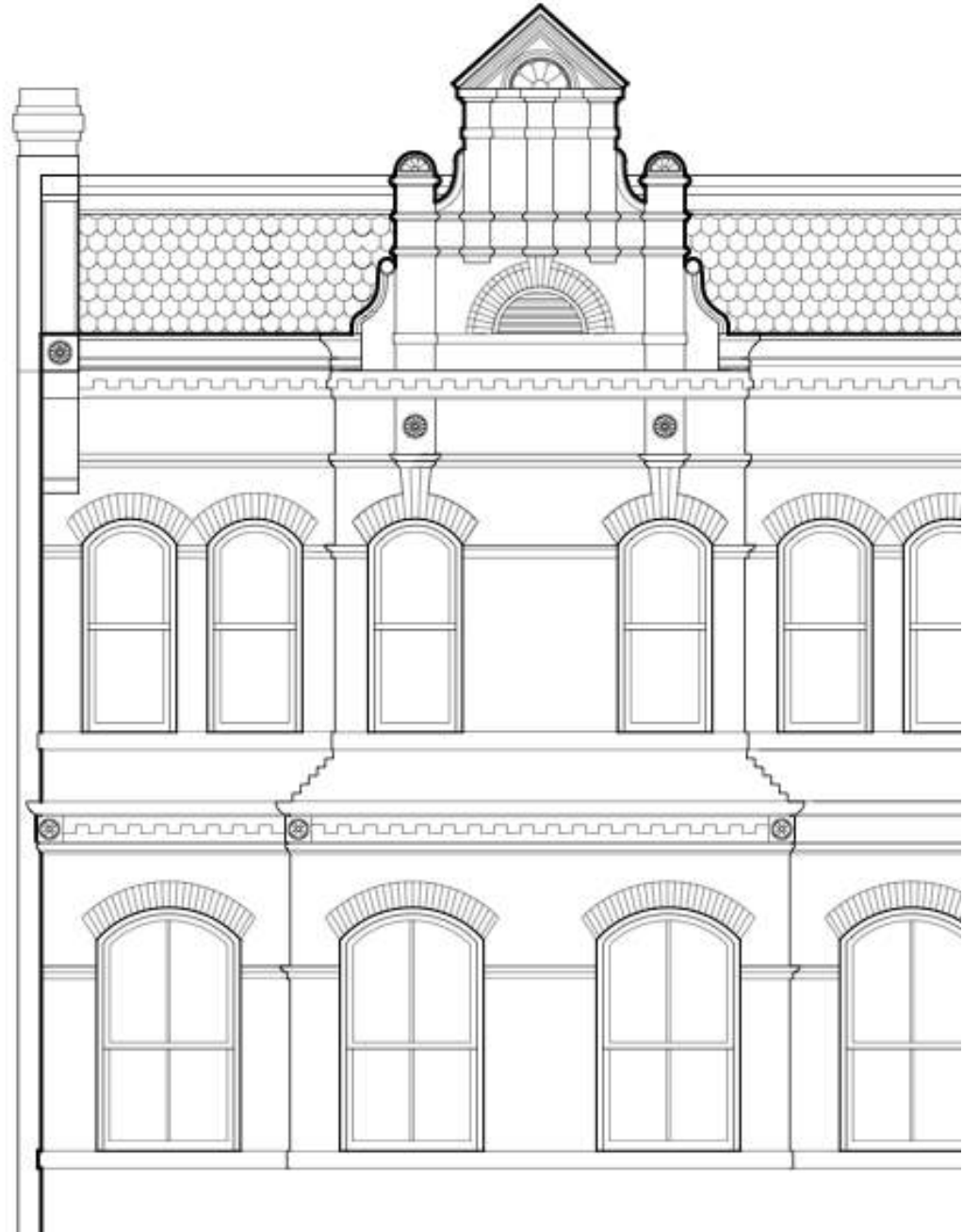


# PLANNING PACKET



# EVENT DETAILS

2 six-foot rectangular glass tables

two 4.5-foot rectangular glass tables

35 Fathom ghost chairs

80 white folding chairs

Use of Fathom lounge furnishings

Flat screen monitor setup for video

Gallery photo; printing, framing & mounting for up to

10 photos

Two high-boy Fathom tables

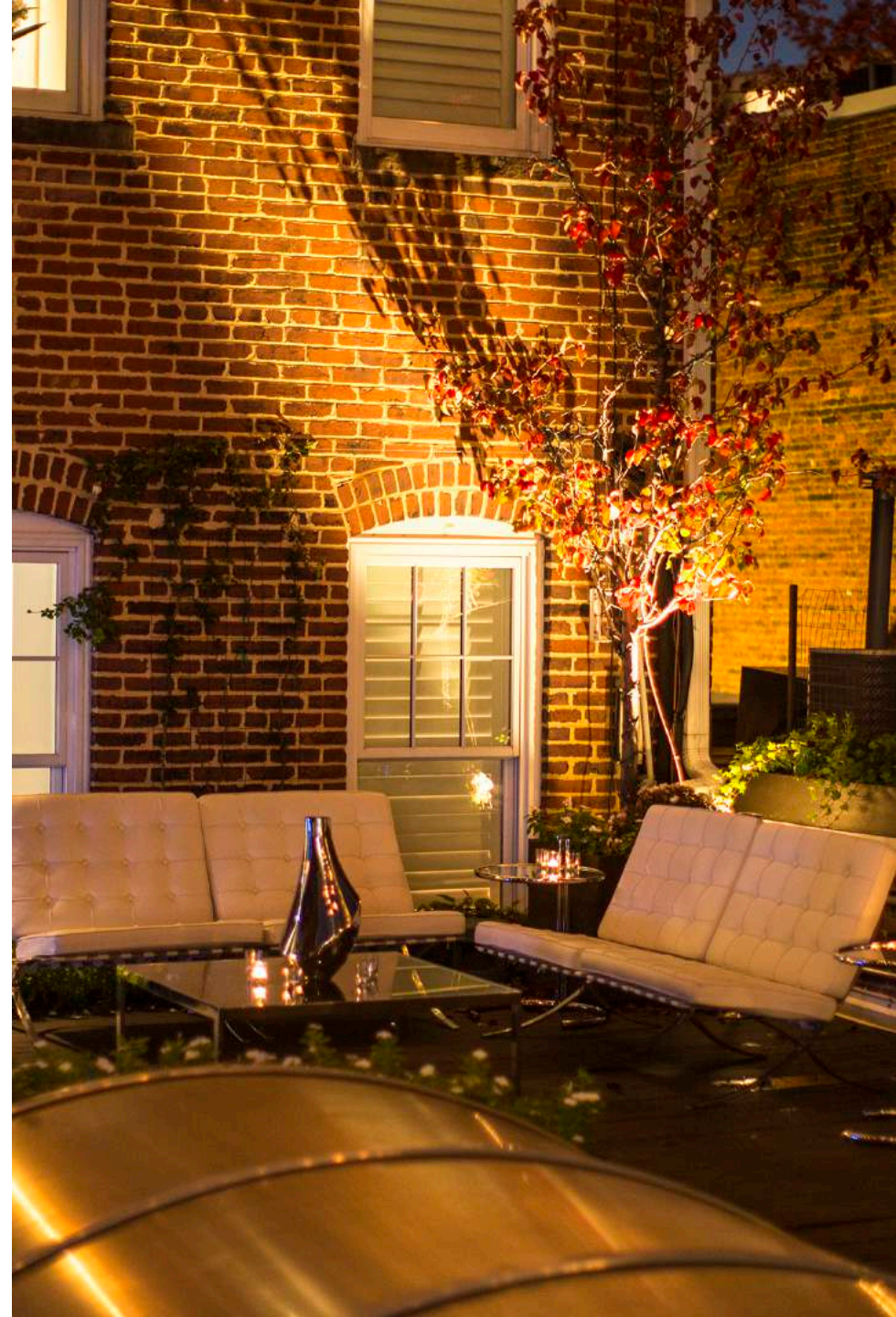
Use of Fathom ghost mirror

Access to downstairs catering prep area

Built in sound system

Dry erase board kitchen

Event oversight



# PRE-APPROVED CATERERS

## CATERERS

Main Event Catering  
Spencer McCormack  
703.820.2028  
spencer@maineventcaterers.com

Occasions Catering  
Emily Petro  
202.454.7827  
epetro@occassionscaterers.com

Heirloom Catering & Event Styling  
Vicky Theodorou  
703.534.0938  
hello@heirloomdc.com

Well Dunn Catering  
Steve Dunn  
202.543.7878  
sdunn@welldunn.com

Windows Catering  
Steve Schieber  
703.519.3500  
steve@catering.com





## OTHER SERVICES

### ART CURATOR

ArtSee  
Elizabeth Carberry  
202.630.2278  
elizabeth@artseedc.com

### DÉCOR

AFR Event Furnishings  
Heidi Berger  
301.362.4300  
hberger@rentfurniture.com

### DJS

Bruce Pike Productions  
301.831.9500  
bruce@brucepikeproductions.com

### Ray Bialek Talent Agency

301.340.6206  
bialeksdesk@gmail.com

### FLORISTS

Maya Bosnjak  
202.340.5075  
flowersbymaya@yahoo.com

### Sweet Root Village

Lauren Anderson  
571.249.0588  
thevillage@sweetrootvillage.com

### HOTEL

Kimpton Hotels of Washington DC  
Michael Tan  
202.449.7098  
Michael.tan@kimptonhotels.com

