

MEETING SPACE INFORMATION

Meeting Room Setup – 600 Sq Ft
Theatre Style – 45 People
Classroom Style –30 People
U-Shape – 27 People
\$200.00

Meeting Room Setup – 1200 Sq Ft
Theatre Style – 90 People
Classroom Style –60 People
U-Shape – 40 People
\$400.00

AUDIO-VISUAL EQUIPMENT

(ANY ADDITIONAL AV NEEDS CAN BE ARRANGED THROUGH THE SALES OFFICE)

6' Tripod Screen	\$25.00
Flipchart - Markers	\$20.00
DVD/Monitor	\$65.00
LCD Projector (VGA)	\$75.00
Speaker Phone	\$50.00

CATERING

Classic Continental – Served in meeting room \$7.99 per person (Coffee, decaf, tea, juice, assorted Danishes and muffins)

Breakfast Buffet – Available in lobby area \$9.99 per person (Coffee, decaf, tea, assorted juices, fruit, assorted hot items, Danishes, oatmeal, bagels with cream cheese and cereal)

Assorted Coca-Cola Products and Bottled Water - \$1.75 each
Otis Spunkmeyer Cookies -\$15.99 per doz.
Coffee can be served at \$11.99 per 1/2 gallon pot (approximately 15 cups)

Catering can be ordered and coordinated by the sales department.

Prices do not include Tax(7%) or Gratuity