



Conference Services Rate Sheet

Base Rate for Room Rentals

	Classrooms	Conference Rooms Individual	New Media/ Seminar Rooms	Conference Room 138 A, B and C	Auditorium	Atrium
Full Day 4 - 8 hours	\$65	\$100	\$75	\$275	\$100	\$100
Half Day 4 hrs or less	\$40	\$85	\$50	\$225	\$75	\$75 (Lunch only \$50)

Services per Room

Technology Half Day Fee	Technology Full Day Fee	Room Set-up Fee	IT On-Call Assistance	IT In-Room Assistance	Business Rate	Non-Profit Rate
\$20	\$40	\$35	\$25/Hour	\$40/Hour	\$5/pp	\$2/pp

Participant Fee

Refreshments

Coffee and Tea	Bottled Water			Recommendations Available	
\$18/per 24 cup pot	\$1/bottle				
\$9/per 12 cup pot					

Catering

** All UMaine events and public school events within Waldo County receive a 40% discount off the total cost.