

PLATINUM WEDDING PLANNING

Our Premium Wedding Planning package is a full-scale service that designs your dream wedding based on your vision.

WEDDING VISION: DEFINITION AND EXECUTION

- Define overall wedding concept including theme, style and color
- Incorporate theme, style, and color into all wedding elements
- Execute wedding day design, details and décor exactly as envisioned Wedding Venue: Scouting and Location
- Recommend and assist in selecting ceremony and reception venues
- Conduct several site visits to ensure venue meets required standards
- Establish and maintain communications with venue on-site manager Wedding Design and Décor
- Design general wedding ceremony and reception décor
- Design wedding-related items including: favors, tablescapes, gift bags, gift card box, wedding signage, etc.
- Design branded wedding stationery portfolio

VENDOR SELECTION | MANAGEMENT | COMMUNICATION

- Recommend and assist with selecting all wedding vendors
- Communicate and meet regularly with vendors for status updates
- Manage vendors on wedding day to ensure services are rendered Wedding Budget Management and Contract Negotiation
- Establish and manage the overall wedding budget
- Review and negotiate contracts from vendors to ensure best deal possible
- Make cost-savings recommendations throughout planning process
- Design wedding invitations according to wedding style (if needed)
- Direct mail wedding invitations
- Track and manage wedding guests RSVPs





CLIENT CONSULTATION

- Provide on-going advice and expertise on the wedding planning process
- Unlimited email/phone communications
- Set schedule for regular, in-person wedding progress meetings
- Give general direction and instruction in wedding planning process
- Provide feedback and suggestions on wedding related issues

WEDDING ETIQUETTE AND PROTOCOL

- Review proper wedding protocol and etiquette dictates
- Advise on proper response to general wedding protocol issues Wedding Resources Organization and Management
- Provide reference lists of top wedding web sites, TV shows, magazine, and local wedding expos
- Develop, manage and update wedding web sites and social media outlets

DAY OF COORDINATION

- Manage the organization and flow of the entire Wedding Day
- Serve as point person on the wedding day for guests and vendors
- Set-up/break-down of venues
- Check-in vendors upon arrival at wedding site
- Ensure vendors have delivered on goods and services as contracted

*Platinum Wedding Planning gives you the “Royal Treatment” so you can relax knowing you are in good hands allowing us to plan and create your dream wedding using your vision and enhanced with our creative and professional expertise.

*Platinum Wedding Planning rates begin at \$3000. All fees for this package are based on your level of planning and guest list count which are as unique as you the bride. No two weddings will ever be planned the same.