

Room Rentals

Room rates are based on the number of guests anticipated

Sunday thru Thursday

*Up to 150 guests -----\$100.00*150 or more guests -----\$250.00

Friday and Saturday

Up to 150 guests -----\$300.00 *Up to 250 guests* -----\$500.00 *Over 250 guests* -----\$700.00

Refund Policy

Reservations cancelled 3 months prior to reservation date – 90% refund; less than 3 months notice – 50% refund. Events cancelled less than 30 days prior to event date room rental and deposits will not be refunded and are subject to additional fees.

*** A \$250.00 security deposit is required at time of booking as a result it is refundable if there is no damage or excessive cleaning. The rooms are not guaranteed until security deposit and room rental are paid in full and all necessary individuals have signed the contract. Depending on the size and nature of event additional fee may apply. ***



AV Equipment Rentals

Overhead	\$25.00 per day
Projector	\$50.00 per day
Screen	\$15.00 per day
Easel	\$10.00 per day
Podium	\$10.00 per day
Flags	\$10.00 per day
Large Screen TV	\$25.00 per day
Flip Chart and Markers	\$5.00 per day
Cordless Microphone	\$10.00 per day
Stage (4x8 feet sections)	\$25.00 per set up
Dance Floor (256 square feet)	\$25.00 per set up

Additional Costs

Security Guard(s)	\$14.00 per hour per guard (provided by SunRay)		
Linens	\$6.00 per table (in a variety of colors)		
Gratuity	16% on all food sales		
Hosted Bar	16% gratuity on all alcohol sold during hosted bar;		
hosted bar are only allowed for a maximum of one hour and two drink tickets per person			
	Gratuity will not be added to cash bars		

These prices do not include sales tax



Available Linen Colors

Tablecloths

Burgundy	Dark Green	Peach
Ivory	Red	Turquoise
White	Black	

	Napkins		
Burgundy	Dark Green	Peach	
Ivory	Red	Turquoise	
White	Black	Blue	
Rust	Pink	Dusty Rose	
Sandalwood			

SunRay is not responsible for the availability of colors and cannot guarantee linen availability