

MVP - Manny's Video Production - AGREEMENT

1905 Old Club Pt. Maitland, FL 32751 T: 407-619 – 9455 –manny@mannyvideo.com

Event Date: _____ MVP's Rep. _____

Parents: _____

Address _____

Contact: Name: _____ H: _____ Cell: _____

Emails: _____

Starting Location _____

Ceremony Location: _____

Address: _____ Tel: _____

Start Time: _____

Reception Location: _____

Address: _____ Tel: _____

Start Time _____

"Manny's Video Production" shall be referred to as "MVP" within this contract.

TIME

Official time begins upon commencement of shooting (preparations, etc.), or one hour prior to the scheduled ceremony (when we setup our cameras, microphones, etc.), whichever is earliest, and time shall run continuously until departing the event location.

If the total job time exceeds the time contracted for, extra charges will apply (***see A La Cart Price Sheet***). **MVP** reserves the right of an allowed time to provide the final DVD for approval of 4 to 6 weeks from Event date.

CANCELLATION

In the event of a postponement or cancellation of this contract, so long as a minimum of thirty days notice has been given to **MVP**, the deposit paid will be fully refunded.

If Client gives less than thirty days notice of cancellation or postponement but more than two days, a **\$250** Cancellation Fee will be charged plus trip fees, if any trips have already been made. If notice of cancellation is received after **MVP** has left for the rehearsal or event, the deposit and payment of first half of total fee will be considered "earned", but the last half of total (if already paid) will be refunded.

CHANGES

The Client has had opportunity to critically view samples of the **MVP's** video work and has retained the **MVP** as the exclusive official videographer to cover this event. The Client grants **MVP** full production and editorial control regarding all aspects of this production and postproduction.

Client may request one set of changes, upon receiving his approval copy. If such changes require more than one hour of editing time, such extra time shall be billed at \$50 per hour. Changes must be requested by email or other written form, by the time specified on the approval video (usually several days).

When requested changes are completed to the best of our ability, final DVD copies will be produced. No additional Approval Copies will be mailed. If no changes are received by that deadline date, it will be assumed that the client is satisfied with the DVD AS IS and NO changes will be made to the final copy.

We cannot keep huge video files on our computer longer than ten days from the time we send your Approval Copy, so if changes are requested after the deadline, substantial editing charges will apply.

MVP takes utmost care with respect to the exposure, sound capture, editing, duplication and delivery of the video products and services offered. However, in the event **MVP** fails to comply with the terms of this contract due to any event or act, MVP's liability is limited to the refund of monies paid to **MVP**.

PRODUCTION MATERIALS

MVP must receive photos, invitations, music, checklists, and any other materials that client would want included in this production by Event day. Production may proceed without such materials if not supplied by this time.

Photo - taken by **MVP** staff are exclusively for the video production – pictures will not be sold separately.

MVP has no control of quality of material provided to us from client for production.

RIGHTS

Client warrants that he/she has the legal rights to anything MVP will videotape, including photos, music or other materials supplied by the client for use in this video, and consent of all attending guests and participants, and that client's use will be limited to viewing by friends and family.

MVP reserves the right to use the original video tape and/or reproductions for display, promotion, publication or other purposes, otherwise a written notice should be provided to **MVP** by the client prior to event date.

MVP reserves the right to remove themselves and all equipment at any time there appears to be a potential danger to themselves or equipment (belligerent or rowdy, intoxicated people; improper fireworks; careless discharge of firearms; etc.). No refund or other consideration shall be given in such cases.

MVP agrees to work only in non-smoking environments.

For outdoor events **MVP** utilizes proper equipment to reduce wind noise (fur muffs) and utilizes camera rain covers in the case of a drizzle or light rain. However, **MVP** reserves the right to immediately remove all equipment to an indoor location in the event of weather that may be hazardous to equipment or persons like lightning, strong wind, hard rain, etc. No refund or reduction in price shall occur in this event but, hopefully, the event would be moved indoors where video could be continued.

TRAVEL

There is no travel fee within a 10 miles radius from Maitland, FL

For all other travel, a mileage fee (**see A La Cart Price**) for each trip made by MVP will be prepaid by Client. Travel for location events (outside of our normal coverage area) must be agreed upon and included in a written addendum to this agreement.

PAYMENT

Deposit - One half of the balance of the video package due at signing of contract.

Final Balance - Due when the Approved Copy is accepted.

Unless other payment terms have been pre-arranged. We cannot keep huge video files on our computer longer than ten days from the time we send your approval copy, so if changes are requested after that time, extra editing charges will apply.

Your deposit is the retainer, it reserves the date indicated above, we will not take additional reservations for this date.

Video Package

Package Selected _____	\$ 550.00
_1 Camera, 3DVD's, 3 interviews,	+\$ _____
_Expertly editing with music of your picking	+\$ _____
_Up to 8 hrs on Location	+\$ _____
_____	+\$ _____
_____	+\$ _____

Grand Total \$

Deposit (1/2) \$

(When DVD are delivered) Final Payment \$

Authorization:

We agree to the terms and conditions above and further agree to give non-exclusive rights to this video to **MVP** to reuse in promotion of their business or in any way they see fit, in any format or media that currently or may eventually exist, however we retain the rights to also make copies and use this video in any way we see fit.

(Signature) Date

(Printed name)

(Signature) Date

(Printed name)

(MVP's Rep signature) Date