### PHOTOGRAPHY

April Greer Photography  
571.251.3440  
aprilgphoto@gmail.com

### Stephen Gosling Photography

202.630.4677  
info@goslingphoto.com

### Red October Photography

Anna Yushkova  
703.582.1607  
redoctoberphotography@gmail.com

### Photography by Steve and Jane

410.903.7590  
photosbysteveandjane@gmail.com

### Gif Booth – Flipoto

Dean Kleissas  
202.759.7943  
dean@flipoto.com

### STATIONARY DESIGNER

Rachel Jones  
410.253.9859  
rachelkapisak@gmail.com

### VALET

Atlantic Valet Services  
Kofi Osef  
202.466.4035

### WEDDING COORDINATORS

Adina Ellis  
adina@eventsbyellis.com

### Capitol City Romance

Bree Ryback  
capitolromance@gmail.com



# FLOOR PLANS

## GALLERY

The Gallery consists of:  
one large open room (approx. 25' x 35'),  
an open layout-catering kitchen (approx. 20'x15'),  
and one guest bathroom.

Cocktail style wedding reception: 125 guests

Sit down dinner reception: 65 guests

Seated ceremony: 80 guests

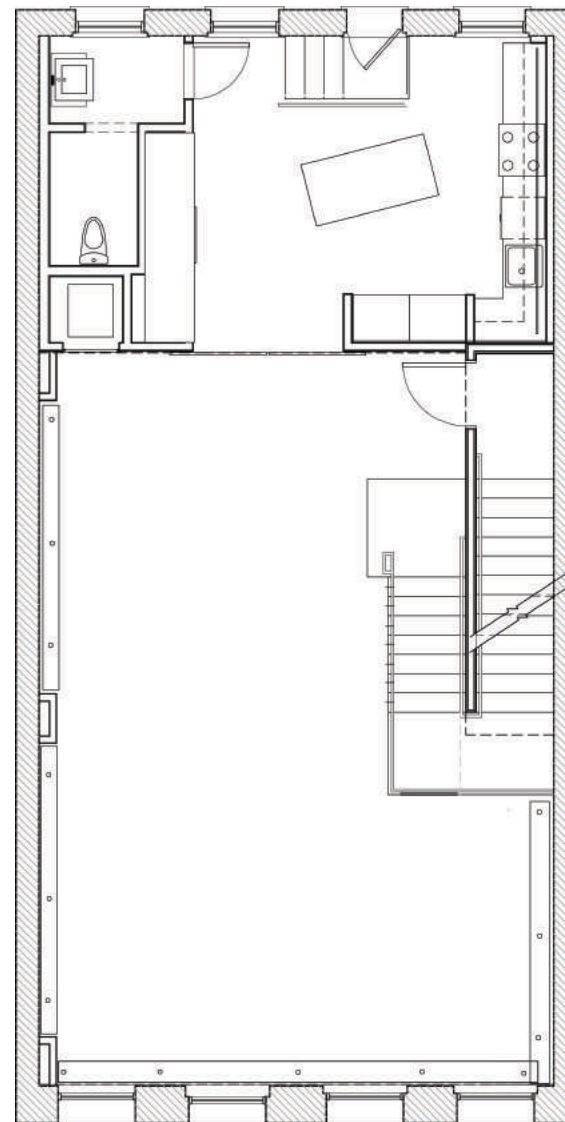
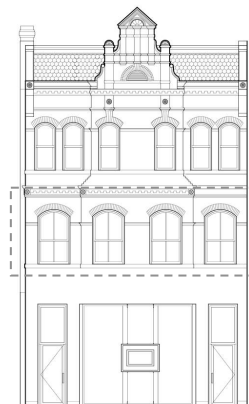
## ROOFTOP ACCOMMODATIONS

You will also have access to the roof deck  
(approx. 25' x 50').

Cocktail style wedding reception: 125 guests

Sit down dinner reception: 40 guests

Seated ceremony: 125 guests



# FLOOR PLANS

## PENTHOUSE

The penthouse consists of:

one large open room (approx. 25' x 35')

and one guest bedroom (approx. 20' X 15') with an additional bathroom.

Past events have used this space in many different ways.

Including:

bridal prep area

photo booth space

extra lounge seating

extra dinner seating

