum occupancy of a rented room and not the number of guests in attendance. Fees range from \$9.25 to \$174.79.

Gratuities

We do not automatically add gratuities. If you wish to thank your servers with a gratuity, you may include it with your final payment or present it directly to the banquet supervisor or staff members on the day of your event.

Banquet Room Rental

Complimentary and discounted room rental are offered on Friday and Sunday. Restrictions apply.

Alumni "Skyline" Room AB Combined

1150 Person Capacity

<u>Number of Guests</u>	<u>Rental Cost</u>	<u>Event Capacity</u>	
600-Above	\$1,595.00	Seated with Dance Floor	700
550-599	\$1,795.00	Seated without Dance Floor	900
500-549	\$1,995.00	Cocktail Reception	1150
450-499	\$2,195.00		
400-449	\$2,495.00		
350-399	\$2,795.00		
300-349	\$2,995.00		

Alumni "Skyline" Room A

500 Person Capacity

<u>Number of Guests</u>	<u>Rental Cost</u>	<u>Event Capacity</u>	
300-Above	\$895.00	Seated with Dance Floor	230
275-299	\$995.00	Seated without Dance Floor	350
250-274	\$1,095.00	Cocktail Reception	500
225-249	\$1,195.00		
200-224	\$1,295.00		
175-199	\$1,395.00		
150-174	\$1,595.00		
125-149	\$1,795.00		
100-124	\$2,095.00		

Alumni "Skyline" Room B

650 Person Capacity

<u>Number of Guests</u>	<u>Rental Cost</u>	<u>Event Capacity</u>	
459-Above	\$895.00	Seated with Dance Floor	320
400-449	\$995.00	Seated without Dance Floor	490
350-399	\$1,095.00	Cocktail Reception	650
325-349	\$1,195.00		
300-324	\$1,295.00		
275-299	\$1,395.00		
250-274	\$1,495.00		
225-249	\$1,595.00		
200-224	\$1,695.00		
175-199	\$1,895.00		
150-174	\$2,195.00		

Banquet Room Rental

International Rooms ABCD and Outside Terrace

<u>Number of Guests</u>	<u>Rental Cost</u>	<u>Event Capacity</u>
320	\$985.00	Seated with Dance Floor 170 Seated without Dance Floor 250 Cocktail Reception 320

Dieppe Reception Room

	<u>Number of Guests</u>	<u>Rental Cost</u>
Dieppe Room AB	150-300	\$875.00
Dieppe A	50-140	\$400.00
Dieppe B	50-160	\$475.00

Toldo Lounge

	<u>Number of Guests</u>	<u>Rental Cost</u>
Toldo Lounge	80	\$390.00

Canada Trust Lobby

	<u>Number of Guests</u>	<u>Rental Cost</u>
Canada Trust Lobby	85	\$390.00

Chrysler Theatre - Wedding Ceremonies

	<u>Number of guests</u>	<u>Rental Cost</u>
Chrysler Theatre	1211	\$985.00
Theatre - Main, Balcony, Box Seats 2 hour rental, basic house lights, black curtain		

Convention Room Rental

Convention, Exhibit and Meeting Space Rental

	Full Day	Half Day
International Room (4th Level)		
A,B,C,D Combined	\$1,000.00	\$650.00
Stodgell Room (A) or Windsor (B)	\$275.00	\$180.00
Union Gas (C) or Taqtaq (D)	\$275.00	\$180.00
Combination (AB) or (CD)	\$485.00	\$320.00
Combination (ABC) or (BCD)	\$750.00	\$490.00
Outdoor Terrace	\$985.00	\$645.00
Port of Windsor Room	\$385.00	\$255.00
Toldo Lounge and Canada Trust Lobby (3rd Level)		
Toldo Lounge	\$390.00	\$255.00
Canada Trust Lobby	\$390.00	\$255.00
Members Lounge	\$385.00	\$255.00
Alumni "Skyline" Ballroom (2nd Level)		
Skyline Room A and B	\$3,690.00	\$2,400.00
Skyline Room A	\$1,655.00	\$1,080.00
Skyline Room B	\$2,095.00	\$1,365.00
Dieppe Room (1st Level)		
Dieppe Room A and B	\$875.00	\$540.00
Dieppe Room A	\$400.00	\$255.00
Dieppe Room B	\$475.00	\$325.00
Chrysler Theatre		
Chrysler Theatre	Community and	
1200 Seat Theatre - Main, Balcony and Box Seats	Commercial Rates	
	Available	

