



CECIL GREEN PARK HOUSE

Private Event Package

Cecil Green Park House is the perfect setting for weddings or private events. The house is a large Tudor style mansion with an elegant, historic décor; surrounded by expansive and beautifully manicured grounds, facing north with a stunning view of the Strait of Georgia and the Howe Sound Mountains.

Your event will receive exclusive access to the main floor of the house, covered terrace and grounds. Perfect for a stand-alone ceremony or a ceremony coupled with a full reception, the space is incredibly flexible, allowing for successful celebrations rain or shine. During the summer and early fall, ceremonies can be held in the garden or on the covered terrace. You and your guests can enjoy a lovely cocktail reception outside followed by a full seated dinner for up to 140 guests in our dining room. During the winter, the house creates an intimate romantic setting for any winter wedding with gas fire places and views of snow-capped mountains setting your back drop.

The rental of Cecil Green Park House includes; the use of all indoor tables, chairs, as well as the set up/tear down of your floor plan. Use of the in house sound system, microphone and podium are also included. Wescadia Catering provides you with all your food and beverage needs and will have a coordinator working with you to plan out all your special details.



**CECIL GREEN
PARK HOUSE**

Private Event Rates - Summer / Fall (May 1st – October 16th)

Daytime (9:30 am– 3pm) or Evening (5:30pm – 1am, 12am on Sundays)

Monday to Thursday

Daytime - \$1,800

Evening - \$2,600

Friday

Daytime - \$2,600

Evening- \$2,950

Saturday

Daytime - \$2,600

Evening - \$3,950

Sunday

Daytime - \$2,600

Evening - \$3,500

Private Event Rates - Winter / Spring (October 17th – April 30th)

Daytime (9:30 am– 3pm) or Evening (5:30 pm – 1am, 12am on Sundays)

Monday to Thursday

Daytime - \$1,400

Evening - \$1,600

Friday

Daytime - \$1,680

Evening- \$1,880

Saturday

Daytime - \$2,280

Evening - \$2,480

Sunday

Daytime - \$1,980

Evening - \$2,180

UBC Alumni receive a 10% off the venue rental

Full Day Buyouts are available



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Cecil Green Park Audio Visual Rentals

The indoor house sound system is free for use; you can plug in any media device such as an mp3 player, ipad, ipod or computer, directly into our wall outlets located in the Yorkeen and Kanakla room. This system is for background music only. Your DJ will need to supply equipment for louder music for dancing. We supply the RCA connector cable for this use. We also include one wired microphone that plugs in this system for speeches.

Additional rental items that you may choose from are listed below. Please make sure to arrange for these rental items prior to the event date, you may contact me directly at lindsay.mccormick@ubc.ca

Items for indoor use

- 65" Grandview Pop up Screen - \$100
- Lumin DLP Video Projector - \$100
- Wireless Mic's (1) for indoor use - \$100

Items for outdoor use

- 1 Wired Speaker - \$100
Play music for a ceremony and/or cocktail reception with your IPOD
- 1 Speaker and Wireless Microphone \$150
Sound for your ceremony and/or speeches on the terrace
- 1 Speaker and Lapel Microphone - \$150



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Frequently Asked Questions

Catering:

All food and beverages served at Cecil Green Park (with the exception of celebration cakes) are provided through our caterer, Wescadia. Cecil Green Park is a licensed facility; this license is managed by Wescadia. Sample menus are located within this package.

Rental Rate:

In addition to the rental rate, the items below will be added to your contract estimate.

- 5% GST on the rental
- Socan and Re:Sound Fees +gst (approx. \$30 - \$85 per event depending on guest #)
- Insurance (approx.. \$20 - \$200 per event depending on guest #)
- Ceremony Chair Rental (\$2 per chair) +gst
- \$500.00 Damage Deposit

- For statutory holiday bookings on Sunday or Monday there will be an additional \$300 fee per booking to cover staff costs

House Payment Plan:

- Estimate (Rental rate plus items noted above) are divided into 2 payments
- 1st payment is due at the time of signing (within 2 weeks of receiving your contract)
- 2nd payment is due 90 days prior to your wedding

- Payment for all rentals is accepted by cheque or credit card (Visa or MasterCard).
- Your damage deposit is refunded within 2 weeks after your wedding minus any overtime / damages or excess fees incurred

Parking:

- Pre-paid parking may be obtained through UBC Parking Services at 604.822.6786.
- Public parking is available after 5:00 p.m., Monday to Friday, and for parking anytime on Saturdays and Sundays. Please see <https://parking.ubc.ca/hourly-rates> for updated rates
- Please note that parking meters are in effect seven days a week, 24 hours a day
- In addition, paid covered parking is available in the Rose Garden, located between East Mall and West Mall on North West Marine Drive.

