



The Vineyard Hall Banquet Room Facility

ITEMS INCLUDED IN RENTAL: The Banquet Room will seat up to 200 people

1. Banquet room, outside patio area with isle posts for the ceremony, Gazebo, and Bride's room.
2. Kitchen for staging and serving of food.
3. 200 outside chairs for ceremony
4. 200 inside chairs with a combination of 5 ft. round and 8 ft. long tables.
5. Cream colored table linens and grey skirting with lights underneath on cake, head, and gift tables.
6. Bar area with two refrigerators to store food or drinks, and a kegerator to chill most kegs of beer.
7. Disposable cups for coffee, tea, water, ice for drinks, and glass wine glasses for wine.
8. Lapel microphone and speakers on the patio.
9. A sound system and projector for slide shows.
10. Open catering, alcohol, entertainment, and other vendors.

Vineyard Banquet Room Rental Fees

All Day Room Rental - \$2350.00

Hours available – 9 AM till Midnight

Reservation Deposit (applied to rental) - \$750.00

Damage Deposit - \$500.00

Day before (decorating or rehearsal if available) 9AM- 9PM - \$500.00

Extending Event After midnight - \$500.00 per hour

Broken or missing wine glasses - \$3.50 each

Hourly for meetings - Ask for pricing

Hours available – 9 AM -6:00 PM

Reservation Deposit Required

PAYMENT SCHEDULE:

1. Reservation Deposit reserves event date.
2. 50% of the total rental fee must be paid seven months prior to the event date.
3. The total rental fee must be paid four months prior to the event date.
4. Damage Deposit must be paid one month prior to the event.
5. Failure to comply with this payment schedule will result in cancellation of the event date reservation and all payments forfeited.

CANCELATION PROCESS:

1. If the event is cancelled by the client for any reason the \$750 deposit will be forfeited.
2. If the event is cancelled by the client with six months or less notice any money paid towards the total amount will be forfeited.
3. All cancellations must be in writing and acknowledged by WyldeWood Cellars Event Manager.
4. Rescheduling one time for booking a different date is allowed with no loss of payment.

Pictures of our Event Facility are on our website: wyldeWoodcellars.com

Questions? Call 316-554-9463 email; weddings@wyldeWoodcellars.com

WyldeWood Cellars Events Manager Beth Brewer