



Hosting Your Event at Potomac Shores Golf Club

The Tidewater Grill at Potomac Shores Golf Club can accommodate up to 60 guests for an elegant sit down dinner or up to 80 guests for a sophisticated standing cocktail reception. Combined with our veranda and patio, this space can accommodate up to 120 guests. This rental includes place settings, silverware, glassware, votive candles, cocktail napkins, standard buffet equipment, use of the fire pit and coordination assistance from our on-site Catering Sales Manager.

The Event Lawn is ideal for larger groups. The 9,000 square-foot space can be used as is or can be tented to hold groups up to 200 people for standing functions and 150 people for seated affairs. Overlooking the 18th fairway, this venue is perfect for weddings, networking events, company parties, birthday parties, or large gatherings of any kind.

Potomac Shores Golf Club Room Rental Fees	
Tidewater Grill w/Veranda	Fri-Sun: \$750
	Mon-Thurs: \$500
Veranda/Patio Only	Any Day of Week: \$300
Event Lawn	Any Day of Week: \$1,000
Foyer	Any Day of Week: \$500
<p><u>Pricing For Events Held in The Months Of:</u> January, February, March, April, July, August, November, December</p>	

Potomac Shores Golf Club Room Rental Fees	
Tidewater Grill w/Veranda	Fri-Sun: \$1,500
	Mon-Thurs: \$750
Veranda/Patio Only	Any Day of Week: \$500
Event Lawn	Any Day of Week: \$1,500
Foyer	Any Day of Week: \$750
<p><u>Pricing For Events Held in The Months Of:</u> May, June, September, October</p>	



Wedding Ceremonies & Receptions

Potomac Shores Venue- Wedding Ceremonies & Receptions	
On-Site Ceremony Only	1.5 Hours
Ceremony Fee - Weekdays	\$375.00
Ceremony Fee – Weekdays (Friday, Saturday & Sunday)	\$500.00
On-Site Reception Only	5 Hours
Reception Fees – Weekdays & Weekends	Please Refer To Room Rental Fees on Page 1
On-Site Ceremony & Reception	6 Hours
Additional Reception Time	\$350 Per Hour
<p>**Please Note**</p> <p>You are not required to use entirety of time frame. Event Time Frames are Flexible. <i>Please talk with your on-site Catering Manager to discuss time availability.</i></p>	
<p><i>All Alcoholic Beverage Service Must End By 12:00am</i></p>	

Potomac Shores Golf Club does not ask our customers to pay for set up and breakdown hours. The above specified time frames are solely devoted to your event. Please consult your Catering Manager for specific set up & breakdown time frames, vendor delivery windows, and bride & groom arrival times.

Ceremony Fee includes pre-scheduled wedding rehearsal with your Catering Manager, ceremony chair set-up & break-down, and shuttle cart availability for elderly guests on the day of the wedding.

Please Note:

- A Food & beverage minimum will be applied to events held on a Holiday or Holiday Weekend.
- If a promotion or discount applies, only one discount or promotion will be honored per event.
- Date availability is not guaranteed until a contract is signed and returned along with a 25% down payment.
- All contracted events must utilize our in-house catering services.
- No outside food or beverages are allowed onto premises unless you receive approval from your Catering Manager.
- If you wish to purchase additional event hours, you must receive approval ahead of time by your Catering Manager. Clients are not permitted to extend the length of their event on the day of the function.

If you would like to inquire about an upcoming event, please email us at events@potomacshoresgolfclub.com and we will connect you with our Catering Sales Manager for further assistance and information.