



5872 33rd Avenue - Eau Claire, WI 54703  
Phone: 715-874-2900 - Fax: 715-874-5090  
www.SleepInnEauClaire.com

### Meeting Room Specifications

Room Name	Dimensions	Sq Ftg	Height	Number of People			
				Theater	Classroom	Banquet	U-Shape
Grand Valley 1	35 x 40	1400	13' 4"	125	65	80	45
Grand Valley 2	35 x 40	1400	13' 4"	125	65	80	45
Grand Valley 3	35 x 40	1400	13' 4"	125	65	80	45
Grand Valley Ballroom	105 x 40	4200	13' 4"	350	210	350	
Boardroom	15 x 32	480	8'	Comes with boardroom table and 12 office chairs			
29 Pines Room	23 x 22	506	8'	50	15	32	30
Breakfast Nook	24 x 24	576	8'	n/a	n/a	32	30

### Meeting Room Basics and Add-ons

#### Room Rentals Fee Includes

AV Cart  
Registration Table w/ Chair  
Water Station  
Set up and tear down  
In room display table  
Table top linens and skirting  
House sound system

#### Add-ons

Flip Chart \$25/ea  
Risers 4 x 4 \$10.00  
Podium \$10/ea  
Microphone \$10/ea  
LCD Projector \$125.00  
8ft Screen \$20.00  
TV-VCR-DVD \$20.00  
Vendor Tables \$15/ea

### Contacts

Molly Ryder  
Event Coordinator  
715-874-2900 Ext. 102

Lisa Poeschel  
Sales and Marketing Coordinator  
715-874-2900 Ext: 141

\*prices subject to change without notification

