

ROYAL TREATMENT* **DESTINATION WEDDING PLANNING**

Our Royal Treatment Destination Wedding Planning package is a full-scale service that designs your dream wedding based on your vision and your dream location.

WEDDING VISION: DEFINITION AND EXECUTION

- Define overall wedding concept including theme, style and color
- Incorporate theme, style, and color into all wedding elements
- Execute wedding day design, details and décor exactly as envisioned

WEDDING VENUE: SCOUTING AND LOCATION

- Recommend and assist in selecting ceremony and reception venues
- Conduct site visit (if feasible) to ensure venue meets required standards (at client's expense)
- Establish and maintain communications with venue on-site manager
- Travel Agent negotiations and planning (if necessary)

WEDDING DESIGN AND DÉCOR

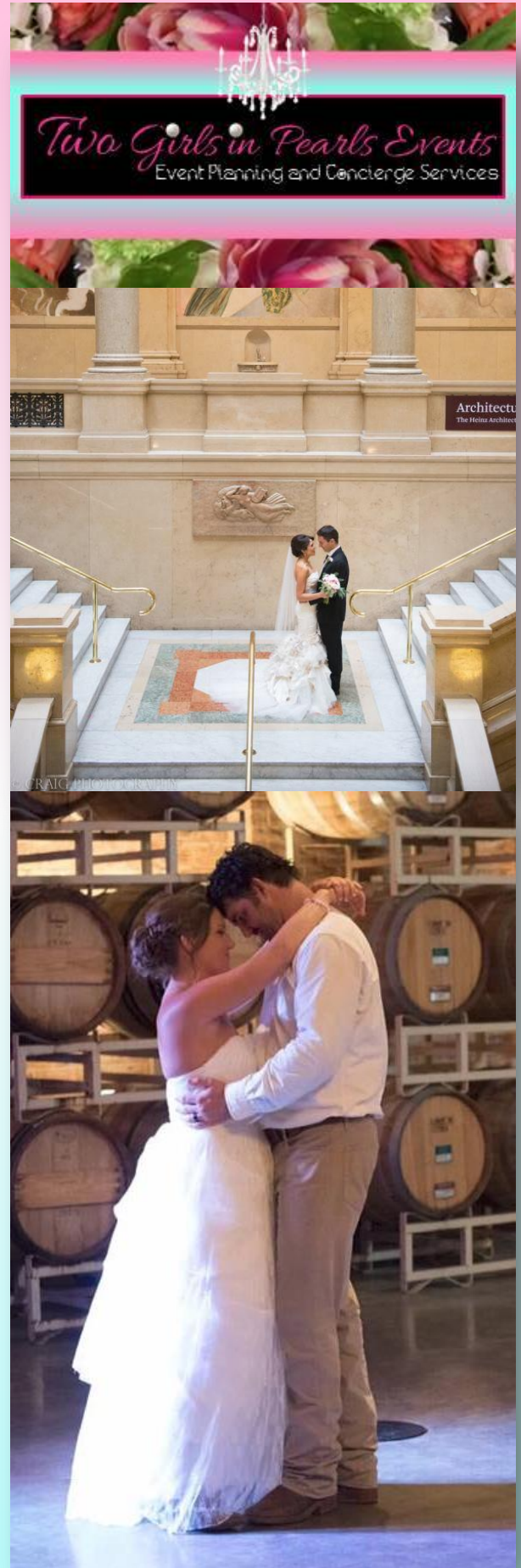
- Design general wedding ceremony and reception décor
- Design wedding-related items including: favors, tablescapes, gift bags, gift card box, wedding signage, etc. (shipping charges may apply if purchased in the DFW area)
- Design branded wedding stationery portfolio (optional & at an additional charge)

VENDOR SELECTION | MANAGEMENT | COMMUNICATION

- Recommend and assist with selecting all wedding vendors
- Communicate regularly with vendors via email, Skype, telephone or text for status updates
- Manage vendors on wedding day to ensure services are rendered

WEDDING BUDGET MANAGEMENT AND CONTRACT NEGOTIATION

- Manage and work within the overall wedding budget
- Review and negotiate contracts from vendors to ensure best deal possible
- Make cost-savings recommendations throughout planning process
- Direct mail wedding invitations
- Track and manage wedding guests RSVPs



CLIENT CONSULTATION

- Provide on-going advice and expertise on the wedding planning process
- Unlimited email/phone communications
- Set schedule for regular, in-person wedding progress meetings
- Give general direction and instruction in wedding planning process
- Provide feedback and suggestions on wedding related issues

WEDDING ETIQUETTE AND PROTOCOL

- Review proper wedding protocol and etiquette dictates
- Advise on proper response to general wedding protocol issues Wedding Resources Organization and Management
- Provide reference lists of top wedding web sites, TV shows, magazine, and local wedding expos
- Develop, manage and update wedding web sites and social media outlets
- If out of the USA research and manage wedding licensing procedures, advise clients and collect and deliver proper documentation

DAY OF COORDINATION

- Manage the organization and flow of the entire Rehearsal and Wedding Day
- Serve as point person on the wedding day for guests and vendors
- Set-up/break-down of venues
- Check-in vendors upon arrival at wedding site
- Ensure vendors have delivered on goods and services as contracted

*Royal Treatment Destination Wedding Planning gives you the “Royal Treatment” so you can relax knowing you are in good hands allowing us to plan and create your dream wedding using your vision and enhanced with our creative and professional expertise.

*Royal Treatment Destination Wedding Planning rates begin at \$3000. All fees for this package are based on your level of planning, destination and budget which are as unique as you the bride. No two weddings will ever be planned the same.

*Additional costs may incur to currency, weather and date.

*Client agrees to cover both planners’ travel costs including airfare, lodging, additional transportation, and a per diem of \$200 per day.

