

Full Planning Package - starting at \$3,500.00

- Initial Consultation with the bride and groom
- Unlimited phone and email availability
- At least three wedding planning meetings between couple and wedding planner
- Help preparing and understanding the wedding budget
- Preparation of a wedding schedule/timeline and checklists
- Assistance with site tours, selection, and booking of wedding ceremony and reception venues
- Assistance with site design (selecting a color scheme, theme and style of the wedding)
- Wedding etiquette advice
- Assistance with selection of wedding attire and accessories, accompaniment to fittings if desired
- Help with finding, negotiating, and booking suitable vendors. I will schedule appointments and accompany clients to up to three meetings per vendor category.
- List of preferred vendors as needed for the bride and groom to schedule appointments with
 - a) Caterer
 - b) Florist
 - c) Baker
 - d) Musicians
 - e) Rental Facilities
 - f) Photographer
 - g) Videographer
 - h) Transportation
 - i) Wedding Attire
 - j) Officiant
- Coordination of vendors to ensure services/products for the wedding are provided in a timely manner

- Ongoing updates and consultation with the bride and groom about vendors' services/products
- Assistance with selection of invitations, save-the-date cards, place cards, programs, etc.
- Assistance with RSVPs
- Wedding ceremony planning
- Final walk through with client at selected sites in the month of the wedding
- Final timelines prepared the month of the wedding
- Final consultation with vendors the month of the wedding
- Final meeting covering all details with bride and groom (month of wedding and the week prior to the wedding). This two-hour meeting will include:
 - a) Ceremony planning, processional, recessional, placement
 - b) Preparation of rehearsal and wedding day itinerary as a timeline to be provided to client and vendors
 - c) Final walk-through with client at selected sites.
 - d) Collection and inventory of wedding items to be set-up on wedding day (candles, wedding favors, toasting glasses, serving sets, photographs, guest books, table numbers, programs, seating cards, etc.)