Waterfront Hotel Ballroom Rental

Waterfront Ballroom

<u>Number of Guests</u>	<u>Rental Cost</u>		<u>Event Capacity</u>
225-249	\$695.00	Seated with Dance Floor	170
200-224	\$795.00	Seated without Dance Floor	220
175-199	\$895.00	Cocktail Reception	260
150-174	\$995.00		
125-149	\$1,095.00		

Great Lakes Ballroom

<u>Number of Guests</u>	<u>Rental Cost</u>		<u>Event Capacity</u>
225-249	\$595.00	Seated with Dance Floor	170
200-224	\$695.00	Seated without Dance Floor	220
175-199	\$795.00	Cocktail Reception	260
150-174	\$895.00		
125-149	\$995.00		

Convention, Exhibit and Meeting Space Rental

	Full Day	Half Day
Great Lakes A,B,C	\$995.00	\$695.00
Ontario Room (A)	\$585.00	\$385.00
Erie Room (B)	\$275.00	\$180.00
Huron Room (C)	\$275.00	\$180.00
Waterfront Ballroom	\$995.00	\$695.00

Prices Subject to Applicable Taxes and Change.

Host Bar Option One

St. Clair College Centre for the Arts supplies all liquor, wine and beer.

HOST OPEN BAR

A host open bar is offered at \$8.95 per person and includes all service requirements associated with the bar including bar staff, bar mixes, pop, juices, condiments and glassware.

Your Client Representative can assist you with pricing based on your bar selections.

Standard Alcohol \$2.00 per 1 oz. Drink

- | | |
|----------------------|--------------------------|
| · Wisers Whiskey | · Kahlua |
| · Polar Ice Vodka | · Bailey's Irish Cream |
| · Ballantines Scotch | · DeKuyper Peach Liqueur |
| · Lambs White Rum | · Sambucca |
| · Beefeater Gin | · Cherry Whiskey |
| · Malibu | · Spiced Rum |
| · Amaretto | |

Premium Alcohol \$2.25 per 1 oz. Drink

Canadian Club Whiskey
Absolute Vodka
J & B Rare Scotch
Havana Club White Rum

Domestic Beer \$2.50 each

Molson Canadian, Coors Light
Labatt's Blue, Sleemans Clear and Honey Brown

Imported Beer \$2.75 each

Heineken
Corona

Wine and Champagne

We are proud to offer the Colio Lake and River series of Chardonnay and Cabernet Merlot.
Our house selection of table wine is \$15.95 per bottle. No added corkage fee.

Our house selection Colio Viva Spumante Sparkling is offered at \$14.50 per bottle.
Served in a champagne flute with strawberry garnish,
there is no additional charge for white gloved butler service.

Any special ordered wines and champagnes will be charged a corkage fee of \$5.00 per bottle.
Some restrictions may apply.

Bartender

We offer 1 bartender per 75-100 guests in attendance.
Should you require an additional bartender, a labour fee of \$15.00 an hour will apply.

Host Bar Option Two and Cash Bar

Appropriate for cash or host bar. Prices do not include applicable taxes.

<u>Standard Bar</u>	<u>Host</u>	<u>Cash</u>	<u>Premium Bar</u>	<u>Host</u>	<u>Cash</u>
Wisers Special Whiskey	\$4.20	\$4.42	Canadian Club Whiskey	\$4.65	\$4.87
Polar Ice Vodka	\$4.20	\$4.42	Absolute Vodka	\$4.65	\$4.87
Ballantines Scotch	\$4.20	\$4.42	J & B Rare Scotch	\$4.65	\$4.87
Lambs White Rum	\$4.20	\$4.42	Havana Club White Rum	\$4.65	\$4.87
Beefeater Gin	\$4.20	\$4.42	Beefeater Gin	\$4.65	\$4.87

Liqueur

	<u>Host</u>	<u>Cash</u>
Kahlua	\$4.20	\$4.42
Baileys Irish Cream	\$4.20	\$4.42
DeKuyper Peach Liqueur	\$4.20	\$4.42
Sambucca	\$4.20	\$4.42
Cherry Whiskey	\$4.20	\$4.42
Amaretto	\$4.20	\$4.42
Spiced Rum	\$4.20	\$4.42
Malibu Rum	\$4.20	\$4.42