Cecil Green Park House Preferred Vendors

*It takes a team to pull off a great wedding or event;
Cecil Green Park House fully recommends all of the vendors listed below.*

Accommodations & Travel

- ❖ **Four Seasons Hotel, Downtown Vancouver**
(604) 844 6736 | www.fourseasons.com/vancouver | sandra.willenbrink@fourseasons.com
- ❖ **West Coast Suites, UBC Campus**
(604) 822-1000 | e: reservations@housing.ubc.ca | w: www.ubcconferences.com

Wedding Planners

- ❖ **A Day to Remember**
(604) 340-1153 | e: candice@adaytoremember.ca | w: www.adaytoremember.ca
- ❖ **Alicia Keats**
(778) 227-9974 | e: info@aliciakeats.com | w: www.aliciakeats.com
- ❖ **DreamGroup Productions Wedding & Event Planners**
(604) 537-3575 | e: info@dreamgroup.ca | w: www.dreamgroup.ca

Officiants

- ❖ **Marry Us**
(604) 921-5961 | e: roxanne@marryus.ca | w: www.marryus.ca
- ❖ **Modern Celebrant Modern**
(604) 992-4217 | e: michele@moderncelebrant.ca | w: www.moderncelebrant.ca
- ❖ **Young Hip and Married**
(778) 278-5796 | e: marryme@younghipandmarried.com | w: www.younghipandmarried.com

Event Design & Rentals

- ❖ **Debut Event Design Inc**
(604) 733-1812 | e: info@debuteventdesign.ca | w: www.debuteventdesign.ca
- ❖ **Chair Décor Etc.**
(604) 433-5522 | e: tania.newman@chardecor.com | w: www.chairdecor.com
- ❖ **Upright Décor**
(604) 878 1955 | aurora@uprightdecor.com | www.uprightdecor.com

Florists & Décor

- ❖ **Blumen Floral**
(604) 708-0882 | e: info@blumen.ca | w: www.blumen.ca
- ❖ **CC Roa Designs**
(604) 5215465 | CC@RoaDesigns.com | www.RoaDesigns.com
- ❖ **Celsia**
(604) 731-3314 | e: events@celsiafloral.com | w: www.celsiafloral.com
- ❖ **Flower Factory**
(604) 871-1008 | e: info@flowerfactory.ca | w: www.flowerfactory.ca
- ❖ **Mayhew**
(604) 736-6565 | e: info@mayhewflorist.com | w: www.mayhewflorist.com

Photographers

- ❖ **Jamie Delaine**
(604) 537-8534 | e: jamiedelaine@gmail.com | w: www.jamiedelaine.com
- ❖ **John Bello**
(604) 836-0487 | e: johnpbello@gmail.com | w: www.johnbello.ca
- ❖ **Kirill Bordon Photography**
(604) 720.5916 | e: kirill@kirillbordon.com | www.kirillbordon.com
- ❖ **Konstantin Photography**
(778) 319-4723 | e: info@konstantinphotography.com | w: www.konstantinphotography.com
- ❖ **Randal Kurt Photography**
(604) 266-8145 | e: studio@randalkurt.com | w: www.randalkurt.com
- ❖ **SHARI + MIKE PHOTOGRAPHERS**
(778) 233-6645 | e: info@shariandmike.ca | w: www.shariandmike.ca
- ❖ **Vasia Photography**
(778) 239-6466 | e: vasia@vasia-weddings.com | w: www.vasia-weddings.com

Photographers (Videographer option)

- ❖ **Hello Tomorrow**
(604) 307-4293 | e: info@hellotomorrow.ca | w: www.hellotomorrow.ca
- ❖ **Life Studio Inc**
(604) 568-5538 | e: christine@lifestudiosinc.com | www.lifestudiosinc.com
- ❖ **Callaghan Photography**
(778) 320 9365 | e: info@callaghanphotography.com | w: www.callaghanphotography.com

Musicians

❖ **Musical Occasions**

(604) 538-8530 | e: info@musicaloccasions.ca | w: www.musicaloccasions.ca

❖ **Syrinx String Quartet**

(604) 836-3737 | e: info@syrinxquartet.com | w: www.syrinxquartet.com

DJ Services:

❖ **Airwaves**

(778) 908-6901 | e: bob.graham@airwavesmusic.ca | w: airwavesmusic.ca

❖ **DJBFad**

(604) 562-4528 | e: djbfad@gmail.com | w: www.vancouver-dj.ca

❖ **Hot Wax**

(604) 649-6919 | e: info@hot-wax.com | w: www.hot-wax.com

❖ **A Day to Remember DJ & Sound**

(604) 340-1153 | e: info@adaytoremember.ca | w: www.adaytoremember.ca

Celebration Cakes

❖ **Culinary Cakes by Culinary Capers**

(604) 875-0123 | e: info@culinarycapers.com | w: www.culinarycakes.com

❖ **Ganache Patisserie**

(604) 899-1098 | e: ganache@ganacheyaletown.com | w: www.ganacheyaletown.com

❖ **Sweet Thea cakes**

(604) 533-3603 | e: orderdesk@SweetThea.com | w: www.sweetthea.com

Hair and Makeup

❖ **Denise Elliott**

(604) 765-9272 | e: makeupbydenise@gmail.com | w: www.makeupbydenise.ca

❖ **Red Carpet Ready by Christina**

(778) 237-9463 | e: info@redcarpetreadybychristina.ca | w: www.redcarpetreadybychristina.ca

❖ **Jayna Marie Make-up**

(604) 780-4701 | e: jaynamariemakeup@gmail.com | www.jaynamarie.com