Beer and Cooler Offerings

<u>Standard Bar</u>	<u>Host</u>	<u>Cash</u>	<u>Premium Bar</u>	<u>Host</u>	<u>Cash</u>
Molson Canadian	\$4.20	\$4.42	Heineken	\$4.65	\$4.87
Labatt Blue	\$4.20	\$4.42	Corona	\$4.65	\$4.87
Coors Light	\$4.20	\$4.42	Flavoured Cooler	\$4.65	\$4.87
Sleeman Original	\$4.20	\$4.42			

Wine and Sparkling Offering

	<u>Host</u> <u>Bottle</u>	<u>Cash</u> <u>Bottle</u>	<u>Cash Bar</u> <u>per Glass</u>
Colio Lake and River Cabernet Merlot	\$21.02	\$22.12	\$4.42
Colio Lake and River Chardonnay	\$21.02	\$22.12	\$4.42
Colio Viva Spumante Sparkling	\$14.60	\$15.49	
Colio St Tropez - Non Alcoholic	\$6.86	\$7.52	

Non Alcoholic Beverages

Individual Fountain Pop	\$1.99	Bottled Water or Juice	\$1.99
Pitcher of Fountain Pop	\$7.04	Non Alcoholic Beer	\$3.10

If cash or host bar sales do not exceed \$500.00, a labour charge of \$150.00 will be added.

Audio Visual and Amenities

Services provided and serviced by:



Wedding Audio Packages

Small Audio System (*Recommended for ceremony only*) **\$175**

2 powered speakers on stands

6 channel sound board

1 lapel microphone (for officiant)

1 wireless handheld microphone (with stand)

Wedding Lighting Options

Personalized monogram projection - \$345

Pin Spotlights - *Highlight your beautiful centrepieces, podium and wedding cake with warm white detail*

6 tables - \$295 12 tables - \$595 24 tables \$1195

Light Columns - *Choose from any colour option to surround the room in beautiful, ambient light.*

Window column lighting - **\$295**

12 fixtures (partial room uplighting) - **\$595**

24 fixtures (full room uplighting) - **\$1195**

Light Wallpaper - *Choose from hundreds of patterns to add texture and interest to your wedding.*

Stock Pattern (100s of choices) - **\$545/pair** Custom Pattern - **\$695/pair**

Audio Packages

Package A (Recommended for 30-100 guests in attendance) - **\$295**

- 2 powered speakers on stands

- Podium microphone OR wired microphone with stand

Package B (Recommended for 100-250 guests in attendance) - **\$375**

- 4 powered speakers on stands

- Podium microphone

- 1 wireless handheld microphone (with stand)

Package C (Recommended for 250+ guests in attendance) - **\$1400**

- Array audio system

- Podium microphone

- 2X wireless handheld microphone (with stand)

- 8 hours of technical support

- System recommended for events with music and performances.

Additional Audio Options

Wireless Microphone on stand (for audience Q&A) - **\$45**

Tabletop Microphone - **\$25**

Wireless Lavalier Microphone - **\$95**

Perfect Cue Slide Advance System - **\$95**

50" Plasma Television with Video Presenter (on stand @ head height) - **\$250**

Prices Subject to Applicable Taxes and Change.

Audio Visual and Amenities - Continued

Video Packages

Package A (Recommended for 30 or less guests in attendance) - \$200

- 4FT x 3FT "pop up" front projection screen
- 3000 lumen projector
- Podium spotlight
- VGA or MAC input (please specify)
- Technician for set up and tear down only

Package B (Recommended for 30-50 guests in attendance) - \$250

- 6FT x 8FT front projection screen
- 3000 lumen projector
- Podium spotlight
- VGA or MAC input (please specify)
- Technician for set up and tear down only

Package C (Recommended for 50-100 guests in attendance) - \$375

- 9FT x 12FT rear projection screen with black dress kit
- 3000 lumen projector
- Podium spotlight
- VGA or MAC input (please specify)
- Technician for set up and tear down only

Package D (Recommended for 100-250 guests in attendance) - \$985

- 10.5FT x 14FT rear projection screen with black dress kit
- 6000 lumen projector
- Podium spotlight
- Video presenter
- 8 hours of technical support

Additional Presentation Options

4-channel video switcher/scaler - \$95

Video or Audio Technician Rate (8HR support) - \$450

Corporate logo lighting projection - \$345

Sponsorship logo loop wall projection - \$685

Window columns uplit in corporate colours - \$295 (single ballroom); \$595 (both ballrooms)

HD Camera on Tripod with Camera Operator - *Consultation Required*

Custom Lighting & Set Design - *Consultation Required*

Price Discounts for Multiple Day Rentals

Contact Marz Inc

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